

KL University

Vaddeswaram 522 502 (A.P) India

Master of Business Administration

ACADEMIC RULES & REGULATIONS FOR THE MBA PROGRAM

**(Applicable for the students admitted during
the academic year 2013 – 2014)**



Regd. No. :

Name of the Student :



KONERU LAKSHMAIAH EDUCATION FOUNDATION
u/s 3 of UGC Act, 1956

KLUiversity

Knowledge
Leadership
University

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ACADEMIC REGULATIONS

THE MBA PROGRAM

(EFFECTIVE FROM THE ACADEMIC YEAR 2011-12)

I. NOMENCLATURE

1. **Academic Activities:** All activities that are conducted related to teaching, training, research and publications are termed as academic activities.
2. **Academic Council:** The Academic Council is the highest academic body of the University and is responsible for the maintenance of standards of instruction, education and examination within the University. Academic council is a statutory body as per UGC regulations and is vested with the authority to take decisions on all academic matters, including academic research.
3. **Academic Program:** Academic Program is a set of courses offered by the University that a student can opt and complete stipulated credits to qualify for the award of a degree in that Academic Program.
4. **Academic Year:** An academic year is defined as the duration during which the University offers academic programs. It is the time period between the opening and closing of the University in a year. It is also the period of time necessary to complete an actual course of study within a year. It comprises of two semesters viz., even semester and odd semester. Normally, odd semester starts in July and even semester starts in December.
5. **Audited Course:** Audited Course is not a part of the course but must be opted by the students as part of their academic program. This course involves sports, yoga, etc.
6. **Award of Major Degree:** A student who completes all the B. Tech requirements of one discipline for which he/she is admitted (or took transfer of branch), is awarded with Major degree in that discipline.
7. **Award of Minor Degree:** Students who complete a smaller set of courses from another discipline & specialization stream are awarded with minor degree in that discipline.
8. **Backlog Course:** A course is considered to be a backlog course if the student has obtained a fail grade (F).
9. **Betterment:** Betterment is a way that contributes towards improving the students' academic performance by improving the grade in any course(s) by reappearing / re-registering for the course(s) within the stipulated regulations.
10. **Board of Studies:** Board of studies (BoS) is constituted by the Vice Chancellor

and is a statutory body as per the UGC regulations. It is constituted separately for each department. BoS is responsible for program design and curriculum finalization.

11. **Case studies:** These are academic components for a given course. Case studies provide a simulated environment to discuss real time situations and help in honing the conversation, spontaneity, analyzing and decision making skills of students. Case studies are also evaluated as prescribed in the course handout.
12. **Certificate course:** It is a course that makes a student gain hands-on expertise and skills required to serve the industry. Wide varieties of certificate courses that are internationally recognized are conducted for the benefit of the student in terms of pursuing excellent careers. It is a course having no credits and is over and above the curriculum.
13. **Change of Branch:** Change of branch means to alter from one branch to the other which is permitted strictly on the basis of merit of the students after the second semester of his/her actual course of studies.
14. **Co-curricular activities:** University has fixed a set of Co-curricular activities viz., Seminar, Group discussion, Technical Projects, Presentations etc., designed for the all-round development of a student. These activities are incorporated into the time table for better student participation and skill enhancement. Attendance is mandatory in all these activities.
15. **Comprehensive Examination:** Comprehensive examination is conducted at the end of the semester. It is the final examination given to students at the end of a course of study or training and carries weightage as stipulated in the guidelines. Usually the duration for this examination is 3 hours. The comprehensive examination is conducted based on the entire syllabus.
16. **Compulsory course:** It means courses comprising of **University** courses and core courses etc.. which are compulsory to obtain a degree such as Employability Skills set courses, Sports/ Games/ Yoga, NCC/ NSS / NSO etc.
17. **Course Handout:** Course Handout is a document which gives complete plan of the course. It contains the competencies details of scope and objectives of the course, team of instructors (in case of multi-section courses), instructors for theory and practical, syllabus recommended by Board of Studies, textbook(s) and reference books, plan of lecture, evaluation scheme (date and venue of evaluation components, weightage), chamber consultation hour, Course code and other course related matters. In essence, course handout is an agreement between students and teacher. Handouts will be distributed on the first day of the commencement of the program or put up in the e-learning portal.
18. **Course:** A course is a subject offered by the University for the students in an educational program for learning in a particular semester.

19. **Credit Transfer:** Transfer of credit, is the term used by University for the procedure of granting credit to a student for course(s) undertaken at another institution. For example Student studying in KL University can take transfer to another University or a student studying in another University can take transfer to KL University based on the credits they acquired.
20. **Credits:** All courses have a credit count. Teaching of courses would be reckoned in terms of credits. For calculating credit, in general each lecture and tutorial hour per week will be considered as one credit and two practical hours as one credit. Project Work/Practice School will be treated as equivalent to 12 credits.
21. **Cumulative Grade Point Average (CGPA):** The overall performance of the student is described by Cumulative Grade Point Average (CGPA) and is calculated taking into consideration grade obtained by the student in all credited courses and credits attached to it. "CGPA" is determined by dividing the total grade points obtained by the total course credits taken from the first semester up to the current semester.
22. **Curriculum:** Curriculum is the set of courses, and their content, offered at the University. Curriculum is the framework of an academic program. In the credit based system, curriculum will specify the category, course code, course title, course delivery (Lecture/ Tutorials/ Lab/ Project) and the credits.
23. **Degrees:** A student enrolled into the MBA program offered by the University is eligible for the award of Masters in Business Administration degree. The MBA degree in a vertical is awarded, if the student is enrolled into a particular vertical such as Technology Management, Accounting & Finance, etc.
24. A B.Tech/B.Com (Hons)/BBA student who joins or opts for a dual degree program and completes the minimum academic requirements as per the approved program structure shall be awarded MBA degree along with the first degree.
25. **Department:** An academic entity set-up to conducts relevant academic activities constituting of both teaching and non-teaching staff, infrastructure and resources.
26. **Detention from academic program:** A student is said to be detained in an academic program, if the minimum academic requirements are not fulfilled as stipulated.
27. **Detention in a course:** A student is said to be detained in a course if the stipulated academic requirements are not fulfilled.
28. **Discipline:** Discipline refers to a certain body of knowledge or an area of study.
29. **Elective:** An elective is a specialized course offered in a program to provide advanced knowledge in a certain area. Electives may be offered in functional areas or in specific verticals.
30. **Evaluation:** Evaluation is the process of assessing the academic work done by the

student in their courses in the form of examinations i.e., internal and external and awarding the marks. The process of evaluation is continuous throughout the semester and involves components such as periodic tests, quizzes, home assignments, assignment test, mid-term tests, comprehensive examination, practical examinations and evaluation of activities.

