Koneru Lakshmaiah Education Foundation
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Calendar of Events for Academic Year 2022-23
JULY-2022

S.No	Event	Dates	Responsibility
1	Online FDP conduction	01.07.2022	HOD-ECM
2	Online subject based seminar for faculty	01.07.2022	HOD-ECM
3	National Agriculture Day	01.07.2022	FARMING CLUB, Director(SAC), Dean-SA
4	Finalization of Time Tables II,III,IV.B.Tech	01.07.2022	Dean - Skill Development/ Dean-Academics/ Principals, HODs
5	FDP	7/2/2022	HOD - COMMERCE
6	College Development Committee Meeting	02.07.2022	College of LAW
7	International Plastic-Free Day	03.07.2022	FARMING CLUB, Director(SAC), Dean-SA
8	Sri S.V. Rangarao Jayanthi	03.07.2022	Director(SAC), Dean-SA
9	Lecture Plan & Delivery Audit	1st Week, July-2022	ALL HODs
10	Administrative Files Audit by Department Team (Once in a month)	1st Week, July-2022	ALL HODs
11	Practicals (Laboratories) & Skill Audit	1st Week, July-2022	ALL HODs
12	Department Advisory Board Meeting	1st Week, July-2022	ALL HODs
13	IQAC internal meeting	1st Week, July-2022	Dean-Quality
14	DDC&LDC Committee	1st Week, July-2022	ALL HODs
15	Classroom resources audit	1st Week, July-2022	ALL HODs
16	Odd Sem - Activity 1-Semiar on Right to Legal Aid and the Women Empwerment	1st Week of July 2022	Principal, College of Law, HOD Law, Women's Forum
17	Faculty Orientation Lectures	1st Week, July-2022	ALL HODs
18	Quarterly (apr-june) Report	1st Week, July-2022	ALL Deans
19	Circular for Dean office Quarterly audit	1st Week, July-2022	Dean-Quality
20	International Yoga Day	1st week July 2022	NCC, Dean-SA
21	SUMMER OUTREACH ACTIVITY -Pilot Study by Identifying the Problems at Grass Root Level	1st week July 2022	Director,IIC,HOD CE,IOT and Chemistry, Women's Forum
22	World Zoonosis Day	1st week July 2022	YRC, Dean-SA
23	Circular for audit of Central facilities	1st Week, July-2022	Dean-Quality

24	Interaction Session with Concerned Govt. Departments, NGO's, etc and Collaborations (Sanitation, Healthcare, Indoor Air Quality in Household, Livestock Management, Preservation and Maintenance of water bodies, Water Supply Network, Storm water network, Waste water Treatment)	1st and 2nd Week, July 2022	SVR & CEA Director(SAC), Dean-SA
25	Conduction of entrance exam and Interviews-Ph.D	1st week and 3rd Week-July - 2022	Dean R&D
26	Campus Placement Drive - Season - 1 (for Engineering)	Ist Week of July 2022 to 30th Nov 2022	Dean, Placements & Internships
27	College Advisory Committee Meeting	04.07.2022	College of LAW
28	Registrations for III and IV Year B.Tech. Students	04-07-2022 to 05-07-2022	Pincipal & HoDs, Dean - Academics & Pro VC
29	Registration III, IV B.Pharma, III, IV, V B.Arch	04-07-2022 to 05-07-2022	Pincipal & HoDs, Dean - Academics & Pro VC
30	Deeksharambh: Induction programme for (I B.Tech students)	04-07-2022 to 30-07-2022	Dean-Academics
31	Monthly Audit Report Statistics to be submitted by Departments	05.07.2022	ALL HODs
32	Placement Training	5th July 2022 to 30th July 2022	CSS HOD
33	commencement of Class work for III and IV Year B.Tech. Students,	7/6/2022	Pincipal & HoDs, Dean - Academics & Pro VC
34	Classwork commencement III, IV B.Pharma, III, IV, V B.Arch	7/6/2022	Pincipal & HoDs, Dean - Academics & Pro VC
35	Webinar -Interaction with IAS Officers	07.07.2022	Arts HOD
36	Environment Day	07.07.2022	FARMING CLUB, Director(SAC), Dean-SA
37	Registration of II B.Tech & II M.Tech Students	08-07-2022 to 09-07-2022	Pincipal & HoDs, Dean - Academics & Pro VC
38	Department Association Activity by FOCUS Student Body (Twice in a month) - Central Level Activity	09.07.2022	Hod-CSE
39	Consultancy Brochure Design	2nd Week, July-2022	All HODs and Planning & Development Incharge
40	Alumini Meeting	2nd Week, July-2022	ALL HODs
41	Issue of Appraisal Forms to Faculty and Non Teaching Staff (more than ONE Year service in KLU)	2nd Week, July 2022	Dean-F&SA
42	Meeting with RPAC's and Preparation of agenda points for URB	2nd Week, July 2022	Dean R&D

43	Activity 1 - Bootcamp on Innovation and Innovative products made with hand by women and Display of the products.	2nd week of July 2022	Principal, Collge of Engineering (in association with CIIE), HOD CSE, Women's Forum
44	Re-Constitution of IQAC Advisory Committee	2nd Week, July 2022	Dean-Quality & Registrar
45	Awareness Program on academic flexiblilites	2nd Week, July 2022	Dean-Academics, all HODs
46	List of Faculty Incharges from Departments for Hobby Clubs and Extension Activities	2nd Week, July 2022	All HoDs & Dean (Student Affairs)
47	List of Programme officers from Departments for NSS	2nd Week, July 2022	All HoDs & Dean (Student Affairs)
48	World Zoonoses Day by YRC	2nd Week, July 2022	Dean - Student Affairs
49	TLP Workshops	2nd Week, July 2022	ALL HODs
50	Sri C.S.R Birthday - Acting Workshop	2 nd week, July 2022	Abhinaya Club, Director(SAC), Dean-SA
51	Classical Dance Competitions Nationals	2 nd Week July 2022	Narthna Club, Director(SAC), Dean-SA
52	Health Camps	2nd week July 2022	YRC, Director(SAC), Dean-SA
53	Registrations and Schedule of certificate course (Dean-Academics)	2nd week, July 2022	Physical education HOD, Assoc. Dean, Sports & Games
54	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-BA IAS	2nd week of July 2022-(Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
55	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-AIDS	2nd week of July 2022-(Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
56	Activity 1: Identification of woman with PCOD and awareness	2nd Week of July 2022	Principal, Pharmacy, HOD BT, Women's Forum
57	Activity 1: Awareness Programmes & Rallies on Usage of Plastic	2nd Week of July 2022	Director SAC, HOD Pharmacy, Women's Forum
58	Activity 2: Pasting Say No to Plastic Posters on crucial places of Villages.	2nd Week of July 2022	Director SAC, HOD Pharmacy, Women's Forum
59	Activity 2: Identification of people with anemia and awareness	2nd Week of July 2022	Principal, Pharmacy, HOD Agriculture, Women's Forum
60	Self- Self- Defense Awareness and Practice Programs	2nd Week of July 2022	Principal- School of Architecture, HOD BFA, Women's Forum
61	Activity 3: Workshops on Cloth Bags/Jute Bags Making	2nd Week of July 2022	Director SAC, HOD ECE, Women's Forum
62	Events on Kargil Vijay Diwas[Quiz, Drawing, Essay writing, Poetry]	2nd week July 2022	NCC, Dean-SA

63	Formation of Womens forum committee and registration of student members	2nd Week of July 2022	Dean Student Affairs & WOMEN'S FORUM
64	ERP Audit for Research/Profile/Leaves	2nd Week, July 2022	ALL HODs
65	Issue of handbooks to all I/IV B.Tech. 2022- 23 admitted students	2nd Week, July 2022	Dean, Academics
66	HOD meeting with Faculty & Staff	2nd Week, July 2022	All-HODs
67	Dean office Audit on Quarterly (apr-june) Report	2nd Week,July 2022	Dean Quality
68	Quarterly audit Non conformance Report to concern Dean	2nd Week, July 2022	Dean-Quality
69	PRACTICE SCHOOL - Orientation & documentation at the Campus	2nd Week, July-2022	Dean, Academics & Dean, Placements & Internships
70	Audit of Central facilities	2nd & 3rd Week,July 2022	Dean-Quality
71	Extension Activity	11.07.2022	Architecture HOD
72	Department Antiragging Committee Meeting	11.07.2022	All-HODs
73	Workshops/ guest lectures / seminars committee meeting	11.07.2022	CHEMISTRY HOD
74	Workshops/ guest lectures / seminars/industry connect committee meeting	11.07.2022	CHEMISTRY HOD/ HOD College of Law
75	World Population Day	11.07.2022	AUTOMATION CLUB Director(SAC), Dean-SA
76	Commencement of Class work for II Year B.Tech. Students	7/11/2022	Pincipal & HoDs, Dean - Academics & Pro VC
77	Paper bag day	12.07.2022	CE-HOD
78	Research Group Meetings	14.07.2022	Hod-CSE
79	MESA - Welcoming 2nd Years	15.07.2022	HOD-ME
80	Admission Counselling	15/7/2022-19/7 /2022 (BBA) 22/7/2022-25/7/2022 - (MBA)	MBA HOD
81	University Research Board Meeting	3rd Week, July 2022	Dean, R & D
82	Meeting with Monthly report In charges	3rd Week, July 2022	Dean-Quality
83	Submission of Faculty and Non Teaching Staff Appraisal Forms (Completed morethan ONE Year service in KLU)	3rd Week, July 2022	ALL HODs
84	Conduction of Sensitizing programes by Hobby Clubs/CEA/YRC/NSS	3rd Week, July 2022	Dean (Student Affairs)
85	Digital Literacy Program	3rd week of July 2022	Principal-Sciences,HOD CSA, Women's Forum
86	YRC Registrations	3rd weekJuly 2022	YRC, Director(SAC), Dean-SA
87	GS-POSH Activity(GS -POSH Awareness program)	3rd week, July 2022	Dean SA & Women's Forum

88	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-BCA	3rd week of July 2022-(Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
89	Women Rights	3rd week July 2022	CEA, Director(SAC), Dean-SA
90	Conduction of CC Classes from 3.20 PM to 5.00 PM regularly (up to November)	3rd week, July 2022	Physical education HOD, Assoc. Dean, Sports & Games
91	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership--BT	3rd week of July 2022-(Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
92	B and C certificate Cmap to cadets & ANO	3rd weekJuly 2022	NCC, Dean-SA
93	Women's Forum Monthly meeting	3rd Week of July 2022	Women's Forum
94	Meditation and Yoga Training	3rd week of July 2022	Principal-Sciences, HOD CSA, Women's Forum
95	Quarterly audit Non conformance Report reply to Dean Quality	3rd Week, July 2022	All Deans
96	Awareness Programmes on (Organic Waste Management, Sewage Handling Practices, CEA-Registrations, RTI acts, Use of Organic Fertilizers, Developing Sanitation) (Kargil Vijay Diwas, National Science Day, Thyroid camp)	3rd &4th Week, July 2022	SVR & CEA Director(SAC), Dean-SA
97	Registration II, III, IV, V BBA-LLB, II, III LLB	18-07-2022 to 19-07-2022	Pincipal & HoDs, Dean - Academics & Pro VC
98	CSRG FDP	19.07.2022 to 23-07-2022	HOD-ECE
99	Department Library Committee Meeting	19.07.2022	ALL HODs
100	Meeting with Pro - Vice Chancellor	19.07.2022	COMMERCE
101	Webinar Motivational Session with IAS Officers	19.07.2022	Arts HOD
102	Internal Faculty Development Program	19th July 2022 to 24th July 2022	CSS HOD
103	Classwork commencement II, III, IV, V BBA-LLB, II, III LLB	7/20/2022	Pincipal & HoDs, Dean - Academics & Pro VC
104	SPRG Webinar	21.07.2022	HOD-ECE
105	Orientation programme on SRP Phase - I (for effective CO-PO mapping, BTL, quesiton papers)	22-07-2022 24-07-2022 (4hours per day in 3 days)	Dean - Skill Development/Dept BCA
106	Sri Chandrashekhar Azad Jayanthi	23.07.2022	SAC
107	Bal Gangadhar Tilak Jayanthi	23.07.2022	SAC
108	Guest Lecture for II & III BSc HM	23.07.2022	HOD - MBA
109	Alumini Guest Lecture	23.07.2022	HOD-ECE
110	Counseling Report Verification by Department Team (Once in a month)	4th Week, July 2022	ALL HODs
111	Faculty Orientation Lectures	4th Week, July 2022	ALL HODs

112	Collection of Faculty and Non Teaching Staff Appraisal Forms from All HODs	4th Week, July 2022	Dean-F&SA
113	Collection of Specialization wise faculty requirement from All HODs (Recruitment for EVEN Sem)	4th Week, July 2022	Dean-F&SA
114	Quality Circles (Students) meeting-01	4th Week, July 2022	Dean-Quality
115	Sending Feedback from Quality Circles-students-01 to the concerned Deans	4th Week, July 2022	Dean-Quality
116	Annual report on Placement for previous Academic Year	4th Week, July 2022	Dean, Placements & Internships
117	Registration of volunteers into CEA/NSS/YRC	4th Week, July 2022	Dean (Student Affairs)
118	SWEAR Analysis	4th Week, July 2022	ALL HODs
119	2020-21 cumulative Monthly Audit Report (Annual Report) Statistics to be submitted by Departments to Dean Quality	4th Week, July 2022	ALL HODs
120	Parent meeting	4th Week, July 2022	ALL HODs
121	HOD meeting with Faculty & Staff	4th Week, July 2022	All-HODs
122	KL Panorama- kl newsletter-Quarterly	4th Week, July 2022	Associate Dean -Publishing
123	Organizing Guest Lecture (3 per semester. One by Academician, one by industry expert and one by Alumini)	4th Week, July 2022	ALL HODs
124	Department Sports Committee Meeting	4th Week, July 2022	ALL HODs
125	NSS - Use of Solar Desalination Still	4th Week, July 2022	HOD-ME
126	Odd Sem - Activity 2-Awareness on Socio Legal Rights	4th Week of July 2022	Principal, College of Law, HOD BA IAS, Women's Forum
127	Training on "Digital Marketing"	4th Week of July,2022	Director Alumni, HOD Physics, Women's Forum
128	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-CE	4th week of July 2022-(Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
129	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-MCA	4th week of July 2022-(Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
130	Ground Maintenannce works	4th week, July 2022	Physical education HOD, Assoc. Dean, Sports & Games
131	Out reach program at near by school	4 th Week July 2022	Literature Club Director(SAC), Dean-SA
132	Workshop on writing skills	4 th Week July 2022	Literature Club Director(SAC), Dean-SA

