



Koneru Lakshmaiah Education Foundation

(Category -1, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

Accredited by NAAC as 'A++' ♦ Approved by AICTE ♦ ISO 9001-2015 Certified

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OFFICE OF DEAN ACADEMICS

Policy Document

KLEF/ODA/1.13/P11301/2022/V1.0

Date: 12/07/2022

Title: Academic Bank of Credits (ABC)

Policy:

Academic bank of credits helps the students to digitally store their academic credits from any higher education institute registered under ABC in order to award Certificate/Diploma/Degree/Honors based on the credits earned by the student. It also supports retaining the credits for a shelf period and continuing the program study with a breakover.

Outcomes:

- Enables Multiple entry and multiple exit through digitally stored academic credits.
- Flexible credit transfer between ABC registered higher education Institutes.
- Enhanced scope to pursue Twinning/Joint/Dual degree programs.

Procedure:

- 1) Institute is required to register for participation in ABC (www.abc.gov.in).
- 2) Make the students of the institution aware of the ABC facility, encourage and handhold them to open the account on the ABC portal (www.abc.gov.in). Students should be guided in their first year of study by the First year Coordinator to register in the digilocker portal and create their account.
- 3) The digilocker account should be used to sign in to the ABC portal and the students will be given an ABC ID which is a 12-digit number (e.g. 222-545-888-999). Detailed process of registration is given in Annexure-18.

- 4) Every College/Department must appoint a Coordinator for ABC to drive the implementation by sensitizing the students and guiding them appropriately to register for the ABC portal.
- 5) The college level ABC coordinator is required to summarize the ABC IDs same and synchronize them with the ERP data for further processing by the controller of Examinations.
- 6) The Additional Dean Academics is required to ensure that the program structure along with the list of courses, course codes, LTPS (Lecture Tutorial Practical Skill), course Category and credits for all the programs offered by the university from R21 onwards be duly signed by the HoD, Dean Academics, and the Vice Chancellor with the supporting documents like BoS (Board of Studies) and Academic Council minutes. This step ensures that there won't be any grievances raised later by the students with respect to the credits of subjects and the graduation requirements for the award of the certificate, diploma, degree and honors.
- 7) The Controller of Examinations is required to upload the results of the students and the credits earned by downloading the necessary information from the ERP.
- 8) For convenience and instant access to the students the hyperlink to ABC URL, i.e., www.abc.gov.in, is made available on the institution's website's home page.
- 9) Any student-related grievances with respect to the credits earned should be summarized by the College level coordinators and sorted out in consultation with the Controller of Examinations.

Dr. N. Venkataram
Pro Vice Chancellor

Prof. N. VENKATRAM
Pro-Vice Chancellor (Admin)

REGISTRAR
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