

Online Public Access Catalogue (OPAC)

The OPAC database is created and updated by the library management software from time to time. Full bibliographic details of all purchased library documents like the unique accession number, author(s) or editor(s), title, sub-title, edition, volume number, name of the publisher, place and year of publication; pagination, call number, bill/invoice number, price in foreign and Indian currency, etc are entered in to the database. Keywords or subject descriptors are also added to retrieve the document under different subject fields covered by it. OPAC allows users to search library holdings covering text books, monographs, reference books, periodicals, back volumes, standards, patents, theses, etc and retrieve information. Simple or advanced searches can be made on various fields like author, editor, title, publisher, and keywords.

In the case of digital and scanned documents, Uniform Resource Locators (URLs) are also entered in the OPAC database. These facilitate accessing full text of the digital document. If the library website is connected to Internet, then users can search both OPAC and Internet for required information.