133	Review -1 meeting for the women empowerment teams	4th week of July 2022	Dean Student Affairs & WOMEN'S FORUM
134	Sanitation and Hygienic Awareness	4th week July 2022	CEA Director(SAC), Dean-SA
135	Grouping of Students into Research Groups	4th Week, July 2022	ALL HODs
136	Formation of Final Year Project Batches	4th Week, July 2022	ALL HODs
137	Department Canteen Committee Meeting	4th Week, July 2022	ALL HODs
138	Department Transport Committee Meeting	4th Week, July 2022	ALL HODs
139	Student Grievances Committee Meeting	4th Week, July 2022	ALL HODs
140	Department Website Update	4th Week, July 2022	ALL HODs
141	Allocation and display of Projects / Term Papers guide to the students	4th Week, July 2022	ALL HODs
142	Orientation program with MoU memebr Industry experts.	4th week July 2022	HOD-CE
143	SWARA INTRO	4th Week, July 2022	Swara Club Director(SAC), Dean-SA
144	Central facilities Non conformance Report to concern Dean	4th Week, July 2022	Dean-Quality
145	Central facilities Non conformance Report reply to Dean Quality	4th Week, July 2022	All Deans
146	Department Hostels Committee Meeting	26.07.2022	ALL HODs
147	Commencement of Technical Club Activities	26.07.2022	HOD-ECE
148	R&D Meeting	26.07.2022	HOD-ECE
149	Kargil Vijay Diwas Celebrations	26.07.2022	Dean (Student Affairs)
150	Certificate Courses Slots	26-07-2022 to 07-08-2022 (ODD SEM), 27-12-2022 to08-01-2022 (EVEN SEM) (2022-23 ODD SEM & EVEN SEM)	Dean - Skill Developmen
151	Research Group Meetings	26.07.2022	Hod-CSE
152	Research Diary Submission & Verification	26.07.2022	Hod-CSE
153	Counesling reports verification by Dept Team	26.07.2022	Hod-CSE
154	Kargil Vijay Diwas	26.07.2022	NCC Dean-SA
155	Adminstrative Files audit by dept team	26.07.2022	Hod-CSE
156	Kargil Vijay Diwas	7/27/2022	CEA Director(SAC), Dean-SA

157	Orientation/Induction programme on SRP Phase -I (for effective CO-PO mapping, BTL, CHO, quesiton papers, on teaching pedagogy)	28-07-2022 to 30-07-2022 (4hours per day in 3 days)	HOD - COMMERCE
158	Webinar Motivational Lecture	29.07.2022	Arts HOD
159	First evaluation reports	30.07.2022	Dean - Skill Development
160	Circular for Department Audits (August month)	Last week of July	Dean-Quality
161	Internal Funding Projects Notification	Last week of July	Dean R&D
162	Compliance report on Calendar of Activities to Registrar	last day of Month	All Functionaries & All HoD's
163	"Once More by Swara club "	Monthly Event	Dean (Student Affairs)
164	Students compliant and grivances about evaluation, analysis report, action taken	July, 2022 & Jan, 2022	Dean Acadmics & Controller of Examinations
165	Proposed FDP on AI based	'July 2022	Dean - Skill Development/ECM Dept
166	Guest Lecture - Pharmaceutics	'July 2022	Dean - Skill Development/Pharmacy College
167	The Training for students	'July 2022	Dean - Skill Development/DEPT ME
168	Consultancy/Social Entrepreneurship from your Skill Centre.	'July 2022	Dean - Skill Development/DEPT ME
169	Department Development Committee Meeting	'July 2022	HoD EEE
170	"Recruitment & Orientation Programme" to the NSS Volunteers	July 2022	NSS, Dean-SA
171	Submission of " Basic Data " of 12 NSS Units	July 2022	NSS, Dean-SA
172	Conduction of "Swachh Bharat" Programmes	July 2022	NSS, Dean-SA
173	Training Session to all the team members and the student volunteers(Selected ones by taking Registrations)	July 2022	Director,IIC,HOD CE, Women's Forum
174	Action Plan in Coordination with local "State NSS" Office	July 2022	NSS , Dean-SA
175	Conduction of Sensitizing Programes and Action Survey by NSS in Adopted villages	July 2022	NSS , Dean-SA
176	"Swachh Bharat" Programme under "Swachhtha Action Plan"	July 2022	NSS , Dean-SA
177	Organizing of " University Level Youth Parliament" Activities	July 2022	NSS , Dean-SA
178	"Nasha Mukti Abhiyan" (Awareness on Part of Tobacco Free Society)	July 2022	NSS , Dean-SA
179	Submission of "Monthly Progress Report" NSS activities	July 2022	NSS , Dean-SA

180	Report on Dean's visit to Hyderabad campus	July 2022	ALL Deans
181	FDP by Pharmacy	July 2022	Prof. Buchi N Nalluri- HOD - Pharmacy
182	virtual Webnair/ virtual guest lectures/virtual Seminar	July 2022	HOD-Physics
183	Notification for BOOK PURCHASE-ODD Semester	July 2022	Librarian
184	Orientation programme for the College of Pharmacy	July 2022	Librarian
185	**SATAT:** Water Sustainability - Implementatioin of smart water meters in order to monitor and optimize waster use	July-2022	HOD - COMMERCE
186	Environmental Day Celebrations (Half-yearly Event)	July 2022	FARMING CLUB, Director(SAC), Dean-SA
187	Workshop on Renewable Energy Systems	July 2022	AUTOMOBILE CLUB, Director(SAC), Dean-SA
188	Debugging	July 2022	WEBAPPS CLUB, Director(SAC), Dean-SA
189	Exam cell Audit	July 2022	Dean-Quality
190	Academic audit of ALL Departments	July 2022	Dean -Academics , Dean-Quality,

AUGUST-2022

S.No	Event	Dates	Responsibility
1	Departmental Association Activities (Once in 2 weeks)	02.08.2022	BT
2	Faculty Social Profile Building	02.08.2022	HOD - CSE
3	Departmental talk	03.08.2022	HOD - CSE
4	Registrations for I-B.Tech., BBA, BCA, BSc(HM), BSc(VC), B.Com, BA, BBA-LL.B, LL.B MBA, M.Sc Chemistry, M.Sc Physics, M.Sc Applied Mathematics,M.Sc F&C,MCA, MA English	04-08-2022 to 06-08-2022	Pincipal & HoDs, Dean - Academics & Pro VC
5	Registrations for II-B.Arch, Pharm.D	05-08-2022 to 06-08-2022	Pincipal & HoDs, Dean - Academics & Pro VC
6	Registration for II &III- BBA, BCA, BSc(HM), BSc(VC), B.Com, BA, BBA-LL.B, LL.B MBA, M.Sc Chemistry, M.Sc Physics, M.Sc Applied Mathematics,M.Sc F&C,MCA, MA English.	05-08-2022 to 06-08-2022	Pincipal & HoDs, Dean - Academics & Pro VC
7	Counseling Report Verification by Department Team (Once in a month)	05.08.2022	ALL HODs
8	Research Days	05.08.2022	HOD - CSE
9	International Conference on Intelligent and Smart Computing in Data Analytics (ISCDA)	5th August to 8th August 2022	HOD - CSE
10	Department Association Activity by FOCUS Student Body (Twice in a month) - Central Level Activity	06.08.2022	HOD - CSE
11	Faculty Orientation Lectures	1st Week, August 2022	ALL HODs
12	Administrative Files Audit by Department Team (Once in a month)	1st Week, August 2022	HOD - CSE
13	Call for Best Teacher Award (BTA)	1st Week, August 2022	All HODs and Dean -F&SA
14	IQAC files updation	1st week, August -2022	ALL HODs
15	Placement Training	1st week, August -2022	HOD - CSS
16	Antiragging awareness program	1st week, August -2022	ALL HODs
17	IQAC internal meeting	1st week, August -2022	Dean - Quality
18	Spot valuation of Pre PhD examination	1st week, August -2022	Dean - Research & Development
19	Pre Ph.D. Course Work for XIX	1st week, August -2022	Dean - Research & Development
20	Orientation Programme to NSS Volunteers	1st week, August -2022	Dean - Student Affairs
21	Anti-Ragging Awareness Program	1st week, August -2022	Dean - Student Affairs
22	National Immunization Awareness Month by YRC	1st week, August -2022	HOD - Pharmacy, Dean - Student Affairs,
23	NCC Selection or Enrolment	1st week, August -2022	Dean - Student Affairs
24	Registration of students into clubs	1st week, August -2022	Dean - Student Affairs
25	Work-shop on "Safety, Security and threat awareness"	1st week, August -2022	Convener-Women's Forum & Dean (Student Affairs)

26	Circular for audit of Central facilities	1st Week, August 2022	Dean-Quality
27	Allocation of Student(all Years) to Counsellors and Display in Dept. Notice Boards	1st week of August 2022	All HODs, Principal & Dean - Academics
28	NCC enrollment or selection	1st week, August -2022	NCC 22(A), Dean-SA
29	Blood Grouping & HB	1st week , August -2022	CEA, Director(SAC), Dean-SA
30	Eye checkup Camp	1st week , August -2022	YRC, Director(SAC), Dean-SA
31	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-B.Com	1st week of August 2022-(Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
32	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-CSE	1st week of August 2022-(Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
33	International Youth Day	08.08.2022	AUTOMATION CLUB, Director(SAC), Dean-SA
34	Commencement of class work for II &III- BBA, BCA, BSc(HM), BSc(VC), B.Com, BA, BBA-LL.B, LL.B MBA, M.Sc Chemistry, M.Sc Physics, M.Sc Applied Mathematics,M.Sc F&C,MCA, MA English.	08.08.2022	Pincipal & HoDs, Dean - Academics & Pro VC
35	Commencement of class work for I-B.Tech., BBA, BCA, BSc(HM), BSc(VC), B.Com, BA, BBA-LL.B, LL.B MBA, M.Sc Chemistry, M.Sc Physics, M.Sc Applied Mathematics,M.Sc F&C,MCA, MA english	08.08.2022	Pincipal & HoDs, Dean - Academics & Pro VC
36	Commencement of class work II-B.Arch, Pharm.D,	08.08.2022	Pincipal & HoDs, Dean - Academics & Pro VC
37	RESEARCH METHODOLOGY WEBINAR	09.08.2022	Architecture HOD
38	Training cum orientation programme on LMS and ERP (For the benefit of new faculty)	09.08.2022	Dean - Skill Development/DEPT BA IAS
39	Content Preparation for Quant Moule	9th August to 21st August 2022	HOD - CSS
40	Workshops/ guest lectures / seminars committee meeting	10.08.2022	HOD - CHEMISTRY
41	Student Affair Committee Meeting	10.08.2022	ALL HODs
42	Fixing the Action Plan on Legal Aid Clinic Programmes	10.08.2022	College of Law
43	Addressing Student Grievances (Twice in a month)	10.08.2022	ALL HODs
44	Research Days	12.08.2022	HOD - CSE
45	International Youth day	12.08.2022	All HODs
46	Registration I B.Pharma, M.Pharma, Pharm.D	12-08-2022 to 13-08-2022	HoD , Principal & Dean - Academics
47	CSRG Workshop	13.08.2022 to 16-08-2022	HOD-ECE
48	Guest Lecture for IV B.Tech. (R&M Group)	2nd week, August 2022	HOD - ME
49	Action Plan on Consultancy	2nd week, August 2022	ALL HODs
50	LMS/ERP committee meeting	2nd week, August 2022	ALL HODs

51	Discipline committee meeting	2nd week, August 2022	ALL HODs
52	ERP Audit for Research/Profile/Leaves	2nd week, August 2022	ALL HODs
53	HoD Meeting with Department Faculty and staff	2nd week, August 2022	ALL HODs
54	Release of Faculty Recruitment Advertisement	2nd week, August 2022	Dean-F&SA
55	Research publications, citation, Reviews of the departments	2nd week, August 2022	Dean - Research & Development
56	Formation of University level Advisory Committee for Hobby Clubs/CEA/YRC/NSS	2nd week, August 2022	Dean - Student Affairs
57	Swatch Bharath Programmee by NSS	2nd week August 2022	Dean - Student Affairs
58	Raghavam event -Bellary Raghava Birth Anniversary by Hobby clubs	2nd week August, 2022	Dean - Student Affairs
59	Organizing subject based workshop/seminar/conference for faculty - One in each semester (Engineering)	2nd week, August 2022	HOD - CE
60	MULYAPRAVAH: One day Induction, orientation and refresher programs (to Faculty & Staff)	2nd week, August 2022	Dean -Academics ,Principal,All HoD's ,
61	Activity 3: Identification of people with Depression and awareness	2nd week of August 2022	Principal, Pharmacy, HOD Pharmacy, Women's Forum
62	Women staff-class IV employees (reading)	2nd week of August 2022	Principal-Sciences,HOD ECM, Women's Forum
63	Training to Mothers' and school children on Girl Child Safety	2nd Week of August 2022	Principal- School of Architecture, HOD BBA, Women's Forum
64	Health Camps in villages	2nd week , August -2022	YRC, Director(SAC), Dean-SA
65	University team selections for south zone and AIU, Football, Cricket, Taekwondo, wushu, Khokho, Throwball and Volleyball. As per schedule given by AIU (Tentative)	2nd week,AUGUST 2022	Physical education HOD, Assoc. Dean, Sports & Games
66	Human Library-1	2 nd Week , August -2022	Literature Club, Director(SAC), Dean-SA
67	Motivational Talks	2nd week , August -2022	CEA, Director(SAC), Dean-SA
68	Awareness on RTI acts	2nd week , August -2022	CEA, Principal-LAW, Director(SAC), Dean-SA
69	Activity 4: Workshops on Kitchen Gardening	2nd week of August 2022	Director SAC, HOD ECE, Women's Forum
70	Odd Sem - Activity 3	2nd week of August 2022	Principal, College of Law, HOD Commerce, Women's Forum
71	Workshop on Innovative Products available to all Women Faculty	2nd week August 2022	Director,IIC,HOD CE, Women's Forum
72	Activity 4: Identification of people with Hypertension and awareness	2nd of week of August 2022	Principal, Pharmacy, HOD BT, Women's Forum
73	INTRA COLLEGE	2nd week,AUGUST 2022	Swara Club, Director(SAC), Dean-SA

74	Activity 2 - Bootcamp on Innovation and Startup Opportunities	2nd week,AUGUST 2022	Principal, Collge of Engineering (in association with CIIE), HOD ME, Women's Forum
75	Preliminary Feedback (TLP) from students (II,III,IV B.Tech)	2nd Week, August-2022	All HoD's , Principal & Dean -Academics
76	Commencement of Sports Certification for ODD Semester	2nd Week, August-2022	BT, CE, ECE, ECS, EEE, ME, IoT
77	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-BBA	2nd week of August 2022-(Once in a Semester)	Dean Progressions/ Director Alumni /Department HODs
78	BEC Certification	2nd Week August 2022	Dean-Skill Development /MHS
79	Fire Mock Drill for Students	2nd Week August 2022	Dean P&D
80	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-CSIT	2nd week of August 2022-(Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
81	Audit of Departments	2nd & 3rd Week of August 2022	Dean - Quality
82	Audit of Central facilities	2nd & 3rd Week,August 2022	Dean-Quality
83	Independence Day Celebrations Hobbyclubs/NCC	15.08.2022	NCC 22(A), Dean-SA
84	Subject Based Seminar for Faculty (all Research Groups)	16.08.2022	HOD - ME
85	Department Transport Committee Meeting	16.08.2022	ALL HODs
86	Extension Activity	16.08.2022	Architecture HOD
87	Guest Lecture to M. Sc students	16.08.2022	HOD - CHEMISTRY
88	Lab monitoring committee	16.08.2022	ALL HODs
89	Periodic Research Opportunities Exploration	16.08.2022	ALL HODs
90	Research Group Meetings	16.08.2022	Hod-CSE
91	Classwork commencement I-B.Pharma, M.Pharma, Pharm.D	8/16/2022	HoD , Principal & Dean - Academics
92	Category wise admissions(gender, nation wise, disable students, sports, other reservations)	8/16/2022	Registrar
93	Registration II B.Pharma, M.Pharma	16-08-2022-17-08-2022	HoD , Principal & Dean - Academics
94	MERG FDP	16.08.2022 to 20.08.2022	HOD-ECE
95	Guest Lecture	17-08-2022	HOD - COMMERCE
96	Sem In - 1 Theory Examinations IV B.Tech	17-08-2022 to 20-08-2022	Controller of Examinations / HoDs
97	Classwork commencement II B.Pharma, M.Pharma	8/18/2022	HoD , Principal & Dean - Academics
98	Course Meeting	18.08.2022	all CC's and all HODs
99	Registrations for I-B.Sc-Agriculture	18.08.2022-20-08-2022	Pincipal & HoDs, Dean - Academics & Pro VC
100	orientation programme on LMS and ERP	18.08.2022	Dean - Skill Development/DEPT COMMERCE
101	Department Library Committee Meeting	19.08.2022	ALL HODs

