

MINUTES OF PARENTS MEETING

The meeting was conducted in the **Peacock Hall** on **28th March, 2015** at **10.30 A.M.**

The following points were discussed.

1. Head of the department welcomed all the parents to the meeting.
2. Principal, CoE welcomed all the parents and thanked them for making it convenient to attend meeting.
3. Principal informed the main reason behind conduction of this parents meet is to get the feedback from them for further improving the progress of the students.
4. He requested the parents to follow up with their kids on what they are doing outside the campus as it will not be possible to monitor all the students on a continuous basis.
5. He also informed about the appointment of student counselors who will counsel the students once every month and every counselor will send the information of their wards to the parents once a month either through a phone call or SMS or both.
6. Principal also informed the parents present about the information posted to the parents of all the students with their updated CGPA and backlogs if any right from their first year.
7. Principal CoE requested the parents to give suggestions that will help in developing the academics and also bring out the problems to the Head of the Department, if any.
8. HoD shared with the parents the various events and things happened in the department.
 - a. Placements: Informed that 131 of the final student have been placed so far in various companies like FMC Technologies, Wipro, Infosys, Cognizant, Satyam Ventures, Tech Mahindra, Amarraja Batteries, Keeline, Petropack, Scient Technologies (Infotech), Knoah Solutions, Phoenix, Westline, CPF India.
 - b. He also informed about the companies such as NRB Bearings, Moldtech, Everest Industries, PowerMech Industries, Hyundai Motors which will visit the campus for placements in the coming days.
 - c. Hyundai Motors will visit the campus on 13th April, 2015 for interviews and a special training program is arranged to help the aspiring candidates prepare for the interview.
 - d. Informed the parents about various training classes and mock interviews organized for the placement registered students and requested the parents to talk to their wards to attend these classes and improve their skills further.
 - e. He also informed that summer training for 3rd year placement registered students which will be organized.
 - f. HoD mentioned about the special classes conducted for II year students to prepare them for examinations from 5:00 to 7:00 PM for certain subjects where there are many number of failures and informed the parents about the lack of attendance for such classes in-spite of giving them proper information.
 - g. HoD also informed about the conduction of remedial classes for weak students (students with less than 40% marks) in internal exams and requested them to follow up to alert their wards.
 - h. Informed about the industrial visits scheduled for II and III year students in the present semester to a). KCP Sugars, Vuyyuru, b). NTTF, Gannavaram, c). Kumar Pumps, Tenali.
 - i. Informed the parents about the compulsory internship of a month for the II year students during the summer break, and the benefits the student get out of it.
 - j. He informed them about the national seminar and workshop, a guest lecture conducted by the department in the current semester for the benefit of the students.
 - i. Recent Advances in Manufacturing and Supply Chain Management.
 - ii. Guest lecture and hands on experience on Non-Destructive Testing.

9. HoD informed the following achievements of the students of the department.
 - a. SAE e-Baja Car which secured 1st Prize (out of 118 participants) of Rs. 1,00,000/- for best Design and Performance in e-Baja and 2nd Prize (out of 118 participants) of Rs. 40,000 for APJ Abdul Kalam Initiative Award competition held at Indore, MP
 - b. ISIE- GoKart vehicle which secured 14th position out of 70 participants, 3rd in Skip Pad test and 6th in Endurance test held at Coimbatore, TN
 - c. ASME HPVC Cycle (CIVET Team) which secured All India 14th position out of 42 participants and 1st position in South India held at Delhi
 - d. ASME HPVC Cycle (VIJAYAN Team) which secured All India 15th position out of 42 participants and 2nd position in South India held at Delhi.
 - e. Solar Car being prepared for International competition which will be held in Australia and the funding the university gave to encourage the students.
10. He also informed the parents about the letters being sent to them with information regarding attendance and internal marks in the following manner:
 - a. For students with less than 75% attendance, letters are posted to their parents once every 15 days.
 - b. For all the students irrespective of their attendance percentage, letters are posted to their parents with their attendance and internal marks twice a semester.
11. He also informed the parents that they can call to the department office any time to know the status of their wards.
12. He advised the parents to motivate their wards to think about their careers seriously.
13. An interactive session took place between the parents and the faculty members and all their queries were answered by the concerned faculty.

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Head of the Department