31. **Even Semester:** Even semester is the second semester within the academic year that usually starts from the month December and ends in the month of April/May.
32. **Evening Courses:** Evening Courses are the course to be run during evening hours after the regular timings.
33. **Grade:** At the end of all evaluation components, based on the performance of the student, each student is awarded with **letter grade** viz., X, A, B, C, D, E or F on a **relative scale**. Once the grade is assigned, marks lose their significance.
34. **Industrial Training Program:** Training program undergone by the students as per their academic schedule by visiting a company.
35. **Internship Program:** It is a part of the academic program and takes either a full semester or a pre-defined duration during which a student works in an organization or a company on a full time basis to gain on-the-job experience and to put the theory into practice.
36. **Make-up Test:** A make-up test is considered to be any term test or in-class assignment that is scheduled for a date other than the originally-scheduled date assigned by the course instructor.
37. **Management Research Project:** It is a comprehensive research study / project carried out by the students under the guidance of faculty supervisor. It is a credited course and would be evaluated and graded.
38. **Mini-project:** Mini-project is a course that a student has to undergo during his/her academic term, which involves the student to explore in a discipline that belongs to their research interest within their program area. It is a credit based course.
39. **Multi- Section Course:** The course taught by group of instructors in more than one section is referred as multi-section course.
40. **Odd Semester:** Odd semester is the first semester within the academic year that usually starts from the month of July and ends in the month December.
41. **Open Elective:** An elective course, which is inter-disciplinary in nature and is offered across the University for all programs is known as Open Elective course.
42. **Overloading:** When a student is permitted to register for more number of courses than normally prescribed by the University during regular semester, it is known as overloading.
43. **Practical Examination:** An examination conducted to test the application

knowledge or practical skills of a course is referred to as practical examination.

44. **Pre-requisite:** It means a course that must be completed before another course can be started. Completion of the prerequisite is required prior to register in the course. It is the student's requirement to know and meet course pre-requisites.
45. **Program Outcomes:** Program outcome is one type of learning outcomes. Learning outcomes state what a graduate needs to be able to do with the essential knowledge, skills, attitudes, and behaviors.
46. **Project:** Project is a course that a student has to undergo during his/her final year which involves the student to undertake a research or design, which is carefully planned to achieve a particular aim. It is a credit based course.
47. **Reading Seminar:** It is a component of learning and evaluation to encourage students to participate in literature review, summary and presentation. Reading seminar helps in honing the reading, comprehension, summarizing, researching and presentation skills of the students. Reading seminars are conducted under the guidance of instructor.
48. **Re-appearance:** A student can repeat by re-registering or re-appear in the evaluation components of a course for two reasons i.e., to improve the grade – i.e. betterment, or else when he/she fails in a course.
49. **Registration:** It is an act or process of enrolling into the University by the student for a particular program/course and in a particular semester.
50. **Repeating a course:** A student can repeat a course for two reasons i.e., to improve the grade or when awarded with NA Report. Students repeating the course for improving the grades can do so only if they have obtained *lowest two* grades and having CGPA less than 6.75. That is, students having X, A, B or C grades cannot repeat the course.
51. **Semester:** In general, it is half of an Academic Year. An Academic Year has two semesters. Generally summer period is not referred as semester. Instead it is referred as Summer Term.
52. **Session Tests:** A set of questions, problems, or the like, used as a means of evaluating the abilities, aptitudes, skills, or performance of an individual or group especially a class of students.
53. **Single Section Course:** It is the course taught by a single instructor.
54. **Substitution:** It is the process of replacing an optional course opted by students with any other optional course of their choice provided the pre-requisite condition satisfies.
55. **Summer term:** Summer term is the term in which courses are offered related to different programs which can be chosen by the students who have backlogs either due to fail grade or detention or dropped course. Summer term courses are to be

run during summer vacation i.e. from the period May to July. Offering a course in summer term is subject to availability of faculty and other institute resources and adequate number of students. It is not binding on the University to offer summer term courses, if it is not possible. If the course is not offered after the student registers for summer term, the fees paid will be refunded in full.

56. **Term Paper:** A 'term paper' is a research paper written by student(s) during the implementation of a course. It is a written original research work discussing a topic in detail. It is a credit based course.
57. **Under-loading:** If a student registers for few credits in a semester than the permissible credits prescribed by the University, then such a condition is defined as under-loading. A student is permitted to under-load up to 25% of the credits in a semester.
58. **Withdraw from a Course:** Withdrawing from a Course means that a student can drop from a course after the first two weeks of the regular semester. However, he/she can choose a substitute course in its place, if he/she exercises the option within 5 working days. The attendance will be counted from the date of registration as announced by Director, Registrations.
59. **Withdrawal from the entire Semester:** A student, who has decided not to attend the semester, due to more backlogs or more detentions must inform the Director, Registration in writing duly forwarded by respective HoD/Director/Principal before the first day of the semester registration is known as withdrawal from the entire Semester.

II. ELIGIBILITY FOR ADMISSIONS:

Admission to the above program shall be made subject to the eligibility, qualifications and specialization prescribed by the University for each Program, from time to time.