102	Two-Day Online Workshop on Photography/Filmmaking	19-08-2022& 20-08-2022	HOD - Fine Arts
103	Department Sports Committee Meeting	20.08.2022	ALL HODs
104	Faculty Grievances Committee	20.08.2022	ALL HODs
105	Webinar by Faculty	20.08.2022	HOD - CSE
106	Department Association Activity by FOCUS Student Body (Twice in a month) -	20.08.2022	HOD - CSE
107	CSE DAC Meeting (Once in a month)	8/20/2022	HOD - CSE
108	II B.Tech. - Industrial Visit - Section 1	3rd Week, August-2022	HOD - ME
109	Student Grieveance committee meeting	3rd Week, August-2022	ALL HODs
110	Webinar on Non Linear PDE's	3rd Week, August-2022	HOD - Mathematics
111	Children's Eye Health and Safety	3rd Week, August-2022	Pharmacy HOD
112	Finalization of Convener for Convocation-XII	3rd Week, August 2022	Registrar
113	Circular for Quality Circle (Faculty) meeting-01	3rd Week, August 2022	Dean - Quality
114	Children's Eye Health and Safety by YRC	3rd Week, August 2022	Dean - Student Affairs
115	Mega Blood Donation Camp	3rd Week, August 2022	Dean - Student Affairs
116	Plantation Drive by NCC	3rd Week, August 2022	Dean - Student Affairs
117	Plantation Programmes by NSS	3rd Week, August 2022	Dean - Student Affairs
118	Health awareness program on obesity and other issues	3rd Week, August 2022	Convener-Women's Forum
119	Submission of BTA Recommendations by HoD	3rd Week, August 2022	All HODs & Dean-F&SA, Dean- Academics
120	Parents Meeting for 2nd Years	3rd Week, August-2022	ALL HODs
121	MULYAPRAVAH: Outreach Program on Human Values and Professional Ethics (To students)	3rd Week, August-2022	Dean -Academics ,Principal,All HoD's ,
122	Issue of Handbooks to all 2022-23 admitted students	3rd week of August 2022 (tentatively)	Dean -Academics
123	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-MBA	3rd week of August 2022- (Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
124	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-ECE	3rd week of August 2022- (Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
125	Fit India Campaign	3rd week , August -2022	NCC 22(A), Dean-SA
126	Plantation Drive by NCC	3rd week, August -2022	NCC 22(A), Dean-SA
127	GS-POSH Activity(GS -POSH Awareness program)	3rd week, August 2022	Dean SA & Women's Forum
128	Workshop on "Mobile Application Development"	3rd week of August 2022	Director Alumni, HOD AI DS, Women's Forum
129	Gardening	3rd week, August -2022	CEA, Director(SAC), Dean-SA
130	University team selections for south zone and AIU, Badminton, Archery, Table Tennis, Kabaddi, Handball, Boxing, Chess, Skating and Athletics. As per shedule given by AIU (Tentative)	3rd week,AUGUST 2022	Physical education HOD, Assoc. Dean, Sports & Games

131	Women's Forum Monthly meeting	3rd Week of August 2022	Women's Forum
132	Webinar on Probability for Data Science	3rd Week, August-2021	HOD - Mathematics
133	Mobilization of People and Include them in activities (Organ Dotion, Recreational Area, Storm water network, Cancer Awareness, Nutrion Awareness, Diabetic Camp, Sewerage Network, Green Cover in Village)	3rd and 4th week,AUGUST 2022	SVR & CEA, Director(SAC), Dean-SA
134	Classwork commencement for I-B.Sc-Agriculture	8/22/2022	Principal & HoDs, Dean - Academics & Pro VC
135	Certification Course 1 week	22.08.2022 to 27.08.2022	Dean - Skill Development /BT, ME, CE, ECS, EEE, ECE, IoT Dept HoDs
136	Department Canteen Committee Meeting	23-Aug-22	ALL HODs
137	Content Preparation for Reasoning Module	23.08.2022 to 31.08.2022	HOD - CSS
138	Addressing Student Grievances (Twice in a month)	24.08.2022	ALL HODs
139	II & III BSc HM. - Industrial Visit	24.08.2022	BHM - HOD
140	second evaluation reports	25.08.2022	Dean - Skill Development
141	Guest Lecture/Industry connect lecture/webinar/workshop (Tentatively)	25.08.2022	College of Law
142	Course Meeting	25.08.2022	all CC's and all HODs
143	Research Days	26.08.2022	HOD - CSE
144	Department Hostels Committee Meeting	26.08.2022	ALL HODs
145	Sem In - 1 Theory Examinations II, III B.Tech	26-08-2022 to 30-08-2022	Controller of Examinations / HoDs
146	Industrial Visits for Students – to be planned and undertaken in due course by respective departments (for 2nd year B.Tech. students)	27.08.2022	HOD - MBA
147	Sem-In-Project Review-I with Regular Class-Work / Online Workshop on Photography, Graphic Designing	27-08-2022 to 29-08-2022	HOD - Fine Arts
148	III B.Tech. Industrial Visit - Section 1	4th Week, August 2022	HOD - ME
149	HoD Meeting with Department Faculty and staff	4th Week, August 2022	ALL HODs
150	II B.Tech. - Industrial Visit and III B.Tech. - Industrial Visit	4th Week, August 2022	BT HOD
151	Non conformance Report to all department HODs and Principal	4th Week, August 2022	Dean - Quality
152	Non conformance Report reply from HODs to principal and principal to Dean-Quality	4th Week, August 2022	Principal
153	Quality Circle (Faculty) meeting-01	4th Week, August 2022	Dean - Quality
154	Finalising the Increments for Faculty and Non Teaching Staff	4th Week, August 2022	Dean-F&SA
155	Ph.D. Registrations for XIX Batch	4th Week, August 2022	Dean - Research & Development

156	Declaration of Pre Ph.D. Examination Results	4th Week, August 2022	Dean - Research & Development
157	World Photography day celebrations by Photography Club	4th Week, August 2022	Dean - Student Affairs
158	II B.Tech. - Industrial Visit - Section 2	4th Week, August 2022	HOD - ME
159	Faculty Orientation Lectures	4th Week, August 2022	ALL HODs
160	Central facilities Non conformance Report to concern Dean	4th Week, August2022	Dean-Quality
161	Central facilities Non conformance Report reply to Dean Quality	4th Week, August2022	All Deans
162	Preliminary Sharing Feedback Report with HoDs (II,III,IV B.Tech)	4th week of August 2022	All HoD's , Principal & Dean -Academics
163	Preliminary Feedback Analysis & Action Taken Report from HoDs (II,III,IV B.Tech)	4th week of August 2022	All HoD's , Principal & Dean -Academics
164	Parent -Teacher Association meeting (Engineering)	4th week of August 2022	All HoD's , Principal & Dean -Academics
165	Project/Term Paper Reviews I	4th week, August -2022	Dean - Academics
166	Classwork commencement of all UG and PG,1st year students Engineering & MHS	4th week AUGUST 2022 (tentatively)	Dean -Academics & Pro VC
167	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-IoT	4th week of August 2022- (Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
168	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-LAW	4th week of August 2022	Dean Progressions/Director Alumni /Department HODs
169	Sending Details of Teams and Entry fee to AIU for Participation in Tournaments conducted by AIU	4th week,AUGUST 2022	Physical education HOD, Assoc. Dean, Sports & Games
170	2day Sports Day Celebration (In the Memory of Hockey Player Dhyan Chand's BirthDay)-29th *August*	4th week,AUGUST 2022	Physical education HOD, Assoc. Dean, Sports & Games
171	Green Brigade	4th week , August -2022	CEA, Director(SAC), Dean-SA
172	Alumin Meet	4th week,AUGUST 2022	HOD - COMMERCE
173	odd sem- Activity 4-Seminar on Protection of Women form Domestic Violence	4th week of August 2022	Principal, College of Law, HOD Law, Women's Forum
174	MJ dance competitions (Michael Jackson Birthday -29th)	4 th Week, August -2022	Narthna Club, Director(SAC), Dean-SA
175	Workshop on Innovative Products available to all Women Staff	4th week August 2022	Director,IIC,HOD IOT , Women's Forum
176	Women Equality Day-Week long programs	4th week of August	Dean Student Affairs & WOMEN'S FORUM
177	Self Defence	4th week , August -2022	CEA, Director(SAC), Dean-SA
178	Ground Maintenannce and Development works	4th week,AUGUST 2022	Physical education HOD, Assoc. Dean, Sports & Games
179	Orientation program with MoU memebr Industry experts.	4th week July 2022	HOD-CE
180	NSS - Solar & Power Generation	29.08.2022	HOD - ME

181	Hobby Club s/NSS Activity	29.08.2022	Architecture HOD
182	Department research commitee Meeting (Once in a month)	29.08.2022	All HODs
183	Alumini Meeting	29.08.2022	HOD-ECE
184	Alumini Guest Lecture	29.08.2022	HOD-ECE
185	National Sports Day Celebrations by dept. of Physical Education	29.08.2022	Assoc. Dean, Sports & Games & Dean (Student Affairs)
186	Sem In - 1 Theory Examinations III, IV B.Pharma, III, IV, V B.Arch	29-08-2022 to 02-09-2022	Controller of Examinations / HoDs
187	Department Website Update	30.08.2022	All HODs
188	MESA - Think Positive Thursday	30.08.2022	HOD - ME
189	IQAC Internal Audit	30.08.2022	HOD - ECE
190	Lecture New Students-Welcome & Motivation	30.08.2022	ARTS HOD
191	Uploading of admission data on KLEF Website	8/30/2022	Registrar
192	Dept Counselling Comitte Meeting	31.08.2022	HOD - ECE
193	Department Development Committee Meeting	31.08.2022	BHM - HOD
194	IQAC files updation	31.08.2022	College of Law
195	RPAC meeting	31.08.2022	HOD - CHEMISTRY
196	Research Group Meetings	31.08.2022	Hod-CSE
197	Research Diary Submission & Verification	31.08.2022	Hod-CSE
198	Counesling reports verification by Dept Team	31.08.2022	Hod-CSE
199	Adminstrative Files audit by dept team	31.08.2022	Hod-CSE
200	III B.Tech. - Industrial Visit - Section 2	5th Week, August-2022	HOD - ME
201	Industrial Visits for Students – to be planned and undertaken in due course by respective departments (for 2nd year B.Tech. students)	5th Week, August 2022	BCA HOD
202	Circular for Department Audits (September month)	5th Week, August 2022	Dean - Quality
203	Research Group Meeting	5th Week, August 2022	All HODs
204	List of I-year Engineering students admissions data for submission to AICTE	August/2022	Registrar
205	-online workshop for faculty	August/2022	HOD-ECM
206	Annual report on examination	August/2022	Dean - Academics & Controller of Examinations
207	Annual report on internships/ project work	August-2022	Dean, Placements & Internships
208	Revision/ updation of counsultancy policy	August/2022	Dean - Research & Development
209	Proposed subject based seminar for faculty on Python essentials and Applications	August/2022	Dean - Skill Development/ECM DEPT
210	Guest Lecture - Pharmachemistry	August/2022	Dean-Skill Development/Pharmacy College

211	Workshop - Pharmacology	August/2022	Dean-Skill Development/Pharmacy College
212	The Training for students	August/2022	Dean - Skill Development/DEPT ME
213	Consultancy/Social Entrepreneurship from your Skill Centre.	August-2022	Dean - Skill Development/DEPT ME
214	Webinar/Guest Lectures from industry experts relevant to your Skill Centre.	August/2022	Dean - Skill Development/DEPT ME
215	Orientation programme on LMS and ERP	August-2022	Dean - Skill Development / DEPT BBA
216	NSS Activity	August-2022	Dean - Skill Development / DEPT BBA
217	Report on Dean's visit to Hyderabad campus	August-2022	ALL Deans
218	Orientation programme on LMS and ERP	August-2022	Dean - Skill Development/Dept BCA
219	Insurance of All Equipments	Yearly - August 2022	P&D
220	Pre Ph.D. Exams / Reviews for Batches I to XVIII	Aug 2022 / June 2022	Dean - Research & Development
221	Pre Ph.D. Exams / Reviews for Batches I to XVIII	Aug 2022 / June 2022	Dean - Research & Development
222	Compliance report on Calendar of Activities to Registrar	last day of Month	All Functionaries & All HoD's
223	Skill Based Expert Talk one per month for students	Aug,2022	Dean - Skill Development /ENGG Depts-BT,CSE,ECE,CSIT,EEE,AIDS,IOT,ME,CE,ECM
224	Industry Faculty Orientation Lecture one per month for Faculty	Aug,2022	Dean - Skill Development /ENGG Depts-BT,CSE,ECE,CSIT,EEE,AIDS,IOT,ME,C.E,ECM
225	Swear Analysis for all years - progression tracking of career choice options given by students	August-2022 after test-1 for 2nd, 3rd and 4th year	Dean - Skill Development/ Additional Dean Academics and Principal, HODs of ENGG Depts
226	Guest Lecture / Industry Connect / Academia Connect - Pharma. chemistry	August/2022	HOD - Pharmacy
227	Outreach Activity Womens Health Team Beneficiaries: Students Women Employees and Girl Students	August/2022	Women Empowerment HOD - Pharmacy
228	Seminar to MSc Phyics students and Physics Research scholars	August -2022	HOD-Physics
229	LIBRARY ADVISORY COMMITTEE MEETING (LAC)	August -2022	Librarian
230	Observance of "Swachh Pakhwada"	August -2022	NSS, Dean-SA
231	Observance of "Plantation Drives"(Fortnight) from 1st to15th August	August -2022	NSS, Dean-SA

