

## MINUTES OF PARENTS MEETING

The meeting was conducted in the **Peacock Hall** on **1<sup>st</sup> November 2014** at **10.00 A.M.**

The following points were discussed.

1. Head of the department welcomed all the parents to the meeting.
2. HoD informed the parents about various measures taken by the department for the development of the students such as conducting remedial classes for slow learners, placement training classes for placement eligible students, workshops, guest lectures etc.
3. He informed them about two workshops, a guest lecture conducted and industrial visit organized by the department in the current semester for the benefit of the students.
  - a. "Automobile Engine Design" on 22nd and 23rd August 2014
  - b. "Design and Development of UAV" on 17th and 18th October 2014
  - c. Guest Lecture on Entrepreneurship was delivered by Mr. Giridhar, President of Macrocast Foundry, Vijayawada on 18th August 2014.
  - d. Industrial visit to Lorry Owners Training Institute on Ampapuram.
4. He also informed the parents about the letters being sent to them with information regarding attendance and internal marks in the following manner:
  - a. For students with less than 75% attendance, letters are posted to their parents once every 15 days.
  - b. For all the students irrespective of their attendance percentage, letters are posted to their parents with their attendance and internal marks twice a semester.
5. Principal CoE requested the parents to give suggestions that will help in developing the academics and also bring out the problems to the Head of the Department, if any.
6. HoD informed them that grades and the CGPA details of their wards was sent to them by post immediately after he has taken charge as HoD.
7. He informed the parents to monitor the progress of their wards every semester by verifying their grade sheets.
8. He also informed the parents that they can call to the department office any time to know the status of their wards.
9. HoD also informed the parent about the initiative taken by the department in arranging special training to the failed students with backlogs in second year for a time period of 10 days in the evening times.
10. The department has given 45 days of training to the placement registered students and special training on software's was also given to them.
11. He informed them about the number of students that have been placed in various companies in the present semester.

a. FMC Technologies	:	4
b. WIPRO	:	8
c. Infosys	:	29
d. CTS	:	13
e. Amaraja Batteries	:	12
12. HoD also informed that companies like Infotech, Satyam Ventures, and Toshiba will be visiting the campus for placement in the coming 1-2 months.
13. He advised the parents to motivate their wards to think about their careers seriously.

**Dr. P. V. Chalapathi**  
Head of the Department