1. Input qualification required for admission in the two year full time MBA Program is a pass in the three or four year first degree program in the 10+2+3/4 pattern of education with a minimum of 50% in aggregate.
2. A student should have been declared passed in the previous academic year by the degree granting university for seeking admission in the KL University in the current academic year.
3. Admissions shall be made either on the basis of merit rank obtained by the qualifying students at an Entrance Test conducted by the KL University or on the basis of CAT/MAT/ATMA/XAT/ICET score, subject to reservations prescribed by the University or Government policies from time to time.

III. COURSE WORK:

1. A student after securing admission must pursue the MBA course of study for four semesters duration.

2. Normally a semester consists of 90 instructional days.
3. A student has to successfully complete Internship Program and earn a grade as stipulated in these guidelines.
4. The registration of a student is valid for a period equal to twice the prescribed duration of the Program from the date of registration.

IV. PROGRAM STRUCTURE

The Program Structure for MBA, MBA in Accounting & Finance, MBA in Technology Management and MBA in Healthcare & Hospital Administration is provided in Annexure I. The Program requires a student to complete 105 credits.

V. ATTENDANCE

1. A student shall be deemed to have eligibility to write comprehensive examination in a course if he has put in at least 75% of attendance in the semester for the named course.
2. Condonation of shortage of attendance up to 10% i.e., from 65% and above and less than 75% may be given by the University based on the recommendations of the Dean (Academics).
3. Condonation of shortage of attendance may be granted only on genuine and valid reasons on representation by the student with supporting evidence only on medical grounds.
4. If the student does not satisfy the attendance requirement, he is detained for want of attendance and shall re-register again for that semester. He/she shall not be promoted to the next semester.

VI. EVALUATION:

The performance of a student in each semester shall be evaluated subject-wise, with a maximum of 100 marks per subject, on the basis of formative and summative Evaluation.

1. Summative evaluation shall be carried out at the end of the semester by conducting a Comprehensive Examination which carries 60% weightage in the aggregate marks.
2. Formative evaluation shall be carried out on a continuous basis by the Course Instructor. This carries a weightage of 40% of aggregate marks.
3. The pattern of the comprehensive examination and various components of continuous evaluation are provided in the foregoing paragraphs.
4. A student shall be deemed to have secured the minimum academic requirement in a subject if he secures a minimum of 40% of marks in the Internal Evaluation and a minimum of 40% in the Comprehensive Examination. The same is applicable for all courses.
5. In case a student does not secure the minimum academic requirement in any of the subjects (as specified in 4.4 above) he has to re-appear for the Comprehensive Examination when that examination is conducted next in that subject.

6. In case a student is detained for want of attendance or other reasons, he should repeat the course when offered next on the campus or do any other specified course as may be prescribed.

VII. EVALUATION SCHEME:

1. A comprehensive examination of **three hour-duration** is held at the end of the semester for 60 marks. Entire curriculum is covered in the comprehensive examination. General Structure of the Question Paper for the Comprehensive Examinations is provided below:

S. No.	Pattern	Marks
1.	Section A: Questions based on concepts, theories, etc. shall be included in this section. Each question carries one mark. All questions are compulsory to answer.	10
2.	Section B: Questions based on the application of concepts, models, problem-solving, etc. would be included in this section. Students have to answer 4 out of 6 questions.	4 x 10 = 40
3	Section C: Students have to write a written case analysis in management courses. In quantitative courses problems shall be given to answer.	1 x 10 = 10
	Total	60

2. In case of courses in IT involving Laboratory component, the pattern of examination would be as following:

S. No.	Pattern	Marks	Duration
Part – I			
1.	Section A: Questions based on concepts, theories, etc. shall be included in this section. Each question carries one mark. All questions are compulsory to answer.	10	1 ½ Hrs
2.	Section B: Descriptive questions based on the application of concepts, models, problem-solving, etc. would be included in this section.	4 x 5 = 20	
	Sub-total	30	
Part – II			
1	Two or three questions shall be asked on the application of concepts, models, etc. Students have to answer all the questions on the Computer. Solution shall be saved in softcopy form in the server. Invigilator shall conduct viva-voce during	2 x 15 = 30 or 3 x 10 = 30	1 ½ Hrs - including viva

	the course of examination.		
	Sub-total	30	
	Grand Total	60	

3. **Continuous Assessment:** Continuous assessment carries 40% weightage in aggregate marks. Various components which are included in the continuous assessment are furnished below:

No.	Component	Duration	Weightage %
1.	Internal assessment tests. Usually these will be written tests. In case of IT Labs, this would include lab based tests. In case of Soft Skills courses, this would include oral evaluations and individual/team activities. (75% of the higher marks and 25% of the lower marks shall be considered)	1 hr 30 min	15
2.	Live Project/ Mini Project/ Reading Seminar/Home Assignment/Written Case Analysis/Assignment Test/Paper Presentation	Any one or two components, as decided by the Course Coordinator	15
3.	Surprise Test - Objective or descriptive (Average of the two tests will be considered)	10 to 20 minutes	5
4.	Class attendance		5
	Total		40

- Two internal tests will be conducted for all courses during the semester. The internal tests will be conducted for 30 marks which in turn will be scaled to 15 marks. The schedule of tests will be notified by the Examinations Coordinator in consultation with the HoD/Director.
- Written home assignments are given in a course by the faculty member concerned. Students have to submit the home assignment before the specified date. Course Coordinators shall take precautions to ensure that there is no scope for copying in the home assignments.
- Under written case analysis, students are given a case study by the faculty members concerned and students are required to analyze the case. Marks are awarded to each student separately based on the analysis. The written case analysis will be conducted in classroom under invigilation of faculty member(s).