232	Motivation & conduct of "Youth Leadership" Training Programs in villages	August -2022	NSS, Dean-SA
233	"Training on Disaster Management" to NSS volunteers	August -2022	NSS, Dean-SA
234	Programs on "Environment Enrichment & Climate Change/ Global Warming"	August -2022	NSS, Dean-SA
235	Conservation of "Bio-Diversity" Seminars in Schools	August -2022	NSS, Dean-SA
236	Conduct of Programmes on "Swachh Bharat"	August -2022	NSS, Dean-SA
237	Conduct of "Self Defense Training" to Girl Volunteers	August -2022	NSS, Dean-SA
238	Seminars on "Contemporary Technological Issues"Digital India"	August -2022	NSS, Dean-SA
239	"Rain water Harvesting Pits" in the Villages	August -2022	NSS, Dean-SA
240	Special Camps on swachata and planatation by 2 units)	August -2022	NSS, Dean-SA
241	Submission of "Monthly Report" on NSS activities	August -2022	NSS, Dean-SA
242	Induction programme for students	August-2022	HOD - COMMERCE
243	Social & Industry Connect: Student Internship Program in association with Unnath Bharat Abihyan	August-2022	HOD - COMMERCE
244	Mobilization of People and Include them in activities (Organ Dotion, Recreational Area, Storm water network, Cancer Awareness, Nutrion Awareness, Diabetic Camp, Sewerage Network, Green Cover in Village)	August-2022	SVR & CEA, Director(SAC), Dean-SA
245	Jal Smruthi Workshop.	August-2022	FARMING CLUB, Director(SAC), Dean-SA
246	Workshop on Object Detection	August-2022	AUTOMATION CLUB, Director(SAC), Dean-SA
247	Robo Soccer	August-2022	AUTOMATION CLUB, Director(SAC), Dean-SA
248	Treasure Hunt on Automobile Parts	August-2022	AUTOMATION CLUB, Director(SAC), Dean-SA
249	Hackathon on Data Collection	August-2022	WEBAPPS CLUB, Director(SAC), Dean-SA
250	I-10 Index verification	August-2022	Dean R&D
251	Research centre recognition application	August-2022	Dean R&D
252	NABL Laboratories application	August-2022	Dean R&D

SEPTEMBER -2022

S.No	Event	Dates	Responsibility
1	Course Meeting	01.09.2022	all CC's and all HODs
2	Content Preparation for Reasoning Module	01.09.2022 to 04.09.2022	HOD - CSS
3	Placement Training	01.09.2022 to 30.09.2022	HOD - CSS
4	ODD Semester In-Semester - 1 Examination Results	01.09.2022	Controller of Examinations / HoDs
5	Notification for Academic Council Meeting	2.09.2022	Dean(Academics) & Registrar
6	Subject based Seminar	02.09.2022	College of Law
7	Research Days	02.09.2022	CSE HOD
8	Department Association Activity by FOCUS Student Body (Twice in a month) - Central Level Activity	03.09.2022	CSE HOD
9	Counseling Report Verification by Department Team (Once in a month)	1st Week, September 2022	All HoD's
10	Faculty Orientation Lectures	1st Week, September 2022	All HoD's
11	Last Date for Receiving of Applications for faculty positions	1st Week, September 2022	Dean-F&SA
12	Maintenance of Solar, Windmills, Biogas Plant	1st Week, September 2022	Dean - Planning & Development
13	Ph.D. Admissions Notification for XX Batch	1st Week, November 2022	Dean R & D & Registrar
14	IQAC internal meeting	1st Week, September 2022	Dean-Quality
15	Circular for the audit of Central facilities	1st Week, September 2022	Dean-Quality
16	Circular for 41st- IQAC Advisory Committee meeting	1st Week, September 2022	Dean-Quality
17	Women's empowerment –principles in Practice	1st Week, September 2022	Convener-Women's Forum
18	Industrial visit (Virtual Tour)	1st Week, September 2022	CE
19	Alumini Meeting	1st Week, September 2022	All HoD's
20	Nirf ranking, committee formation	1st Week, September 2022	Registrar
21	AQAR 2021-22 data from all functionaries to Dean quality	1st Week, September 2022	All functionaries
22	Administrative Files Audit by Department Team (Once in a month)	1st week of September 2022	All HODs
23	Preliminary Feedback (TLP) from MHS Students	1st week of September 2022	All HoD's , Principal & Dean -Academics
24	Declaration of the list of BTA for the A.Y. 2020-2022	1st week of September 2022	Dean-Academics
25	Nutrition awareness	1st week September 2022	CEA, Director(SAC), Dean-SA
26	Activity 3 - Workshop on Prototype Development & the processes in prototype development	1st Week of September 2022	Principal, Collge of Engineering (in association with CIIE), HOD CSE, Women's Forum

27	Smart Crown	1st week September 2022	CEA, Director(SAC), Dean-SA
28	Cyber Crime Awareness	1st week September 2022	CEA, Director(SAC), Dean-SA
29	Guest Lecture related to Sports-Certificate Course for students	1st week,September 2022	Physical education HOD, Assoc. Dean, Sports & Games
30	AQAR 2021-22 data from all functionaries to Dean Quality from Skill Division	1st Week, September 2022	All functionaries
31	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-Ag BSc	1st week of September 2022- (Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
32	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-CSE	1st week of September 2022 - (Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
33	Swear Analysis for 1st years - progression tracking of career choice options given by students	1st week of September 2022	Dean - Skill Development/ Additional Dean Academics and Principal, HODs of ENGG Depts
34	Mobilization of People and Include them in activities (Solar Water Heating Systems, Green Outreach & Awareness, Green Village Committee, Trainning in Z.P High School, Career Guidance, Svasthya, Smart Village Attributes)	1st and 2nd week, September 2022	SVR & CEA, Director(SAC), Dean-SA
35	News Letter submission	05.09.2022	All HoD's
36	Teachers Day Tejomayam	05.09.2022	HOD-ECE
37	Monthly Audit Report Statistics to be submitted by Departments	05.09.2022	All HoD's
38	Teacher's Day Celebrations by the University	05.09.2022	All HoD's
39	Teachers Day Celebration by Hobby Clubs	05.09.2022	Dean - Student Affairs
40	Teachers Day - Sir Servepalli Radha Krishna Jayanthi	05.09.2022	SAC
41	Submisssion of IV B.Tech Outcome Attainment template of Sem In I & Formative Analysis (CO1 & CO2) to HODs & ODA	9/5/2022	All HoD's ,Dean -Academics ,Principal
42	Sem In - 1 Theory Examinations II, III, IV, V BBA-LLB, II, III LLB	05-09-2022 to 08-09-2022	All HoD's , Principal & Dean -Academics
43	LAB Internal Examinations with regular class work IV B.Tech	05-09-2022 to 10-09-2022	All HoD's ,Dean -Academics ,Principal & CoE
44	Start of Remedial Classes for Slow Lerners after Sem In I Evaluation 10 days after completion of Sem In I Examination for IV B.Tech	06-09-2022 to 10-09-2022	All HoD's ,Dean -Academics ,Principal & CoE

45	Skill Based Project EXPO/Competation (One Per Each Department)	6th to 18 th Sept 2022 - 2Days can be scheduled within these Dates by each Department (2022-23 ODD SEM)	Dean - Skill Development
46	Departmental talk(R&D)	07.09.2022	CSE HOD
47	Addressing Student Grievances (Twice in a month)	07.09.2022	All HoD's
48	LMS/ERP committee meeting	08.09.2022	All HoD's
49	Seminar	08.09.2022	Arts HOD
50	Course Meeting	08.09.2022	all CC's and all HODs
51	International Literacy Day	08-09-2022	Literature Club, Convener-Women's Forum, Director(SAC), Dean-SA
52	Two Day Workshop on Animation	08.09.2022 & 09.09.2022	HOD - Fine Arts
53	Discipline committee meeting	09.09.2022	All HoD's
54	Department Library Committee Meeting	09.09.2022	All HoD's
55	Notification for Planning and Monitoring Board Meeting	09.09.2022	Dean - P&D & Registrar
56	Workshops/ guest lectures / seminars committee meeting	10.09.2022	CHEMISTRY HOD
57	Department Sports Committee Meeting	10.09.2022	All HoD's
58	MESA - Funny Friday	10.09.2022	HOD-ME
59	Scrutinizing for Identifying Eligible Applicants for Faculty Positions	2nd week, September 2022	Dean-F&SA
60	World Anti-Suicide Day by YRC	2nd week, September 2022	Dean (Student Affairs)
61	Seminar on Career Planning and entrepreneurship for women students	2nd week, September 2022	Convener-Women's Forum
62	Swachh Bharath Programmes by NSS	2nd week of September, 2022	Dean (Student Affairs)
63	Plantation Programmes by NSS	2nd week of September, 2022	Dean (Student Affairs)
64	Swachth hi seva (Sereis of Program) by NCC	2nd week of September, 2022	Dean (Student Affairs)
65	Rice Challenge by CEA & Aastha Club	2nd week of September, 2022	Dean (Student Affairs)
66	HOD meeting with Faculty & Staff	2nd Week, September 2022	All-HODs
67	5 Days FDP	2nd week of September 2022	HOD-CE
68	Social Literacy	2 nd Week September 2022	Literature Club, Director(SAC), Dean-SA
69	Coaching camp for selected KLEF Teams	2nd week,September 2022	Physical education HOD, Assoc. Dean, Sports & Games
70	First Aid Training Programmes	2nd week September 2022	YRC, Director(SAC), Dean-SA
71	Orintation seminar by Battalion higer officials	2nd week September 2022	NCC10(A), Dean-SA
72	ANO Training Programme For Prcn Course	2nd week September 2022	NCC10(A), Dean-SA
73	**Swachth hi seva** (Series of Program) by NCC	2nd weekSeptember 2022	NCC 22(A), Dean-SA

74	Odd sem Activity-5-Creating awarenss on Consumer rights	2nd Week of September 2022	Principal, College of Law, HOD Commerce, Women's Forum
75	Workshop on Innovative Products available to all Women Students	2nd Week of September 2022	Director,IIC,HOD IOT , Women's Forum
76	Activity 5: Identification of people with partial Oxygen Saturation levels and awareness	2nd Week of September 2022	Principal, Pharmacy, HOD Agriculture, Women's Forum
77	Magazine Release	2 nd Week September 2022	Literature Club, Director(SAC), Dean-SA
78	Fire Safety Awareness	2nd week September 2022	CEA, Director(SAC), Dean-SA
79	ONCE MORE	2nd week, September 2022	Swara Club, Director(SAC), Dean-SA
80	Preliminary Feedback (TLP) from students of all (MHS) - II, III Years UG & PG , except B.Pharma, M.Pharma, BBA-LLB, LLB, B.Arch including Certification Courses	2nd week of September 2022	All HoD's , Principal & Dean -Academics
81	Alumini Lecture	2nd week, September 2022	HOD - COMMERCE
82	Handloom	2nd week September 2022	CEA, Director(SAC), Dean-SA
83	Menstrual Hygine	2nd week September 2022	CEA, Director(SAC), Dean-SA
84	Bala Vikasan	2nd week September 2022	CEA, Director(SAC), Dean-SA
85	Home Remids	2nd week September 2022	CEA, Director(SAC), Dean-SA
86	Audit of Departments	2nd & 3rd Week, September 2022	Dean-Quality
87	Audit of Central facilities	2nd & 3rd Week, September 2022	Dean-Quality
88	Mega Event by Hobby Clubs - Nruthya (Narthana Club) Nrithya Dance Competition for International	2nd & 3rd Week, September 2022	Narthna Club, Director(SAC), Dean-SA
89	Gender Sensitization Awareness Program	2nd & 3rd Week, September 2022	Assoc. Dean, Grievances & Dean (Student Affairs)
90	Mega Event by Hobby Clubs - Nruthya (Narthana Club)	2nd & 3rd Week, September 2022	Dean (Student Affairs)
91	Vinobha Bhave Jayanthi	11.09.2022	SAC
92	Extension Activity	12.09.2022	Architecture HOD
93	Periodic Research Opportunities Exploration	12.09.2022	ALL HODs
94	Submisssion of II, III B.Tech Outcome Attainment template of Sem In I & Formative Analysis (CO1 & CO2) to HODs & ODA	9/12/2022	All HoD's ,Dean -Academics ,Principal
95	LAB Internal Examinations with regular class work III, IV B.Pharma, III, IV, V B.Arch	12-09-2022 to17-09-2022	All HoD's ,Dean -Academics ,Principal & CoE
96	Department Canteen Committee Meeting	13.09.2022	All HoD's
97	Department Transport Committee Meeting	13.09.2022	All HoD's

98	ERP Audit for Research/Profile/Leaves	13.09.2022	ALL HODs
99	Refresher Program/Workshop/FDP on Teaching practices and Methodology.	13-09-2022 to 16-09-2022	Dean - Skill Development/DEPT BA IAS
100	Refresher Program/Workshop/FDP Cloud Computing/Data Science/Airtifical Intelligence /any other relevant area)	13-09-2022 to 17-09-2022	Dean - Skill Development/Dept BCA
101	Start of Remedial Classes for Slow Lerners after Sem In I Evaluation 10 days after completion of Sem In I Examination for II, III B.Tech	13-09-2022 to 17-09-2022	All HoD's ,Dean -Academics ,Principal & CoE
102	Student Grievances Committee Meeting	14.09.2022	All HoD's
103	Lab monitoring committee	14.09.2022	ALL HODs
104	Parents Meeting for 3rd Years	14.09.2022	CSE HOD
105	Research Group Meetings	14.09.2022	Hod-CSE
106	Engineers Day Celebrations	15.09.2022	All ENGG HoD's
107	Engineer's Day Celebrations by FOCUS Student Body	15.09.2022	CSE
108	Course Meeting	15.09.2022	all CC's and all HODs
109	Sir Mokshagundam Visvesvaraya Jayanthi	15.09.2022	SAC, Director(SAC), Dean-SA
110	Engineers Day	15.09.2022	AUTOMOBILE CLUB, Director(SAC), Dean-SA
111	World Ozone Day	16.09.2022	AUTOMATION CLUB, CE HOD, Director(SAC), Dean-SA
112	Research Days	16.09.2022	CSE HOD
113	Induction Classes for newly admitted students for one week	16.09.2022	College of LAW
114	Notification for Finance Committee Meeting	16.09.2022	Registrar & Finance Officer
115	Academic Council Meeting	16.09.2022	Dean(Academics) & Registrar
116	Srimathi M S Subbu Lakshmi Jayanthi - Competetions for Students	16.09.2022	Swara Club, Director(SAC), Dean-SA
117	MERG Workshop	16.09.2022 to19.09.2022	HOD-ECE
118	Department Association Activity by FOCUS Student Body (Twice in a month) - Central Level Activity	17.09.2022	CSE HOD
119	Webinar by Faculty	17.09.2022	CSE HOD
120	Interviews for faculty positions	3rd Week, September 2022	Dean-F&SA & All HODs
121	41st IQAC Advisory Committee meeting	3rd Week, September 2022	Dean-Quality
122	Circular for Quality Circles (Students) meeting -02	3rd Week, September 2022	Dean-Quality

