

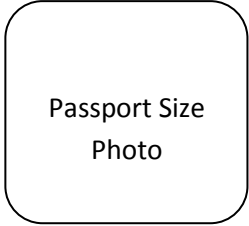
**KONERU LAKSHMAIAH EDUCATION FOUNDATION**  
(Deemed to be University u/s 3 of UGC Act 1956)



# K L University

Green fields, Vaddeswaram-522 502, Guntur Dist. A.P. India  
Website: www.kluniversity.in

## Application for Award of Original Degree



1. Name of the Candidate  
(In capital letters as per  
Provisional Certificate)


2. Name of the Parent

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3. Date of Birth/Gender

			<b>GENDER</b>	
<b>DD</b>	<b>MM</b>	<b>YYYY</b>	<b>Male</b>	<b>Female</b>

4. Registered No.

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5. Programme  
(Please **TICK** the  
Appropriate box)

<b>UG</b>	B.Tech.	BBA	BHM	B.Com (Hon's)	<b>BBA-MBA</b>
<b>PG</b>	M.Tech.	MBA	MCA	M.Sc.	
<b>RESEARCH</b>	Ph.D.				

6. Month & Year of Passing  
With Branch

<b>Month</b>	<b>Year</b>	<b>BRANCH</b>	

7. Address to which the Original Degree is to be dispatched.

Door No.		Street	
Area		City/Town/ Village	
District		State	
PIN Code		Phone (LL)	
Mobile No.		E-mail	

8. Candidate's preference for obtaining the Original Degree (Please **TICK** the appropriate box)

<b>1</b>	<b>2</b>	<b>3</b>
In Person (At Convocation)	In Advance	After Convocation (In Absentia)
	In Person      By Post	In Person      By Post

9. Details of **FEE** paid:

D.D.No.		Date		Amount	
Bank					
Branch					

(P.T.O)

**INSTRUCTIONS TO CANDIDATES**

**1.FEE FOR ORIGINAL DEGREE :**

In Person	In Advance	After Convocation In Absentia
<b>Rs.1000/-</b>	<b>Rs.2000/-</b>	<b>Rs.1500/- + yearly late fee of Rs.500/-</b>

**2.MODE OF PAYMENT:**

- a) A Crossed Demand Draft can be obtained from SBH, K L University Branch, KLU Campus, Vaddeswaram drawn in favour of “The Controller of Examinations, K L University”.  
(OR)
- b) By online through ATM / Debit Card / Credit Card / Net Banking through SBH Collect  
www.onlinesbh.com

Note: (Name, Registered number and Branch must be written on the back side of Demand draft)

**3. ENCLOSURES WITH SELF ATTESTED COPIES:**

1. Photo copy of Intermediate certificate for U.G students.
2. Photo copy of Original Degree of the previous degree for P.G students
3. Photo copy of Provisional Certificate for which the degree is sought.
4. Photo copy of Consolidated Grade Sheet for which the degree is sought.
5. Photo copy of all grade cards (all semesters) for which the degree is sought.
6. Two colour passport size photos recently taken.

**Signature of the Applicant**

**Please Note:** Original Intermediate certificate for U.G Students and the original of the U.G Degree for P.G students and the original of the P.G Degree for Ph.D students should be produced for verification and the same will be returned immediately after verification.

The filled in application form with the above documents is to be submitted to “The Controller of Examinations, K L University, Green Fields, Vaddeswaram – 522 502, Guntur District, Andhra Pradesh” either in Person or by Registered Post or by Speed Post.

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**(FOR OFFICE USE ONLY)**

The candidate has fulfilled all the academic requirements for the award of Degree of \_\_\_\_\_.

The candidate has secured \_\_\_\_\_ Class with CGPA \_\_\_\_\_

The Degree Certificate bearing No. \_\_\_\_\_ is issued.

Application Processed By: \_\_\_\_\_

Application Checked By: \_\_\_\_\_

Date:

Controller of Examinations

The Certificate is dispatched on \_\_\_\_\_ by Registered Post.

Office Assistant