- d) In case of computer related courses, on-line computer test shall be conducted. Students are required to provide solutions on-line and save the answer on the server.
- e) A surprise test is of objective or descriptive nature as decided by the faculty concerned and is conducted without prior intimation to the students. There will be two such tests in a semester. The best of the scores shall be considered while computing aggregate marks.
- f) Live projects and Reading seminars will be implemented depending on the course and evaluated as per the guidelines provided. The information on the applicability of these components shall be communicated in the Courses Handout by the concerned Course Coordinators.
- g) Class attendance is monitored by each faculty member and based on the percentage of attendance marks are awarded by the faculty member concerned.
- h) In order to maintain transparency in evaluation, the answer sheets of all components should be shown to the students within one week of conducting the tests and quiz. If a student is not convinced with the marks awarded he/she can apply for re-check. However, the student can apply for re-check on the day of returning the answer sheet within the classroom only.
- i) It shall be the responsibility of the Course Coordinator to display solution key on the notice board immediately after the evaluation component with evaluation scheme. The Instructor should stick to the evaluation scheme announced while checking the answer sheets.
- j) Computation of aggregate marks, submission of final grades duly approved by the Dean, Academics to the Examination Department is the sole responsibility of the Course Coordinator.
- k) Internship: The components of evaluation for the internship are provided below:

Stage	Weightage	Remarks
Initial Evaluation	10%	Report on “Overview of the Company including 3CET report & SWOT analysis, Who’s who, Business objectives of Executive Training.”
Interim Evaluation	20%	Assessment is based on achievement of targets/tasks with pro-rata basis. Evaluation is done by a panel as detailed in these guidelines.
Final Evaluation	25%	Assessment is based on achievement of targets/tasks on pro-rata basis. Evaluation is done by a panel as detailed in these guidelines.
Weekly Progress Report	20%	Assessment is based on accomplishment of the tasks/targets on a weekly basis.

Campus-based Seminar	15%	Assessment is based on the presentation to be made by the student to a panel of three members constituted by the Principal, KLUBS. This would be an independent evaluation
Additional Certification	10%	<ul style="list-style-type: none"> a) Students have to register, pursue and pass a course in a relevant discipline. A copy of the certificate acquired has to be submitted to KLUBS. Certificate issued by IRDA, NCFM, AMFI and SEBI qualify for award of these marks. (or) b) Student can present a paper in a national or international conference of repute in the area of his/her discipline. A copy of the paper submitted and the certificate issued should be submitted. If multiple authors are there, only the first author is eligible for the credit. (or) c) Student can publish a paper in a reputed journal in the relevant domain area. Credit will be given based on copy of published paper or manuscript and copy of acceptance for publication of paper. Only first author will be given the credit. d) Marks for this component will be given in full on submission of documentary evidence. Part marks are not entertained.
Total	100%	

Detailed guidelines shall be issued at the commencement of internship which would cover the above evaluation components.

- 1) Management Research Project: The components of evaluation for the Management Thesis are provided below:

Stage	Weightage	Remarks
Approval of Title	5%	Title shall be approved by a Thesis Committee constituted by the Director. Title once finalized shall not be changed in the normal course.
Literature Review	20%	10% of weightage shall be given to written report on critical review of literature. Each student must review a minimum of 5 contemporary papers. Remaining 10% shall be awarded through continuous evaluation given for the presentation and the articulation of literature reviewed.
Research Proposal	15%	It is a comprehensive research proposal. Evaluation is based on the written proposal and viva-voce.

Stage	Weightage	Remarks
Term Paper	15%	The paper is predominantly based on review of literature. Marks shall be awarded based on the parameters notified from time to time.
Interim Thesis	20%	10% of weightage is assigned to the written interim Thesis. The balance 10% is assigned to the interim presentation.
Final Thesis	25%	15% of weightage is assigned to the written final Thesis. The balance 10% is assigned to the final presentation.
Total	100%	

Guidelines for Management Research Project, including detailed description of above components of evaluation shall be circulated at the commencement of the semester.

VIII. GRADING:

- The overall performance of the student is described by Cumulative Grade Point Average (CGPA) and is calculated taking into consideration grade obtained by the student in all credited courses and credits attached to it. It is the weighted average of the grade points of all the letter grades obtained in credited courses by the student from his entry into the University. CGPA is computed as follows:

$$CGPA = \frac{c_1g_1 + c_2g_2 + \dots + c_n g_n}{c_1 + c_2 + \dots + c_n}$$

where $c_1, c_2 \dots c_g$ denotes credits associated with the course applied and $g_1, g_2 \dots$ denotes grades obtained by the student.

- At the end of all evaluation components based on the performance of the student, each student is awarded with letter grade on a relative scale. The list of letter grades and its connotation are given below:

Grade	Qualitative Meaning	Grade Point attached
X	Excellent	10
A	Very Good	9
B	Good	8
C	Fair	7
D	Satisfactory	6
E	Pass	5
F	Fail	0

The grades 'X' and 'F' will be earned and remaining grades will be awarded.

- To earn an X grade, the overall score has to be $\geq 90\%$ of total marks.

4. A student getting less than 40% of overall score and 40% in the comprehensive examination will be considered to have earned **F** grade. In combined theory and lab courses along with overall 40% score, the student should get independently 40% in both theory and lab components else treated as failed in both.
5. A student who obtains '**F**' grade has to reappear for the comprehensive examination. However, such a student need not attend the classes and marks obtained in session tests, surprise quiz, case analysis and attendance will be carried for the subsequent attempts of the student.
6. In case of a student who has earned **F** grade, after the student has fulfilled all the requirements for passing it will be converted into a valid grade by considering grade cutoffs of the batch in which he/she had appeared for the course for 1st time.
7. A non-credit course also will be evaluated as a regular course and grades will be allotted.
8. Audited courses are graded as satisfactory or Un-satisfactory only.
9. At the end of each semester the University issues grade sheet indicating the CGPA of the student. However, grade sheet will not be issued to the student if he/she has any outstanding dues.
10. To convert CGPA into equivalent marks a multiplication factor of 9.5 is adopted. Ex: CGPA 6.5 is equivalent to $6.5 \times 9.5 = 61.75\%$ of marks.