123	Letters Postage to Parents about their wards attendance and marks till test-1 for Odd Sem courses- By each department respectively	3rd Week, September 2022	All HoD's
124	Department Academic Committee meeting	3rd Week, September 2022	All HoD's
125	National Cholesterol Education	3rd Week, September 2022	Pharmacy HOD, YRC, Director(SAC), Dean-SA
126	Preliminary Sharing Feedback Report with MHS HoDs	3rd week of September 2022	All HoD's , Principal & Dean -Academics
127	Call for registrations from students for Competitive exams coaching from Center for Competitive Exams (All India Bar Exam)	3rd Week, September 2022	Dean, Placements & Progression
128	Odd Sem - Activity 6-Seminar on Women Epowerment	3rd Week of September 2022	Principal, College of Law, HOD BA IAS, Women's Forum
129	Awareness camp on Superstitious Beliefs	3rd Week of September 2022	Principal-Sciences,HOD ECM, Women's Forum
130	Plastic 3R rule	3rd week September 2022	CEA, Director(SAC), Dean-SA
131	Tech Speak	3rd week September 2022	CEA, Director(SAC), Dean-SA
132	Svasthya	3rd week September 2022	CEA, Director(SAC), Dean-SA
133	Sri Gurajada Apprao Birthday	3 rd week, September 2022	Abhinaya Club, Director(SAC), Dean-SA
134	GS-POSH Activity(GS -POSH Awareness program)	3rd week, September 2022	Dean SA & Women's Forum
135	Participation of Students in All India and South Zone Inter University tournaments	3rd week,September 2022	Physical education HOD, Assoc. Dean, Sports & Games
136	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-BSc VC	3rd week of September 2022- (Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
137	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-CSIT	3rd week of September 2022- (Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
138	Swear Analysis for 1st years - progression tracking of career choice options given by students	3rd week of September 2022	Dean - Skill Development/ Additional Dean Academics and Principal, HODs of MHS Depts
139	Solid Waste Collection & Disposal, Dental Camp, Clean Village, Motivational Talks, Nibhand, Vasthradhan, Drinking Water Availability, Basic Amenities	3rd and 4th week, September 2022	SVR & CEA, Director(SAC), Dean-SA
140	Submisssion of III, IV B.Pharma, III, IV, V B.Arch Outcome Attainment template of Sem In I & Formative Analysis (CO1 & CO2) to HODs & DOA	9/19/2022	All HoD's ,Dean -Academics ,Principal

141	LAB Internal Examinations with regular class work II, III, IV, V BBA-LLB, II, III LLB	19-09-2022 to 24-09-2022	All HoD's ,Dean -Academics ,Principal & CoE
142	LAB Internal Examinations with regular class work II, III B.Tech	19-09-2022 to 24-09-2022	All HoD's ,Dean -Academics ,Principal & CoE
143	Motivational Class	20.09.2022	Arts HOD
144	Seminar	20.09.2022	CSE HOD
145	College Development Committee Meeting	20.09.2022	College of Law
146	Third evaluation reports	20.09.2022	Dean - Skill Development
147	Department Development Committee Meeting	20.09.2022	All HoD's and Dean P&D
148	Conduction of Sem-in I Exams (II B.Tech)	20.09.2022 to 23.09.2022	All HoD's ,Dean -Academics ,Principal & CoE
149	SPRG FDP	20.09.2022 to 24.09.2022	HOD-ECE
150	Start of Remedial Classes for Slow Lerners after Sem In I Evaluation 10 days after completion of Sem In I Examination for III, IV B.Pharma, III, IV, V B.Arch	20-09-2022 to 24-09-2022	All HoD's ,Dean -Academics ,Principal & CoE
151	Sri Akkineni Nageswara Rao Jayanthi	20.09.2022	SAC
152	Content Preparation For Verbal Module	20.09.2022 to 30.09.2022	CSS HOD
153	Addressing Student Grievances (Twice in a month)	21.09.2022	ALL HODs
154	Course Meeting	22.09.2022	all CC's and all HODs
155	Submission of Detention & Condoned students list	9/22/2022	All HoD's ,Dean -Academics ,Principal & CoE
156	Workshop on stock market operations	22.09.2022	HOD - COMMERCE
157	Special Call for PhD admissions for Alumni-Second Call	22.09.2022 & 23.09.2022	Dean Progression / Director of Alumni/Dept Coordinators
158	Submisssion of II, III, IV, V BBA-LLB, II, III LLB Outcome Attainment template of Sem In I & Formative Analysis (CO1 & CO2) to HODs & DOA	9/23/2022	All HoD's ,Dean -Academics ,Principal
159	Department Hostels Committee Meeting	23.09.2022	All HoD's
160	Result analysis for In-Sem Exam - I	23.09.2022	College of Law
161	Research Days	23.09.2022	CSE HOD
162	Planning and Monitoring Board Meeting	23.09.2022	Dean - P&D & Registrar
163	Guest Lecture to M. Sc students	24.09.2022	CHEMISTRY HOD
164	NSS Day Celebrations by NSS	24.09.2022	Dean (Student Affairs)
165	Daughter's Day	24th September2022	Dean Student Affairs & WOMEN'S FORUM
166	Entrepreneurship Activity	4th week, September 2022	HOD-ME
167	Faculty Orientation Lectures	4thWeek, September 2022	All HoD's

168	Non conformance Report to all department HODs and Principal	4th week, September 2022	Dean-Quality
169	Non conformance Report reply from HODs to principal and principal to Dean Quality	4th week, September 2022	Principal
170	Quality Circles (Students) meeting-02	4th week, September 2022	Dean-Quality
171	Sending Feedback from Quality Circles (Students)-02 to the concerned Deans	4th week, September 2022	Dean-Quality
172	Parent portal credentials for their ward data access	4th week, September 2022	ERP Incharge
173	Departmental Association Activities (Once in 2 weeks)	4th week, September 2022	All HoD's
174	RESEARCH GROUP MEETING	4th week, September 2022	ALL HODs
175	Mid-Term review of Practice School-I for Y19 Batch B.Tech. Students	4th Week, September 2022	Dean, Placements & Internships
176	HOD meeting with Faculty & Staff	4th Week, September 2022	All-HODs
177	Central facilities Non conformance Report to concern Dean	4th Week, September 2022	Dean-Quality
178	Central facilities Non conformance Report reply to Dean Quality	4th Week, September 2022	All Deans
179	Parent -Teacher Association meeting in MHS department	4th week of September 2022	All HoD's , Principal & Dean -Academics
180	Project/Term Paper Reviews II	4th Week, September 2022	All HoD's ,Dean -Academics ,Principal
181	Orientation program with MoU memebr Industry experts.	4th Week, September 2022	HOD-CE
182	Awareness on atrocities against women: Sexual Harassment at work place and Domestic violence; Training on Disha app.	4th Week of September 2022	Principal- School of Architecture
183	Seminar on " Oniline Business Channels"	4th Week of September 2022	Director Alumni, HOD AI DS, Women's Forum
184	Activity 4 - Awareness Session on Pradhan Mantri Ujwala Yojana, Ajeevika, Mahila E-hhat & Mahila Shakti Kendra	4th Week of September 2022	Principal, Collge of Engineering (in association with CIIE), HOD CSE, Women's Forum
185	Professional Society Activities	4th week, September 2022	HOD - COMMERCE
186	Awareness on atrocities against women: Sexual Harassment at work place and Domestic violence; Training on Disha app.	4th Week of September 2022	Principal- School of Architecture, HOD Architecture, Women's Forum
187	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-ECE	4th week of September 2022- (Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
188	Art of Waste Material Workshop - Crafts	4 th Week September 2022	Vayana Club, Director(SAC), Dean-SA

189	6day University Level-Conduction of Hostel Premier League (Season-2)-HPL	4th week,September 2022	Physical education HOD, Assoc. Dean, Sports & Games
190	Women's Forum Monthly meeting	4rd Week of September 2022	Women's Forum
191	Review -2 meeting for the women empowerment teams	4th week of September 2022	Dean Student Affairs & WOMEN'S FORUM
192	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-HM	4th week of September 2022- (Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
193	Data for NIRF ranking from Skill Division	4th week, September 2022	All functionaries
194	Central facilities Non conformance Report reply to Dean Quality from skill division	4th Week, September 2022	All Deans
195	World Pharmacist Day	25.09.2022	Pharmacy HOD
196	Parents Meeting	26.09.2022	College of Law
197	Alumini Guest Lecture	26.09.2022	HOD-ECE
198	Department research commitee Meeting (Once in a month)	26.09.2022	All HODs
199	Tourism Day-Department Activity	26.09.2022	BHM HOD
200	Sem In I Theory Examinations for all (MHS) - II, III Years UG & PG , except B.Pharma, M.Pharma, BBA-LLB, LLB, B.Arch including Certification Courses	26-09-2022 to 29-09-2022	All HoD's , Principal & Dean -Academics
201	Start of Remedial Classes for Slow Lerners after Sem In I Evaluation 10 days after completion of Sem In I Examination for II, III, IV, V BBA-LLB, II, III LLB	26-09-2022 to 30-09-2022	All HoD's ,Dean -Academics ,Principal & CoE
202	Department Website Update	27.09.2022	All HODs
203	Notification for Board of Management Meeting-01	27.09.2022	Registrar
204	CSRG Workshop	27.09.2022 & 30.09.2022	HOD-ECE
205	Srimathi Latha Mangeskar Jayanthi	28.09.2022	Swara Club , Director(SAC), Dean-SA
206	Course Meeting	29.09.2022	All Course Co-ordinators & All HODs
207	World Heart Day celebrations by NSS	29.09.2022	Dean - Student Affairs
208	RPAC meeting	30.09.2022	HOD - CHEMISTRY
209	Workshop	30.09.2022	Arts HOD
210	Research Days	30.09.2022	HOD - CSE
211	Research Group Meetings	30.09.2022	HOD - CSE
212	Research Diary Submission & Verification	30.09.2022	HOD - CSE
213	Counesling reports verification by Dept Team	30.09.2022	HOD - CSE
214	Adminstrative Files audit by dept team	30.09.2022	HOD - CSE
215	Finance Committee Meeting	30.09.2022	Registrar & Finance Officer

216	Circular for Department Audits (October month)	5th week of September 2022	Dean-Quality
217	Compliance report on Calendar of Activities to Registrar	last day of Month	All Functionaries & All HoD's
218	Half yearly Reports from In-charges of the Central facilities (KLUBS, Library, Transport, Hostels, Physical education, Security, Canteen, Welfare and Wellness Cell (Medical) and Transport etc)	September/2022	In-charges of Central facilities through their respective Deans (KLUBS, Library, Transport, Hostels, Physical education, Security, Canteen, Welfare and Wellness Cell (Medical) and Transport etc)
219	-Industrial Visit for B.Tech 2nd year and 3rd year students	September/2022	HOD - ECM
220	-Workshop for B.Tech/M.Tech students	September/2022	HOD - ECM
221	IQAC-Workshop/Seminar (One-day)	September 2022	Dean-Quality
222	List of I-year Non-Engineering students admissions data	September/2022	Registrar
223	Webinar-II on the industry releveant skill sets- opportunities.	September/2022	Dean-Skill Development/College of LAW
224	ADOBE workshop	September/2022	Dean - Skill Development/ School of Architecture
225	Industrial Visit for B.Tech 2nd year and 3rd year students	September/2022	EEE
226	Report on Dean's visit to Hyderabad campus	September 2022	ALL Deans
227	Once More by Swara club	September 2022 Monthly Event	Dean - Student Affairs
228	K L Horizon-student Magazine(Half Year)	September/2022	Associate Dean -Publishing

229	Skill Based Expert Talk one per month for students	September 2022	Dean - Skill Development /ENGG Depts- BT,CSE,ECE,CSIT,EEE,AIDS,IOT,ME,C.E,ECM
230	Industry Faculty Orientation Lecture one per month for Faculty	September 2022	Dean - Skill Development /ENGG Depts- BT,CSE,ECE,CSIT,EEE,AIDS,IOT,ME,C.E,ECM
231	Internatioanal Conference	September 2022	HOD - Pharmacy
232	virtual Webnair/ virtual guest lectures/virtual Seminar	September 2022	HOD-Physics
233	Orientation programme for FED	September 2022	Librarian
234	Orientation programme for the college of Architecture	September 2022	Librarian
235	**"Annual NSS Day Celebrations"** of NSS in a befitting manner	September 2022	NSS, Dean-SA
236	Conduct of **"Blood Donation/ Blood Grouping Camps"**	September 2022	NSS, Dean-SA
237	**"Plantation/ Gap Filling"** Programme	September 2022	NSS, Dean-SA
238	Conduction of Programmes on **"Swachh Bharat"**	September 2022	NSS, Dean-SA
239	University level Selections of Volunteers for **"NSS Pre-RD Camp-2023."**	September 2022	NSS, Dean-SA
240	Conduct of Workshops/Lectures and Seminars on **"Role of Youth in Nation Building"**- Quiz on Mahatma Gandhiji's Life & Works	September 2022	NSS, Dean-SA
241	Conduction of **"NSS Youth Festival "**	September 2022	NSS, Dean-SA
242	Digital Transactions Awareness Programs– **"Start up India – Stand up India"**.	September 2022	NSS, Dean-SA
243	Observence of **"World Heart Day "**	September 2022	NSS, Dean-SA
244	**"Traffic Awareness Programmes"** (Special Camps by 2 units)	September 2022	NSS, Dean-SA
245	Submission of **"Monthly Report"** on NSS activities	September 2022	NSS, Dean-SA
246	Cleaning Drives in the Campus (weekly)	September 2022	FARMING CLUB, Director(SAC), Dean-SA
247	Awareness Program on Food	September 2022	FARMING CLUB, Director(SAC), Dean-SA
248	National Nutritional Week	September 2022	FARMING CLUB, Director(SAC), Dean-SA
249	Workshop Indoor Horticulture System	September 2022	AUTOMATION CLUB, Director(SAC), Dean-SA
250	Biped Walking Race	September 2022	AUTOMATION CLUB, Director(SAC), Dean-SA
251	Workshop on NDT (Non-destructive Testing)	September 2022	AUTOMOBILE CLUB, Director(SAC), Dean-SA
252	Pair Programming	September 2022	WEBAPPS CLUB, Director(SAC), Dean-SA

OCTOBER-2022

S.No	Event	Dates	Responsibility
1	NSS - Go Green Initiative	01.10.2022	ALL HODs
2	World Vegetarian Day	01.10.2022	FARMING CLUB, Director(SAC), Dean-SA
3	Certification Course last date-self paced	01.10.2022	Dean - Skill Development/ENGG Depts
4	Department Association Activity by FOCUS Student Body (Twice in a month) - Central Level Activity	01.10.2022	CSE HOD
5	Content Preparation for Verbal Module	01.10.2022 to 04.10.2022	CSS HOD
6	Placement Training	01.10.2022 to 26.10.2022	CSS HOD
7	Faculty Orientation Lectures	1st week, October 2022	ALL HODs
8	1st Construction Status Review	1st week, October 2022	Dean - Planning & Development
9	Internal audit on AQAR 2020-21	1st week, October 2022	Dean Quality
10	IQAC internal meeting	1st week, October 2022	Dean-Quality
11	Administrative Files Audit by Department Team (Once in a month)	1st week, October 2022	ALL HODs
12	Quarterly (Jul -Sep) Report	1st Week, October 2022	ALL Deans
13	Circular for Quarterly audit	1st Week, October 2022	Dean-Quality
14	Circular for audit of Central facilities	1st Week, October 2022	Dean-Quality
15	All 1st year Sem-in-I Exams(UG and PG,1st year students Engineering & MHS)	1st week of October 2022(tentatively)	Dean -Academics ,Principal,CoE,All HoD's ,
16	LOCF: Faculty Development Programs/ LOCF Certification Programs	1st week of October 2022	Dean -Academics ,Principal,All HoD's ,
17	Carving with Vegetables or Fruits (World Food Day)	1st week October 2022	CEA, Director(SAC), Dean-SA
18	Organic/Chemical fertilisers	1st week October 2022	CEA, Director(SAC), Dean-SA
19	Circular for Deans & Registrar's Office, Exam cell **AAA** Audits	1st week October 2022	Dean-Quality
20	Impact of Social Media	1st week October 2022	CEA, Director(SAC), Dean-SA
21	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-B. Arch	1st week of OCtober 2022-(Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
22	Sensor Awareness (Tech Event)	1st week October 2022	CEA, Director(SAC), Dean-SA
23	Business Analytic	1st week October 2022	CEA, Director(SAC), Dean-SA
24	Blood Donation Camp-2	1st week October 2022	YRC, Director(SAC), Dean-SA

25	Hands on Session on "Android Application Development"	1st week of October 2022	Director Alumni, HOD CSE-H, Women's Forum
26	Workshops on Adashgram Award(Education Infrastructure, Non- technical (CRAFTS), Green Brigade, Tech Speak, Techno-School Event, Inter & Intra village Commuting, Sanitation Facility, Healthcare Facilities, Indoor Air Quality in Household)	1st and 2nd week, October 2022	SVR & CEA, Director(SAC), Dean-SA
27	Gandhi Jayanthi & Lal Bahadur Shastri Jayanthi	02.10.2022	ALL HODs, Director(SAC), Dean-SA
28	International Day of Natural Disaster	02.10.2022	AUTOMATION CLUB, Director(SAC), Dean-SA
29	Swatch Bharat Day Celebrations	02.10.2022	College of Law
30	Department Advisory Meeting (Once in a month)	03.10.2022	ALL HODs
31	Dussera Vacation	03-10-2022 to 08-10-2022	Registrar
32	Faculty Social Profile Building	04.10.2022	ALL HODs
33	MESA - Technical Tuesday	05.10.2022	HOD-ME
34	Addressing Student Grievances (Twice in a month)	05.10.2022	ALL HODs
35	Monthly Audit Report Statistics to be submitted by Departments	05.10.2022	ALL HODs
36	Departmental talk	05.10.2022	CSE
37	Course Meeting	06.10.2022	All Course Co-ordinators & All HODs
38	Lecture	06.10.2022	Arts HOD
39	Research Days	07.10.2022	CSE
40	Faculty Global Certification End date for ODD Semester	07.10.2022	Dean Skill Development / Principal / HoDs
41	Cynosure - Commerce fest	07-10-2021 to 08-10-2021	HOD - COMMERCE
42	LMS/ERP committee meeting	08.10.2022	ALL HODs
43	Discipline committee meeting	08.10.2022	ALL HODs
44	Extension Activity	08.10.2022	Architecture HOD
45	Periodic Research Opportunities Exploration	08.10.2022	ALL HODs
46	HOW TO WRITE PAPER WEBINAL	08.10.2022	Architecture HOD
47	Workshops/ guest lectures / seminars committee meeting	08.10.2022	HOD - CHEMISTRY
48	Research Group Meetings	08.10.2022	Hod-CSE
49	Alumini Meeting	08.10.2022	HOD-ECE
50	HoD meeting with Faculty & Staff	2nd Week, October 2022	ALL HODs
51	Departmental Association Activities (Once in 2 weeks)	2nd Week, October 2022	ALL HODs
52	5 Days Refresher Program	2nd Week, October 2022	HOD-CE
53	Three days program for Non Teaching staff	2nd Week, October 2022	HOD-CE
54	Parent - Teacher Meeting	2nd Week, October 2022	Commerce
55	Library Books Purchases and Planning for Even Semester	2nd Week, October 2022	Librarian and P&D

56	Collection and Payment of Fee for Medical insurance applications (New additions and deletions) from the eligible employees	2nd Week, October 2022	Dean-F&SA
57	Role of Youth in National Building	2nd Week, October 2022	Dean - Student Affairs
58	International Infection Prevention Week by YRC	2nd Week, October 2022	Dean - Student Affairs
59	Parents Interaction	2nd week, October 2022	Pharmacy
60	Awareness program on Breast cancer	2nd Week, October 2022	Convener-Women's Forum
61	International Infection Prevention Week	2nd Week, October 2022	Pharmacy-HOD
62	Dean Office Audit on Quarterly (Jul - Sep) Report	2nd Week, October 2022	Dean Quality
63	Quarterly audit Non conformance Report to concern Dean	2nd Week, October 2022	Dean-Quality
64	5Days FDP	2nd Week, October 2022	HOD-CE
65	Swacha Bharath in ZP schools	2nd week October 2022	NCC10(A), Dean-SA
66	Drawing Competetion on **Gandhi Jayanthi**	2nd week October 2022	NCC 22(A), Dean-SA
67	**Gandhi Jayanthi** celebrations by ncc	2nd week October 2022	NCC 22(A), Dean-SA
68	SWARA EVE	2nd week, October 2022	Swara Club, Director(SAC), Dean-SA
69	Training on Digital app- Cyber Alert	2nd week of October 2022	Principal- School of Architecture, HOD BFA, Women's Forum
70	Workshop on "Ecommerce options to promote Business"	2nd Week of October,2022	Director Alumni, HOD CSE-H, Women's Forum
71	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-B.Pharmacy	2nd week of OCtober 2022--(Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
72	Activity 6: Identification of people with Diabetes and awareness	2nd Week of October,2022	Principal, Pharmacy, HOD Pharmacy, Women's Forum
73	trekking event	2nd week October 2022	NCC 22(A), Dean-SA
74	Guest Lecture related to Sports- Certificate Course for students	2nd week, October 2022	Physical education HOD, Assoc. Dean, Sports & Games
75	Vruttaleka	2nd week October 2022	CEA, Director(SAC), Dean-SA
76	Café Chit Chat	2 nd Week October 2022	Literature Club, Director(SAC), Dean-SA
77	Audit of Departments	2nd &4th Week, October 2022	Dean-Quality
78	Audit of Central facilities	2nd & 4th Week, October 2022	Dean-Quality
79	TLP Academic Audit-I	2nd week of October 2022(Engineerng) 4th week of October(MHS)	Dean-Academics

80	National Poetry Day	First Thursday/10 October 2022	Literature Club, Director(SAC), Dean-SA
81	LAB Internal Examinations with regular class work II, III MHS except B.Pharma, M.Pharma, B.Arch, B.Sc Agri	10-10-2022 to 15-10-2022	All HoD's ,Dean -Academics ,Principal & CoE
82	ODD Semester In-Semester - 2 Examinations	10.10.2022 - 15.10.2022	Controller of Examinations / HoDs
83	ODD Semester End Semester exam notification	11.10.2022	Controller of Examinations / HoDs
84	Board of Management Meeting-01	11.10.2022	Registrar
85	Sri Jayaprakash Narayana Jayanthi	11.10.2022	SAC
86	Sardar Vallabh bhai Patel Jayanthi	13.10.2022	SAC
87	Sem In - 1 Theory Examinations II B.Pharma, M.Pharma	14-10-2022 to 18-10-2022	All HoD's ,Dean -Academics ,Principal & CoE
88	Dr.A. P. J. Abdul Kalam Jayanthi	15.10.2022	SAC
89	National Women Farmers Day	15.10.2022	FARMING CLUB, Director(SAC), Dean-SA
90	World Food Day	16.10.2022	FARMING CLUB, Director(SAC), Dean-SA
91	World Food Day Department Activity	10/16/2022	HOD - BHM
92	B & C Certificate awareness program by NCC Battalion officials	3rd week October 2022	NCC10(A), Dean-SA
93	**Self Defence** Training to outside students by NCC cadets	3rd week October 2022	NCC 22(A), Dean-SA
94	Quiz on Dr.APJ Abdul Kalam	3rd week October 2022	NCC 22(A), Dean-SA
95	Quiz on Global Handwash Day	3rd week October 2022	NCC 22(A), Dean-SA
96	Identifying the Potential Startups among Women Faculty /Staff/Students	3rd week of October 2022	Director,IIC,HOD Chemistry, Women's Forum
97	GS-POSH Activity(GS -POSH Awareness program)	3rd week, October 2022	Dean SA & Women's Forum
98	Activity 5 - Awareness Session on CSR funding & Business Opoortunities	3rd Week of October 2022	Principal, Collge of Engineering (in association with CIIE), HOD MBA, Women's Forum
99	Participation of Students in All India and South Zone Inter University tournaments	3rd week, October 2022	Physical education HOD, Assoc. Dean, Sports & Games
100	AAA Audit	3rd Week of October 2022	Dean-Quality
101	AAA Non conformance Report to Deans, Exam cell & Registrar's	3rd Week of October 2022	Dean-Quality
102	Conduction of Practical Exams in Sports CC	3rd week, October 2022	Physical education HOD, Assoc. Dean, Sports & Games
103	Embroidory Competitions for students	3 rd Week, October 2022	Vayana Club, Director(SAC), Dean-SA
104	WOMEN SUMMIT	3rd week of October 2022	Dean Student Affairs & WOMEN'S FORUM
105	Women's Forum Monthly meeting	3rd Week of October 2022	Women's Forum

106	Guest Lecture to M. Sc students	3rd Week of October 2022	HOD - Mathematics
107	Livestock Management, Preservation and Maintenance of water bodies, Water Supply Network, Organic Waste Management, Sewage Handling Practices	3rd and 4th week, October 2022	SVR & CEA, Director(SAC), Dean-SA
108	ERP Audit for Research/Profile/Leaves	18.10.2022	ALL HODs
109	Parents Meeting for 4th Years	18.10.2022	ALL HODs
110	ODD Semester End Semester Invigilation duties list release date	18.10.2022	Controller of Examinations / HoDs
111	Skill Assements by experts from relevent skill Academies to be planned and Conducted between	18th to 23rd OCT 2022 (ODD SEM), 7th to 12th March 2023 (EVEN SEM)(2022-23 ODD & EVEN SEM)	Dean - Skill Development
112	Organizing Seminar/Workshop/conference	19.10.2022	HOD - CHEMISTRY
113	Presentation by Students	19.10.2022	Arts HOD
114	Lab monitoring committee	19.10.2022	HOD - CHEMISTRY
115	CSRG Seminar	19.10.2022	HOD-ECE
116	Guest Lecture to M. Sc students	19.10.2022	HOD - CHEMISTRY
117	Submission of performance & Academic outcomes on University activity montoring portal	19.10.2022	Registrar
118	Fourth evaluation reports	19.10.2022	Dean - Skill Development
119	Course Meeting	19.10.2022	All Course Co-ordinators & All HODs
120	Research Days	19.10.2022	HOD - CSE
121	Department Association Activity by FOCUS Student Body (Twice in a month) - Central Level Activity	19.10.2022	HOD - CSE
122	Webinar by Faculty	19.10.2022	HOD - CSE
123	Last Date for payment of Examination Fee for A. Y. 2022-21 - Odd Semester without fine	19.10.2022	Controller of Examinations
124	Koneru Lakshmaiah memorial Third All India Moot Court Competition	19.10.2022 to 20.10.2022	College of Law
125	Sem In - II Theory Examinations IV B.Tech	19-10-2022 to 22-10-2022	All HoD's ,Dean -Academics ,Principal & CoE
126	Department Canteen Committee Meeting	20.10.2022	ALL HODs
127	Guest Lecture	20-10-2022	HOD - COMMERCE
128	Department Transport Committee Meeting	20.10.2022	ALL HODs
129	Workshop	20.10.2022	HOD - CSE
130	Orinetation programme on DATA SCIENCE	20.10.2022	Dean - Skill Development/Dept BCA

131	Orinetation programme on SPSS pertain to iputting sceondary data, primary data and corresponding tools.	20.10.2022	Dean - Skill Development/DEPT BA IAS
132	Orinetation programme on SPSS pertain to iputting sceondary data, primary data and corresponding tools.	20.10.2022	Dean - Skill Development/DEPT COMMERCE
133	ODD Semester In-Semester - 2 Examination Results	20.10.2022	Controller of Examinations / HoDs
134	Research Days	21.10.2022	HOD - CSE
135	Submisssion of II, III MHS except B.Pharma, M.Pharma, BBA-LLB, LLB, B.Arch, B.Sc Agri Courses Outcome Attainment template of Sem In I & Formative Analysis (CO1 & CO2) to HODs	10/21/2022	All HoD's ,Dean -Academics ,Principal
136	Last Instruction day for IV B.Tech	10/22/2022	All HoD's ,Dean -Academics ,Principal & CoE
137	MESA - Social Saturday	10/22/2022	HOD-ME
138	Department Day	10/22/2022	HOD-ME
139	CSE DRC Meeting (Once in a month)	10/22/2022	HOD - CSE
140	SPRG Seminar	10/22/2022	HOD-ECE
141	Alumini Guest Lecture	10/22/2022	HOD-ECE
142	Project/Term Paper Reviews III	4th Week, October 2022	Dean -Academics ,Principal,CoE,All HoD's ,
143	AAA Non conformance Report reply from Deans, Exam cell & Registrar's office to Dean Quality	4th Week, February 2023	Deans,COE & Registrar's
144	MULYAPRAVAH: 2-Day Annual activity plan for value promotion activities (To Students)	4th Week, October 2022	Dean -Academics ,Principal,All HoD's ,
145	Start of Remedial Classes for Slow Learners after In-Semester Evaluation for I year (UG and PG,1st year students Engineering & MHS)	4th week of October 2022(tentatively)	All HoD's ,Dean -Academics ,Principal & CoE
146	1st Stock Verification (HVAC,Fire,Lift,Electrical Appliances and Electrical Projects, Construction)	4th week, October 2022	Dean P&D
147	Circular for Quality Circle (Faculty) meeting-02	4th week, October 2022	Dean-Quality
148	Workshop on IPR	4th week, October 2022	Dean - Research & Development
149	Self Defence Training to NCC SW cadets and Grils by NCC &NSS	4th week, October 2022	Dean - Student Affairs
150	AQAR/AAA compliance report to concern Deans	4th week, October 2022	Dean - Quality
151	Quarterly audit Non conformance Report reply to Dean Quality	4th Week, October 2022	All Deans
152	Organizing professional Society related acitivity - One in each semester	4th week of October 2022	all HODs