IX. GRADE SHEETS

1. The Course Coordinator can award the following Reports/Grades depending on the cases:
 - a. **Grade from X, A, B, C, D, E, and F** is awarded to the student if the student satisfies the corresponding requirements as specified in the section 5.4 (grading).
 - b. **Not Attended (NA)** is awarded to the student if the student has shortage of attendance. When student is given NA he/she has to repeat the course. It should be noted here that NA is different from F grade. For a student with F grade his/her marks obtained in internal evaluation component will be carried forwarded. While for a student awarded with NA Report has to reregister for such a course and attend the classes.
 - c. **Grade Pending (GP)** is awarded in situations where Course Coordinator cannot communicate the grade in time because of operational difficulties. The GP report has to be converted into valid grade by the Course Coordinator at a later stage.
 - d. **Registration Cancelled (RC)** is awarded to a student for various reasons when the registration for the course is cancelled by the University. Such a student will have to re-register for the course in subsequent semesters/summer term whenever the course is offered.
 - e. **Discontinued from Program (DP)** is awarded in situations where a student wants to discontinue from the program with the prior approval of University.

- f. **Withdrawal from Program (W)** awarded in situations where a student decided not to attend for the semester must cancel their classes before the first day of the semester to avoid having the classes be recorded on their transcript and being financially responsible.

IX. AWARD OF DEGREE:

A student shall be eligible for the award of MBA degree if he/she satisfies the minimum academic requirements in every subject. **For the award of MBA degree a student must have obtained a minimum CGPA of 5.50.**

X. WITHHOLDING OF RESULTS:

If the student has not paid dues to the University or if any case of indiscipline is pending against him, the result of the student shall be withheld and he will not be allowed/promoted into the next higher semester. The issue of degree is liable to be withheld in such cases.

XI. VALIDITY OF REGISTRATION

Registration of a student is valid for a period of four years from the date of first registration. A student is expected to complete his academic program during this period.

XII. TRANSITORY REGULATIONS:

Students who have discontinued or have been detained for want of attendance or who have failed after having undergone the course in earlier regulations and wish to continue the course are eligible for admission into the unfinished semester from the date of commencement of class work with the same or equivalent subjects as and when subjects are offered. Whereas he continues to be in the academic regulations he was first admitted.

XIII. PROGRAM STRUCTURE FOR TWO YEAR FULL TIME MBA PROGRAM:

The program structure for the two year full time MBA Program approved by the Board of Studies and the Academic Council will be applicable/implemented.

XIV. GENERAL:

1. The academic regulations should be read as a whole for purpose of any interpretation.
2. The academic regulations mentioned herein have to be read with the other relevant regulations of the University that are in vogue.
3. Malpractices rules: Shall be governed as per the University norms.
4. Where the words “he”, “him”, “his”, occur in the regulations, they include “she”, “her”, “hers”.
5. In the case of any doubt or ambiguity in the interpretation of the above rules, the decision of the Vice-Chancellor is final and binding.

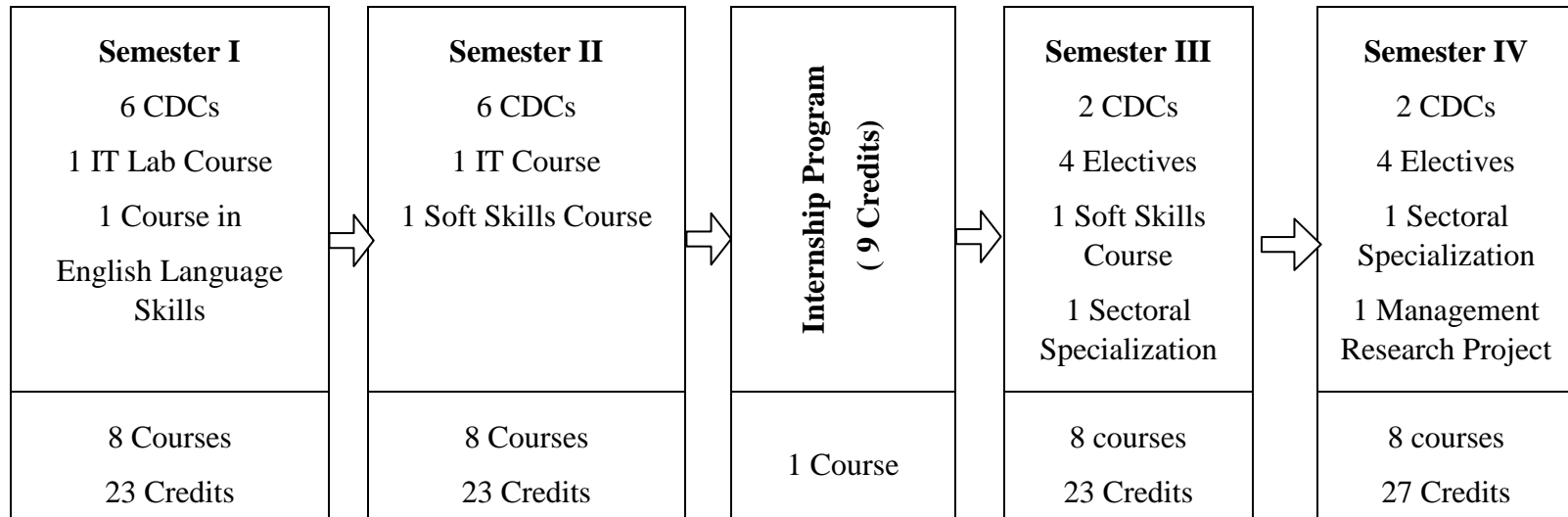
6. The University may change or amend the academic regulations or syllabi at any time and the changes or amendments shall be made applicable to all the students on rolls with effect from the dates notified by the University.