153	Faculty Orientation Lectures	4th week of October 2022	ALL HODs
154	Department Library Committee Meeting	4th week of October 2022	ALL HODs
155	Department Hostels Committee Meeting	4th week of October 2022	ALL HODs
156	Counseling Report Verification by Department Team (Once in a month)	4th week of October 2022	all HODs
157	Department Sports Committee Meeting	4th week of October 2022	ALL HODs
158	Professional Society Related Activity	4th week of October 2022	HOD-ME
159	Finalization of teaching loads for Even Sem of 2022-23 by departments and submission to Dean Academics	4th week, October 2022	Dean, Academics , All HODs
160	HoD meeting with Faculty & Staff	4th week, October 2022	ALL HODs
161	Non conformance Report to all department HODs and Principal	4th week, October 2022	Dean-Quality
162	Non conformance Report reply from HODs to principal and principal to Dean Quality	4th week, October 2022	Principal
163	Quality Circle (Faculty) meeting-02	4th week, October 2022	Dean-Quality
164	KLU - IIEC Events	4th week, October 2022	Director Development
165	KL Panorama- kl newsletter- Quarterly	4th week, October 2022	Associate Dean -Publishing
166	Webinar	4th week of October 2022	Pharmacy
167	Hobby Club s/NSS Activity	4th week of October 2022	ALL HODs
168	Research group meeting	4th week of October 2022	ALL HODs
169	Circular for effective quality mandate of ugc	4th week of Oct, 2022	Dean Quality through Registrar
170	verification on Acdemic counseling activity and sending report to Dean Academics	4th week of Oct, 2022	all HODs
171	Central facilities Non conformance Report to concern Dean	4th Week, October 2022	Dean-Quality
172	Central facilities Non conformance Report reply to Dean Quality	4th Week, October 2022	All Deans
173	Sem end Feedback (TLP)	4th Week, October 2022	Dean-Academics
174	Motivational talk by Armed/Paramilitary/Navy and Police forces	4th Week of October 2022	Principal-Sciences,HOD CS IT, Women's Forum
175	NSS Activity	4th week, October 2022	HOD - COMMERCE
176	Conduction of Theory Exams in CC	4th week, October 2022	Physical education HOD, Assoc. Dean, Sports & Games

177	Ground Maintenannce and Development Works	4th week, October 2022	Physical education HOD, Assoc. Dean, Sports & Games
178	Finalization of team members names for Lilavati Awards	4th week of October 2022	Dean Student Affairs & WOMEN'S FORUM
179	Ist Quarterly audit Non conformance Report reply to Dean Quality	4th Week, October 2022	All Deans
180	Central facilities Non conformance Report reply to Dean Quality	4th Week, October 2022	All Deans
181	Preperation Holidays IV B.Tech	24-10-2022 to 29-10-2022	All HoD's ,Dean -Academics ,Principal & CoE
182	Student Grievances Committee Meeting	25.10.2022	ALL HODs
183	Start of Remedial Classes for Slow Lerners after Sem In I Evaluation 10 days after completion of Sem In I Examination forII, III MHS except B.Pharma, M.Pharma, BBA-LLB, LLB, B.Arch, B.Sc Agri	26-10-2022 to 29-10-2022	All HoD's ,Dean -Academics ,Principal & CoE
184	Registrations for II-B.Sc-Agriculture	26-10-2022 to 28-10-2022	Pincipal & HoDs, Dean -Academics & Pro VC
185	Last Date for payment of Examination Fee for A. Y. 2022 - 21 - Odd Semester with fine	26.10.2022	Controller of Examinations
186	Course Meeting	26.10.2022	All Course Co-ordinators & All HODs
187	Departmental Association Activities (Once in 2 weeks)	27.10.2022	ALL HODs
188	Workshop	28.10.2022	Arts HOD
189	Research Days	28.10.2022	HOD - CSE
190	MERG Seminar	28.10.2022	HOD-ECE
191	Department Association Activity by FOCUS Student Body (Twice in a month) -	29.10.2022	HOD - CSE
192	Class-Work / Webinar Series on Animation	29.10.2022 to 01.11.2022	Fine Arts
193	Final Evaluation reports	29.10.2022	Dean - Skill Development
194	RPAC meeting	29.10.2022	HOD - CHEMISTRY
195	Dept Counselling Committee Meeting	29.10.2022	ALL HODs
196	Research Group Meetings	29.10.2022	Hod-CSE
197	Classwork commencement for II-B.Sc-Agriculture	29.10.2022	Pincipal & HoDs, Dean -Academics & Pro VC
198	Research Diary Submission & Verification	29.10.2022	Hod-CSE
199	Counesling reports verification by Dept Team	29.10.2022	Hod-CSE
200	Adminstrative Files audit by dept team	29.10.2022	Hod-CSE
201	Circular for Department Audits (November month)	5th week, October 2022	Dean-Quality
202	Project Expo	5th week, October 2022	all HODs

203	Sardar Vallabhbhai Patel Birth Anniversary by Hobby clubs	31.10.2022	Dean - Student Affairs
204	Department Website Update	31.10.2022	HOD - CSE
205	Submisssion of IV B.Tech Outcome Attainment template of Sem In II & Formative Analysis (CO3 & CO4) to HODs	10/31/2022	All HoD's ,Dean -Academics ,Principal & CoE
206	National Unity Day	31-10-2022	Literature Club, Director(SAC), Dean-SA
207	Srimathi Indira Gandhi Jayanthi -	31.10.2022	SAC, Director(SAC), Dean-SA
208	LAB Internal Examinations with regular class work II B.Pharma, M.Pharma	31-10-2022 to 05-11-2022	All HoD's ,Dean -Academics ,Principal & CoE
209	Department Development Committee Meeting	last week of October-2022	ALL HODs
210	ISO 21001:2018 First survellance certification(due on 02-Nov-2022)	October 2022	Dean-Quality
211	National Voluntary Blood Donation day celebrations by NSS	October 2022	Dean - Student Affairs
212	Mega Event by Hobby Clubs - Raga (Swara Club)	October 2022	Dean - Student Affairs
213	Seminar on Research Related Activities	October/2022	ECM HOD
214	National Level Event (Workshop)	October/2022	HOD - EEE
215	SAMYAK 2022-23	17th & 18 of October-2022	Dean, R & D & Dean SKILL
216	Finalization of teaching loads for Even Sem of 2022-21 by departments and submission to Dean Academics	October/2022	ALL HODs
217	Vigilance Awareness Week	October/2022	Dean-Quality
218	National Level Event (Seminar/Workshop/Conference) - One each semester	October/2022	BT, Mathematics,BCA,MBA
219	Department day	October/2022	HOD - BCA, MBA
220	proposed Guest Lecture for students on Role of IOT in Agriculture forming	October/2022	Dean - Skill Development/ECM DEPOT
221	Workshop - Pharmacology	October/2022	Dean-Skill Development/Pharmacy College
222	Certificate Chemistry	October/2022	Dean-Skill Development/Pharmacy College
223	FDP	October/2022	Dean-Skill Development/Pharmacy College
224	The Training for students	October/2022	Dean - Skill Development/DEPT ME
225	Consultancy/Social Entrepreneurship from your Skill Centre.	October/2022	Dean - Skill Development/DEPT ME
226	Student Certifications	October/2022	Dean - Skill Development/DEPT ME
227	ADOBE workshop	October/2022	Dean - Skill Development/ School of Architecture

228	Orinetation programme on SPSS pertain to iputting sceondary data, primary data and corresponding tools.	October/2022	Dean - Skill Development / DEPT BBA
229	NSS Activity	October/2022	Dean - Skill Development / DEPT BBA
230	Report on Dean's visit to Hyderabad campus	October-2022	ALL Deans
231	Addressing Student Grievances (Twice in a month)	October/2022	ALL HODs
232	Report on Activities conducted for promotion of universal values 7.1.17	Oct, 2022 & Apr,2022	Principal, ASC
233	Conferences by each department	1-National (Odd Sem)& 1-International (Even Sem)	HOD's and Dean R&D
234	FDP on Contemporary insights of Human Resource Management	October/2022	Dean - Skill Development / DEPT BBA
235	Compliance report on Calendar of Activities to Registrar	last day of Month	All Functionaries & All HoD's
236	Skill Based Expert Talk one per month for students	October 2022	Dean - Skill Development /ENGG Depts-BT,CSE,ECE,CSIT,EEE,AIDS,IOT,ME,C.E, ECM
237	Industry Faculty Orientation Lecture one per month for Faculty	October 2022	Dean - Skill Development /ENGG Depts-BT,CSE,ECE,CSIT,EEE,AIDS,IOT,ME,C.E, ECM
238	Observance of **"Blood Donation"** Month	October 2022	NSS,Dean-SA
239	Submission of "**2nd Quarterly** " Report	October 2022	NSS,Dean-SA
240	"**Mega Blood Donation/ Blood Grouping/ Motivational"** camps	October 2022	NSS,Dean-SA
241	Celebration of Gandhi Jayanthi and observance of "**International Peace and Non-Violence Day"**	October 2022	NSS,Dean-SA
242	Conduction of Programmes on **"Swachh Bharat"**	October 2022	NSS,Dean-SA
243	**Disaster Preparedness"** – Awareness to the General Public	October 2022	NSS,Dean-SA
244	Conduction of "**Mega Work Camps"** in the University (Asset Creation)	October 2022	NSS,Dean-SA
245	Conduction of University level "**NSS Youth Festivals"**	October 2022	NSS,Dean-SA
246	Observance of "**Rashtriya Ekta Diwas" (National Unity)**	October 2022	NSS,Dean-SA
247	Submission of "**Monthly Report"** onNSS activities	October 2022	NSS,Dean-SA
248	virtual Webnair/ virtual guest lectures/virtual FDP/virtual Workshop	October 2022	HOD-Physics
249	Workshop on Technology Advancements in Farming.	October 2022	FARMING CLUB, Director(SAC), Dean-SA

250	Awareness Program on Agro Business for Women Framers in the Villages	October 2022	FARMING CLUB, Director(SAC), Dean-SA
251	Workshop on ROS	October 2022	AUTOMATION CLUB, Director(SAC), Dean-SA
252	Hackathon on Exploratory Data Analysis	October 2022	WEBAPPS CLUB, Director(SAC), Dean-SA
253	Automobile Racing in Campus	October 2022	AUTOMOBILE CLUB, Director(SAC), Dean-SA
254	LIBRARY ADVISORY COMMITTEE MEETING (LAC)	October 2022	Librarian
255	Orientation programme for the college of LAW	October 2022	Librarian
256	Outreach Activity Womens Health Team Beneficiaries: Students Women Employees and Girl Students	October/2022	Women Empowerment & HOD - Pharmacy
257	Guest Lecture / Industry Connect / Academia Connect - Pharmacology	October/2022	HOD - Pharmacy
258	Identifying the Potential Alumni to serve as BOS Members	October 2022 Once in a Semester	Dean Progressions/Director Alumni /Department HODs
259	I-10 Index verification	October/2022	Dean R&D

November-2022

S.No	Event	Dates	Responsibility
1	National Author's Day	01-11-2022	Literature Club, Director(SAC), Dean-SA
2	Sir.C.V Raman Birthday	01.11.22	All HODs
3	Conduction of Sem-in II Exams (III,IV B.Tech)	01-11-2022 to 04-11-2022	All HoD's , Dean -Academics , Principal & CoE
4	Sem End Thory and LAB Examinations IV B.Tech	01-11-2022 to 19-11-2022	All HoD's ,Dean -Academics ,Principal & CoE
5	Department Advisory Meeting (Once in a month)	02.11.2022	ALL HODs
6	HR Requirements Preparation	02.11.2022	ALL HODs
7	Departmental talk	02.11.2022	HOD - CSE
8	Addressing Student Grievances (Twice in a month)	02.11.2022	HOD - CSE
9	Submisssion of II B.Pharma, M.Pharma Outcome Attainment template of Sem In I & Formative Analysis (CO1 & CO2) to HODs	11/2/2022	HoD's ,Dean -Academics ,Principal & CoE
10	Sem In - II Theory Examinations II & III B.Tech	02-11-2022 to 05-11-2022	ALL HoD's ,Dean -Academics ,Principal & CoE
11	Faculty Social Profile Building	03.11.2022	HOD - CSE
12	Course Meeting	03.11.2022	all HODs
13	Remedial classes for II B.Pharma, M.Pharma Outcome Attainment template of Sem In I & Formative Analysis (CO1 & CO2) to HODs	03-11-2022 to 08-11-2022	HoD's ,Dean -Academics ,Principal & CoE
14	Last Instruction day for II, III B.Tech	11/5/2022	All HoD's ,Dean -Academics ,Principal & CoE
15	Councelling report for slow learners and backlog students	04.11.2022 to 09.11.2022	All HoD's ,Dean -Academics ,Principal & CoE
16	Monthly Audit Report Statistics to be submitted by Departments	05.11.2022	all HODs
17	Submission of Consolidated student performance report	05.11.2022	Dean - Skill Development
18	Faculty Orientation Lectures	1st week of November 2022	all HODs
19	HoD meeting with Faculty & Staff	1st week, November 2022	all HODs
20	Administrative Files Audit by Department Team (Once in a month)	1st week, November 2022	ALL HODs
21	1st Stock Verification (Water and Waste Management	1st week, November 2022	Dean - Planning & Development
22	Department Academic Committee Meeting	1st week, November 2022	ALL HODs
23	IQAC internal meeting	1st week, November 2022	Dean - Quality
24	World Quality Day events (Quiz / essay competitions, etc.)	1st week, November 2022	Dean - Quality
25	Internal Funding Projects reviews	1st week, November 2022	Dean - Research & Development
26	NCC Day by NCC	1st week, November 2022	Dean - Student Affairs

27	Circular for audit of Central facilities	1st Week, November 2022	Dean-Quality
28	StakeHolders Feedback	1st week November 2022	All HoD's ,Dean -Academics ,Principal
29	Practice for All India and South Zone Inter University Tournaments	1st week, November 2022	Physical education HOD, Assoc. Dean, Sports & Games
30	blood donation camp	1st week November 2022	NCC 22(A), Dean-SA
31	Participation of Students in All India and South Zone Inter University tournaments	1st week, November 2022	Physical education HOD, Assoc. Dean, Sports & Games
32	Formation of Committees / Activities to before --------towards 100% achievements / Goals (Use of Organic Fertilizers, Recreational Area, Storm water network, Sewerage Network)	1st and 2nd Week November 2022	SVR & CEA, Director(SAC), Dean-SA
33	Sir C V Raman Jayanthi	07.11.2022	SAC, Director(SAC), Dean-SA
34	Registrations for III-B.Sc-Agriculture	07.11.2022 to 08-11-2022	Pincipal & HoDs, Dean - Academics & Pro VC
35	Preperation Holidays II, III B.Tech	07-11-2022 to 12-11-2022	Dean-Academics
36	ODD Semester Spot Valuation for End Semester Examination	07.11.2022 - 14.11.2022	Controller of Examinations / HoDs
37	CSRG Guest Lecture	08.11.2022	HOD-ECE
38	Submission of Sem-In II Examination Result Analysis	08.11.2022	All HODs
39	LMS/ERP committee meeting	08.11.2022	all HODs
40	Faculty Social Profile Building	08.11.2022	HOD - CSE
41	Departmental Association Activities (Once in 2 weeks)	08.11.2022	all HODs
42	Lab Internal Exam (II B.Tech)	08-11-2022 to 13-11-2022	All HoD's ,Dean -Academics ,Principal & CoE
43	Classwork commencement for III-B.Sc-Agriculture	09.11.2022	Pincipal & HoDs, Dean - Academics & Pro VC
44	Postage of Letters to Parents about their wards Marks & Attnd.	09.11.2022	all HODs
45	Discipline committee meeting	09.11.2022	all HODs
46	Sem In - II Theory Examinations III, IV B.Pharma, III, IV, V B.Arch	09-12-2022 to 12-12-2022	ALL HoD's ,Dean -Academics ,Principal & CoE
47	Sem In - II Theory Examinations II, III, IV, V BBA-LLB, II, III LLB	09-11-2022 to 12-11-2022	HoD's ,Dean -Academics ,Principal & CoE
48	National Immunization Day celebrations by NSS	10.11.2022	Dean - Student Affairs
49	Lecture	10.11.2022	HOD - ARTS
50	International Science Day (November 10)	10.11.2022	AUTOMATION CLUB, Director(SAC), Dean-SA
51	Workshops/ guest lectures / seminars committee meeting	10.11.2022	HOD - CHEMISTRY
52	Works shop on Excel	10.11.2022	HOD-Commerce
53	Submission of Condonation, Detention Lists of III,IV B.Tech.	10.11.2022	All HoD's ,Dean -Academics ,Principal & CoE