Program Structure for the MBA Program

Annexure I

Course Code	Name of the Course	Contact Hours				Credits	Course Code	Name of the Course	Contact Hours				Credits
		L	T	P	Total				L	T	P	Total	
Semester I						Semester II							
10MB51C0	Quantitative Methods	3	0	0	3	3	10MB52C0	Human Resource Management	3	0	0	3	3
10MB51C1	Indian Business Environment	3	0	0	3	3	10MB52C1	Financial Management	2	1	0	3	3
10MB51C2	Managerial Economics	3	0	0	3	3	10MB52C2	Business Research Methodology	3	0	0	3	3
10MB51C3	Financial and Management Accounting	2	1	0	3	3	10MB52C3	International Business Environment	3	0	0	3	3
10MB51C4	Marketing Management	3	0	0	3	3	10MB52C4	Operations Management	3	0	0	3	3
10MB51C5	Organizational Behavior	3	0	0	3	3	10MB52C5	Business Legislation	3	0	0	3	3
10MB51C6	IT for Managers	2	0	2	4	3	10MB52C6	Enterprise Resource Planning	1	0	4	5	3
10MB51K7	Business Communication	1	1	0	2	2	10MB52K7	Soft Skills I	1	0	2	3	2
Total		20	2	2	24	23		Total	19	1	6	26	23
10MB50N0 3-month Internship Program – 9 Credits													
Semester III						Semester IV							
11MB61C0	Strategic Management I	3	0	0	3	3	11MB62C0	Strategic Management II	3	0	0	3	3
11MB61C1	Management Control Systems	3	0	0	3	3	10MB62C1	Business Ethics & Corporate Governance	3	0	0	3	3
10MB61K2	Soft Skills 2	1	0	2	3	2	10MB62xx	Elective 1	3	0	0	3	3
10MB61xx	Elective -1	3	0	0	3	3	10MB62xx	Elective 2	3	0	0	3	3
10MB61xx	Elective -2	3	0	0	3	3	10MB62xx	Elective 3	3	0	0	3	3
10MB61xx	Elective -3	3	0	0	3	3	10MB62xx	Elective 4	3	0	0	3	3
10MB61xx	Elective -4	3	0	0	3	3	10MB62xx	Sectoral Elective 2	3	0	0	3	3
10MB61xx	Sectoral Elective 1	3	0	0	3	3	10MB62E8	Management Research Project	3	0	6	9	6
Total		22	0	2	24	23		Total	24	0	6	30	27

Summary of Program Structure for the MBA Program

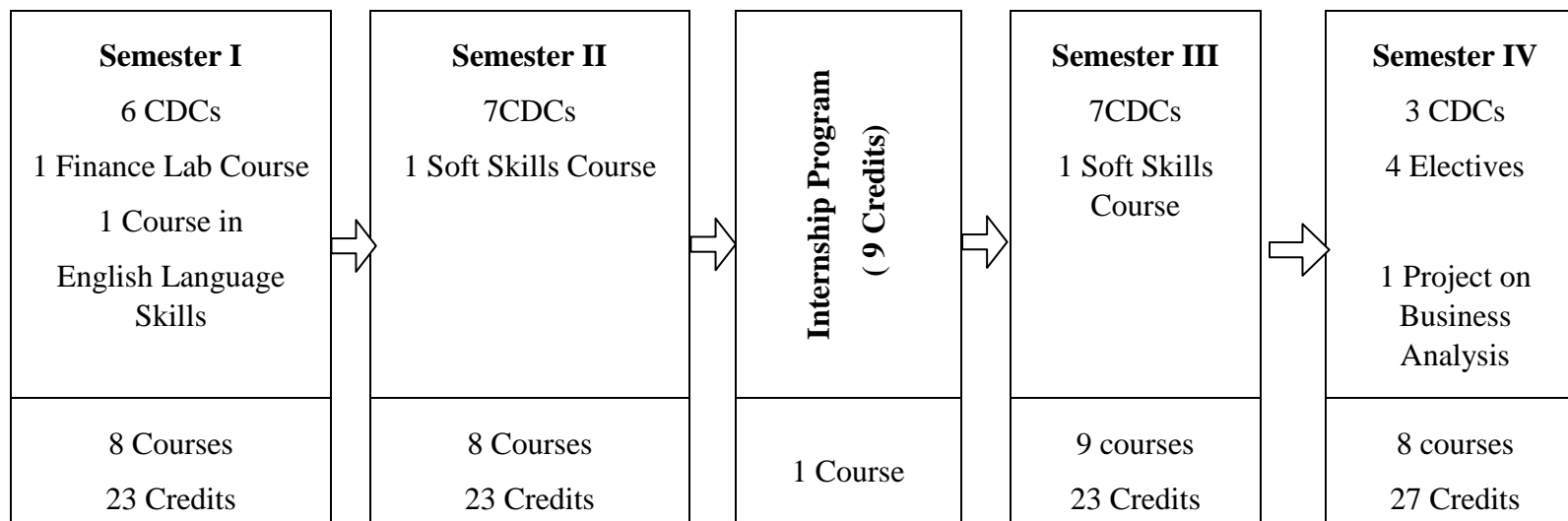


Courses	No.	Credits
CDCs (Compulsory disciplinary courses)	16	48
IT courses	2	6
English Language	1	2
Soft Skills Courses	2	4
Functional Electives	8	24
Sectoral Specialization	2	6
Management Research Project	1	6
Internship Program	1	9
Total	33	105

Program Structure for the MBA Program in Accounting & Finance

Course Code	Name of the Course	Contact Hours				Credits	Course Code	Name of the Course	Contact Hours				Credits
		L	T	P	Total				L	T	P	Total	
Semester I						Semester II							
11MA51C0	Quantitative Methods	3	0	0	3	3	11MA52C0	Business Research Methodology	3	0	0	3	3
11MA51C1	Indian Business Environment	3	0	0	3	3	11MA52C1	Operations Management	3	0	0	3	3
11MA51C2	Managerial Economics	3	0	0	3	3	11MA52C2	International Business Environment	3	0	0	3	3
11MA51C3	Financial Accounting	2	1	0	3	3	11MA52C3	Advanced Financial Accounting	2	1	0	3	3
11MA51C4	Organizational Behavior	3	0	0	3	3	11MA52C4	Financial Management	2	1	0	3	3
11MA51C5	Marketing Management	3	0	0	3	3	11MA52C5	Human Resource Management	3	0	0	3	3
11MA51C6	Accounting Package	1	0	4	5	3	11MA52C6	Business Legislation	3	0	0	3	3
11MA51K7	Business Communication	1	0	2	3	2	11MA52K7	Soft Skills I	1	0	2	3	2
Total		19	1	6	26	23	Total		20	2	2	24	23
11MA50N0 3-month Internship Program – 9 Credits													
Semester III						Semester IV							
11MA61C0	Management Accounting	2	1	0	3	3	11MA62C0	Business Ethics & Corporate Governance	3	0	0	3	3
11MA61C1	Management Control Systems	3	0	0	3	3	11MA62C1	Portfolio Management	2	1	0	3	3
11MA61C2	Strategic Management I	3	0	0	3	3	11MA62C2	Strategic Management II	3	0	0	3	3
11MA61C3	Company Law	2	1	0	3	3	11MA62xx	Elective I	2	1	0	3	3
11MA61C4	Direct Taxes	2	1	0	3	3	11MA62xx	Elective II	2	1	0	3	3
11MA61C5	Indirect Taxes	2	1	0	3	3	11MA62xx	Elective III	2	1	0	3	3
11MA61C6	Security Analysis	2	1	0	3	3	11MA62xx	Elective IV	2	1	0	3	3
11MA61K7	Soft Skills II	1	0	2	3	2	11MA62P8	Project on Business Analysis	3	0	6	9	6
Total		17	5	2	24	23	Total		19	5	6	30	27

Summary of Program Structure for the MBA Program in Accounting & Finance



Courses	No.	Credits
CDCs (Compulsory disciplinary courses)	23	69
Finance Lab	1	3
English Language	1	2
Soft Skills Courses	2	4
Electives	4	12
Project on Business Analysis	1	6
Internship Program	1	9
Total	33	105

Program Structure the MBA Program in Technology Management

Course Code	Name of the Course	Contact Hours				Credits	Course Code	Name of the Course	Contact Hours				Credits
		L	T	P	Total				L	T	P	Total	
Semester I						Semester II							
11MT51C0	Quantitative Methods	3	0	0	3	3	11MT52C0	Human Resource Management	3	0	0	3	3
11MT51C1	Indian Business Environment	3	0	0	3	3	11MT52C1	Financial Management	3	0	0	3	3
11MT51C2	Engineering Economics	3	0	0	3	3	11MT52C2	Business Research Methodology	3	0	0	3	3
11MT51C3	Fundamentals of Technology Management	3	0	0	3	3	11MT52C3	International Business Environment	3	0	0	3	3
11MT51C4	Financial and Management Accounting	2	1	0	3	3	11MT52C4	Operations & Technology Management	3	0	0	3	3
11MT51C5	Marketing Management	3	0	0	3	3	11MT52C5	Legal Aspects of Technology & Management	3	0	0	3	3
11MT51C6	Organizational Behavior	3	0	0	3	3	11MT52C6	Enterprise Resource Planning	3	0	0	3	3
11MT51K7	Business Communication	1	0	2	3	2	11MT52K7	Soft Skills I	1	0	2	3	2
Total		21	1	2	24	23	Total		19	3	2	24	23
11MT50N0 3-month Internship Program – 9 Credits													
Semester III						Semester IV							
11MT61C0	Supply Chain Management	3	0	0	3	3	11MT62C0	Strategic Management of Technology	3	0	0	3	3
11MT61C1	Management Control Systems	3	0	0	3	3	11MT62C1	Innovation, Research & Development Management	3	0	0	3	3
11MT61K2	Soft Skills 2	3	0	0	3	2	11MT62C2	Management of Technology Acquisition & Transfer	3	0	0	3	3
11MT61C3	Corporate Social Responsibility	3	0	0	3	3	11MT62C3	Business Ethics & Corporate Governance	3	0	0	3	3
11MT61C4	Management of Intellectual Property	3	0	0	3	3	11MT62C4	Technology Management Project	3	0	0	3	6
11MT61xx	Major Elective 1	3	0	0	3	3	11MT62xx	Major Elective 3	3	0	0	3	3
11MT61xx	Major Elective 2	3	0	0	3	3	11MT62xx	Major Elective 4	3	0	0	3	3
11MT61xx	Functional Elective 1	1	0	2	3	3	11MT62xx	Functional Elective 2	1	0	2	3	3
Total		17	5	2	24	23	Total		16	5	4	25	27

Major Elective Courses

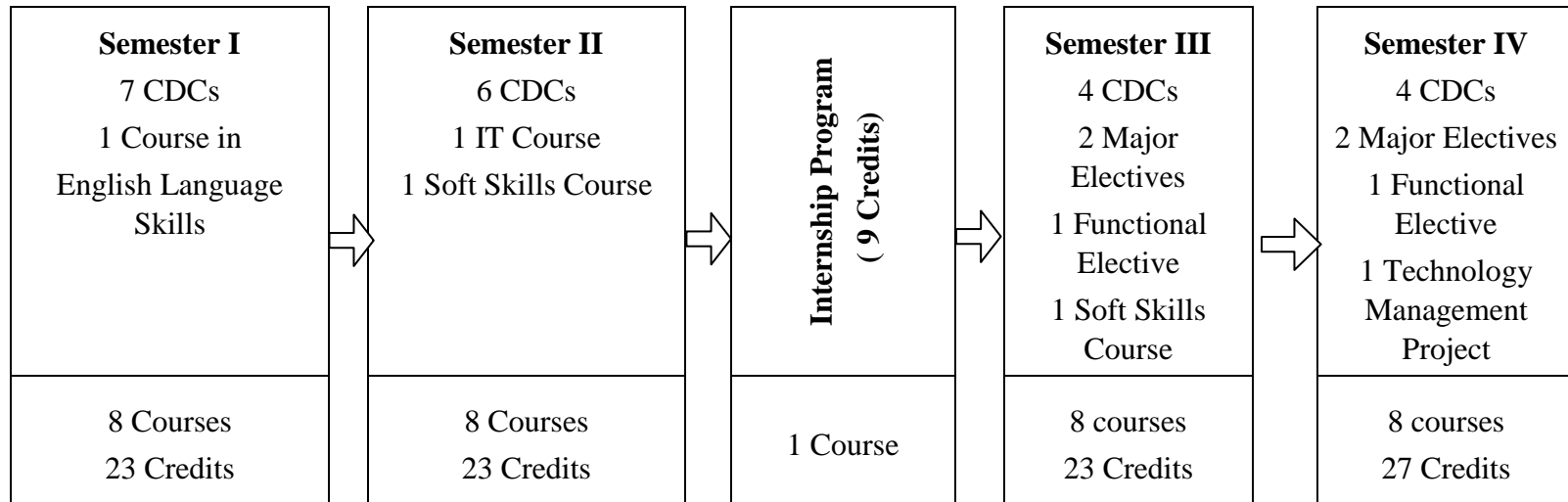
Course Code	Name of the Course	Contact Hours				Credits	Course Code	Name of the Course	Contact Hours				Credits
		L	T	P	Total				L	T	P	Total	
Operations and Project Management						Infrastructure Management							
11MT6xO0	Lean Management	3	0	0	3	3	11MT6xJ0	Infrastructure Projects & Policy [SEZs, Highways, Ports, Airports, Telecom, etc]	3	0	0	3	3
11MT6xO1	Six Sigma and Modern Manufacturing Systems	3	0	0	3	3	11MT6xJ1	Infrastructure Planning and Design	3	0	0	3	3
11MT6xO2	Supply Chain Modeling and Analysis	3	0	0	3	3	11MT6xJ2	Financing Infrastructure Projects	3	0	0	3	3
11MT6xO3	Project Resource Allocation and Risk Management	3	0	0	3	3	11MT6xJ3	Infrastructure For Rural & Social Sector and E-Governance	3	0	0	3	3
11MT6xO4	Manufacturing Scheduling and Control Systems	3	0	0	3	3	11MT6xJ4	Environment Management of Infrastructure Projects	3	0	0	3	3
11MT6xO5	Service Operations Management	3	0	0	3	3	11MT6xJ5	GIS Applications in Infrastructure	3	0	0	3	3
11MT6xO6	Operations Strategy	3	0	0	3	3	11MT6xJ6	Resourcing for Infrastructure	3	0	0	3	3
							11MT6xJ7	Case studies in Infrastructure Management	3	0	0	3	3
Rural Management						Bio-Technology Management							
11MT6xU0	Introduction to the Rural World	3	0	0	3	3	11MT6xY0	Biotech Industry Fundamentals	3	0	0	3	3
11MT6xU1	Rural Marketing	3	0	0	3	3	11MT6xY1	Operations and Quality in the Life Sciences	3	0	0	3	3
11MT6xU2	Rural Finance	3	0	0	3	3	11MT6xY2	Innovation and R&D Management in the Life Sciences	3	0	0	3	3
11MT6xU3	Rural Technology Management	3	0	0	3	3	11MT6xY3	Marketing of Bio-Technology Products	3	0	0	3	3

11MT6xU4	Rural Economy and Development Interventions (Development Programs of Different Institutions)	3	0	0	3	3	11MT6xY4	International Regulations, Law and Policies of Biotechnology	3	0	0	3	3
11MT6xU5	Management of Rural Organizations (Co-Operatives and Social Enterprises)	3	0	0	3	3	11MT6xY5	Societal Issues in Bio-Technology	3	0	0	3	3
11MT6xU6	Economic Analysis for Rural Management	3	0	0	3	3	11MT6xY6	Clinical Management	3	0	0	3	3
11MT6xU7	Rural Society and Polity	3	0	0	3	3	11MT6xY7	Commercialization of Biotechnology and Innovations	3	0	0	3	3
11MT6xU8	Case studies in Rural Management	3	0	0	3	3	11MT6xY8	Case studies in Biotechnology Management	3	0	0	3	3

Functional Elective Courses

Course Code	Name of the Course	Contact Hours				Credits	Course Code	Name of the Course	Contact Hours				Credits
		L	T	P	Total				L	T	P	Total	
Marketing						HRM							
11MT6xM0	Marketing of Technology Products	3	0	0	3	3	11MT6xH0	Negotiation Skills & Techniques	3	0	0	3	3
11MT6xM1	Digital Marketing	3	0	0	3	3	11MT6xH1	Performance Management in Technology based Industries	3	0	0	3	3
11MT6xM2	Applied Marketing Analysis	3	0	0	3	3	11MT6xH2	Management of Change	3	0	0	3	3
11MT6xM3	B2B Marketing	3	0	0	3	3	11MT6xH3	Leading High Performance Teams and Project Groups	3	0	0	3	3
Finance						11MT6xH4	Talent Management for Technology based Industries	3	0	0	3	3	
11MT6xF0	Corporate Valuation	3	0	0	3	3	11MT6xH5	Competency Mapping for Technology based Industries	3	0	0	3	3
11MT6xF1	Corporate Risk Management	3	0	0	3	3	11MT6xH6	Compensation Management in Technology based Industries	3	0	0	3	3
11MT6xF2	Functional and Strategic Finance	3	0	0	3	3	Open Electives						
11MT6xF3	Project Management	3	0	0	3	3	11MT6xG0	Total Quality Management	3	0	0	3	3
11MT6xF4	Mergers & Acquisitions	3	0	0	3	3	11MT6xG1	Entrepreneurship	3	0	0	3	3
							11MT6xG2	Intrapreneurship	3	0	0	3	3
							11MT6xG3	Emerging Trends in Technology	3	0	0	3	3
							11MT6xG4	Public Administration	3	0	0	3	3
							11MT6xG5	Purchasing and Supply Management	3	0	0	3	3
							11MT6xG6	International Competitiveness	3	0	0	3	3

Summary of Program Structure for the MBA Program in Technology Management



Courses	No.	Credits
CDCs (Compulsory disciplinary courses)	21	63
IT courses	1	3
English Language	1	2
Soft Skills Courses	2	4
Major Electives	4	12
Functional Electives	2	6
Technology Management Project	1	6
Internship Program	1	9
Total	33	105