54	Training programme on effective use of Technology and Teaching Resources including certain online sources.	10.11.2022	Dean - Skill Development/DEPT BA IAS
55	World Quality Day celebrations	10.11.2022	Dean - Quality
56	Sri Abhl Kalam Azad Jayanthi	11.11.2022	Events Club, Director(SAC), Dean-SA
57	National Education Day	11-11-2022	Literature Club, Director(SAC), Dean-SA
58	International Girl child day	11.11.2022	All HODs
59	End-Sem Exams	11.11.2022 to 23.11.2022	All HODs, Dean -Academics, Principal & CoE
60	Department Association Activity by FOCUS Student Body (Twice in a month) - Central Level Activity	12.11.2022	HOD - CSE
61	Last Instruction day for III, IV B.Pharma, III, IV, V B.Arch	11/12/2022	All HoD's ,Dean -Academics ,Principal & CoE
62	Last Instruction day for II, III, IV, V BBA-LLB, II, III LLB	11/12/2022	All HoD's ,Dean -Academics ,Principal & CoE
63	Submission of Detention & Condoned students list III, IV B.Pharma, III, IV, V B.Arch	12/12/2022	All HODs
64	Submission of Detention & Condoned students list II, III, IV, V BBA-LLB, II, III LLB	12/12/2022	All HODs
65	Guest Lecture	12.11.2022	HOD-Commerce
66	All stakeholders Feedback report and action taken report -Placing in the website	2nd Week, November 2022	all HODs, Dean -Academics,
67	Last date of sharing Feedback Report with HoDs	2nd week, November 2022	Dean - Academics
68	Notification for BoS meeting	2nd Week, November 2022	all HODs
69	1st Stock Verification (Systems and Hardware and Network)	2nd Week, November 2022	Dean - Planning & Development
70	Semester Readiness Program for A. Y. 2022-21 Even Semester	2nd Week, November 2022	Dean - Academics
71	IN-SEM EVALUATION (TEST-2) ALL UG ENGG	2nd Week, November 2022	Dean - Academics
72	Sponsored Research Projects review week by JRF's	2nd Week, November 2022	Dean - Research & Development
73	Submission of Detention & Condoned students list for II, III B.Tech	2nd week, November 2022	All HODs
74	International Conference Poster Release	2nd Week, November 2022	all HODs
75	World Antibiotic Awareness Week	2nd Week, November 2022	Pharmacy
76	External audit on AQAR 2021-22	2nd Week, November 2022	Dean - Quality
77	AQAR compliance reply from concern Deans	2nd week, November 2022	Dean - Quality
78	End semFeedback Analysis & Action Taken Report	2nd week, Nov 2022	Dean-Academics
79	DAC Meeting & Stakeholder feedback Analysis and ATR	2nd week, Nov 2022	All HoD's ,Dean -Academics ,Principal

80	Awareness Program on Gender issues, Human trafficking problems and confidence building	2nd Week of November 2022	Principal- School of Architecture, HOD BBA, Women's Forum
81	Winter outreach: Awareness Programmes & Relevant Workshops on Vector Born & Water Born Diseases.	2nd Week of November 2022	Director SAC, HOD Pharmacy, Women's Forum
82	Activity 1:Workshops on Disposal of Sanitary Napkins using Incrimination Machines & Usage of Sanitary Vending Machines	2nd Week of November 2022	Director SAC, HOD Pharmacy, Women's Forum
83	Development of prototype (Small Devices Fabrication using IOT)Hands ON(Students/Villages)	2nd of week of November 2022	Director,IIC,HOD Chemistry, Women's Forum
84	Winter outreach: Identification of Malnutrition cases and awareness on health and nutrition	2nd of week of November 2022	Principal, Pharmacy, HOD Pharmacy, Women's Forum
85	Activity 1: Identification of people with Obesity and Awareness on BMI	2nd of week of November 2022	Principal, Pharmacy, HOD Agriculture, Women's Forum
86	SWARA EVE	2nd Week November 2022	Swara Club , Director(SAC), Dean-SA
87	Activity 6 - Workshop on Exclusive schemes and benefits to Women Entrepreneurs	2nd Week November 2022	Principal, Collge of Engineering (in association with CIIE), HOD ME, Women's Forum
88	SRP Phase -II (Preparation of QPs of Tests, ALMs, Assignments, Tutorials and End exams, Demo lectures at rate of minimum 2 sessions per each course instructor of the entire Course Team.)	2nd week of november 2022	Dean - Skill Development/ Additional Dean Academics and Principal, HODs of ENGG Depts
89	Awareness Programmes	2nd week November 2022	YRC, Director(SAC), Dean-SA
90	Workshop/ Rally on best from waste	2nd week November 2022	NCC10(A), Dean-SA
91	Children - Theatre workshop in Z.P. High School Near KLEF	2 nd week November 2022	Abhinaya Club, Director(SAC), Dean-SA
92	Fire Mock Drill for Teaching & Non Teaching Staff	2nd Week, November 2022	Dean P&D
93	Conduction of Supplementary examinations for all years, all batches Notification release	2nd week (14.11.2022 - 19.11.2022)	Dean Progression / Controller of Examination
94	Audit of Departments	2nd & 3rd weeks of November 2022	Dean - Quality
95	Audit of Central facilities	2nd & 3rd Week, November 2022	Dean-Quality
96	Start of Spot Valuation	14.11.2022	Controller of Examinations
97	Lab monitoring committee	14.11.2022	All HoDs
98	Extension Activity	14.11.2022	HOD - Architecture
99	MERG Guest Lecture	14.11.2022	HOD-ECE
100	Submisssion of III,IV B.Tech Outcome Attainment Report of SemIn II & Formative Analysis (CO3, CO4,CO5) to ODA	14.11.2022	All HoD's ,Dean -Academics ,Principal & CoE
101	World Diabetics Day celebrations by NSS	14.11.2022	Dean - Student Affairs

102	Pandit Jawaharlal Nehru Jayanthi	14.11.2022	SAC, Director(SAC), Dean-SA
103	Submisssion of II, III B.Tech Outcome Attainment template of Sem In II & Formative Analysis (CO3 & CO4) to HODs	11/14/2022	HoD's ,Dean -Academics ,Principal & CoE
104	Sem End Thory and LAB Examinations IV B.Tech	14-11-2022 to 03-12-2022	HoD's ,Dean -Academics ,Principal & CoE
105	Sem-In Test-II	14.11.2022 to 16.11.2022	HOD - Fine Arts
106	Preperation Holidays III, IV B.Pharma, III, IV, V B.Arch	14-11-2022 to 19-11-2022	HoD's ,Dean -Academics ,Principal & CoE
107	Preperation Holidays II, III, IV, V BBA-LLB, II, III LLB	14-11-2022 to 19-11-2022	All HODs
108	Alumini Guest Lecture	15.11.2022	HOD - ECE
109	Counseling Report Verification by Department Team (Once in a month)	15.11.2022	HOD - CSE
110	ERP Audit for Research/Profile/Leaves	15.11.2022	All HoDs
111	Training programme on universial human values	15.11.2022	Dean - Skill Development/Dept BCA
112	Facutly and student orientation programme on Legal Aspects in Modern Business	15.11.2022	Dean - Skill Development / DEPT BBA
113	Training programme on universial human values	15.11.2022	Dean - Skill Development/DEPT COMMERCE
114	Research Group Meetings	15.11.2022	Hod-CSE
115	World Students Day	15.11.2022	All HODs
116	ODD Semester End Semester Examinations Result Declaration	15.11.2022	Controller of Examinations / HoDs
117	ODD Semester Instant Examination notification	15.11.2022	Controller of Examinations / HoDs
118	ODD Semester Instant Examination Invigilation duties list release date	15.11.2022	Controller of Examinations / HoDs
119	Conduction of Sem End exams (III,IV B.Tech) (Both Theory & Lab)	15-11-2022 to 04-12-2022	All HoD's ,Dean -Academics ,Principal & CoE
120	Guest Lecture on Media Laws- National Press Day (Tentatively)	16.11.2022	College of Law
121	College Level Committee Meetings(Library, Sports, Canteen, etc)	16.11.2022	College of Law
122	World Food Day	16.11.2022	All HODs
123	Conduction of Sem-in II Exams (II B.Tech)	17-11-2022 to 20-11-2022	All HoD's ,Dean -Academics ,Principal & CoE
124	ODD Semester Result Analysis Submission	18.11.2022	CoE and Respective Department HoDs.
125	Motivational Session with IAS Officers	19.11.2022	HOD - ARTS
126	International Men's Day	19.11.2022	All HODs
127	Webinar by Faculty	19.11.2022	HOD - CSE
128	Stock Verification (ICT, ET, Furniture) (Odd and Even Semester)	3rd week, November 2022	Dean - Planning & Development
129	Academic research review week by Full time Scholars	3rd week, November 2022	Dean - Research & Development
130	Evaluation Reforms - Faculty Training – OBE – 'A Design Down" process	3rd week of November 2022	Dean -Academics ,Principal,CoE,All HoD's ,

131	Evaluation Reforms -Analysis of students grievances pertaining to Examinations & Evaluation - Brainstorm meeting	3rd week of November 2022	Dean -Academics ,Principal,CoE,All HoD's ,
132	Evaluation Reforms -Analysis of implementing evaluation reforms and their Impact - Meeting	3rd week of November 2022	Dean -Academics ,Principal,CoE,All HoD's ,
133	MULYAPRAVAH: One week Workshop and training programmes on human values and professional ethics with assessment and certification (to Faculty & Staff)	3rd week of November 2022	Dean -Academics ,Principal,All HoD's ,
134	SRP for Even Semester of 2022 - 22	3rd week, November 2022	Dean -Academics, All HODs
135	GS-POSH Activity(GS -POSH Awareness program)	3rd week, November 2022	Dean SA & Women's Forum
136	Painting competitions	3 rd Week November 2022	Varna Club, Director(SAC), Dean-SA
137	Bursted Minds	3rd week November 2022	CEA, Director(SAC), Dean-SA
138	Ncc Day Celbrations by NCC Cadets -Inter college competitions	3rd week November 2022	NCC10(A),Dean-SA
139	NCC Day by NCC	3rd week November 2022	NCC 22(A), Dean-SA
140	NCC day Online quiz	3rd week November 2022	NCC 22(A), Dean-SA
141	Stock Verification of Garden,General maintainance & Housekeeping	3rd week, November 2022	Dean P&D
142	Sports Certificate Course Results prepartion and Submission to exam section	3rd week, November 2022	Physical education HOD, Assoc. Dean, Sports & Games
143	slot for foreign language course commencement-online mode	3 week winter break	Dean Progression / Controller of Examination
144	Commencement of Phase - II of Higher Education coaching	3rd week, November 2022	Dean Progressions / Prof. Incharge ACE
145	Review -3 meeting for the women empowerment teams	3rd week of November 2022	Dean Student Affairs & WOMEN'S FORUM
146	Women's Forum Monthly meeting	3rd Week of November 2022	Women's Forum
147	TLP Academic Audit-II	3rd week of November 2022(Engineerng) 4th week of November(MHS)	Dean -Academics
148	Green Cover in Village, Rain water harvesting, Waste Water Treatment, Treated Water Reuse, Rural Electrification, Renewable Energy, Energy Efficiency, Local Materials,Blanket Drive	3rd and 4th Week November 2022	SVR & CEA, Director(SAC), Dean-SA
149	Submisssion of II, III, IV, V BBA-LLB, II, III LLB Outcome Attainment template of Sem In II & Formative Analysis (CO3 & CO4) to HODs	11/21/2022	HoD's ,Dean -Academics ,Principal & CoE
150	SPRG Guest Lecture	21.11.2022	HOD-ECE
151	Alumini Guest Lecture	21.11.2022	HOD-ECE
152	Sem End Thory and LAB Examinations III, IV B.Pharma, III, IV, V B.Arch	21-11-2022 to 10-12-2022	HoD's ,Dean -Academics ,Principal & CoE
153	Sem End Thory and LAB Examinations II, III, IV, V BBA-LLB, II, III LLB	21-11-2022 to 07-12-2022	HoD's ,Dean -Academics ,Principal & CoE

154	Registration of IV B.Tech	21-11-2022 to 23-11-2022	HoD's ,Dean -Academics ,Principal & CoE
155	PREPARATION HOLIDAYS FOR STUDENTS for II B.Tech	22-11-2022 to 27-11-2022	All HoD's ,Dean -Academics ,Principal
156	Lab Internal Exam (MHS-IInd and IIIrd years)	22-11-2022 to 27-11-2022	All HoD's ,Dean -Academics ,Principal & CoE
157	Course Exit Feedback	22-11-2022 to 27-11-2022	Dean -Academics, All HODs
158	Lab development committee meeting	23.11.2022	All HODs
159	ODD Semester Instant Examination	23.11.2022 - 01.12.2022	Controller of Examinations / HoDs
160	Classwork commencement IV B.Tech	11/24/2022	HoD's ,Dean -Academics ,Principal & CoE
161	Submisssion of III, IV B.Pharma, III, IV, V B.Arch Outcome Attainment template of Sem In II & Formative Analysis (CO3 & CO4) to HODs	11/24/2022	ALL HoD's ,Dean -Academics ,Principal & CoE
162	Submission of Condonation, Detention Lists of II B.Tech.	24.11.2022	All HoD's ,Dean -Academics ,Principal & CoE
163	Departmental Association Activities (Once in 2 weeks)	25.11.2022	all HODs
164	Declaration of Detention List	25.11.2022	HOD - Fine Arts
165	International Day for the Elimination of Violence against Women	25.11.2022	Convener - Women's Forum & Dean - Student Affairs
166	Submisssion of II B.Tech Outcome Attainment Report of SemIn II & Formative Analysis (CO3, CO4,CO5) to ODA	25.11.2022	All HoD's ,Dean -Academics ,Principal & CoE
167	In-Sem Exam - II	25.11.2022 to 27.11.2022	HOD - Architecture
168	Inter Departmental Visit	25.11.2022 to 30.11.2022	all HODs
169	Samvidhan Diwas Celebrations	26.11.2022	College of Law
170	Notification for Academic Council Meeting	26.11.2022	Dean(Academics) & Registrar
171	Department Association Activity by FOCUS Student Body (Twice in a month) - Central Level Activity	26.11.2022	HOD - CSE
172	ODD Semester Spot Valuation for Instant Examination	26.11.2022 - 05.12.2022	Controller of Examinations / HoDs
173	Final review of Practice School-I for Y19 Batch B.Tech. Students	4th week , November 2022	Dean, Placements & Internships
174	Data submission by all Deans for effective quality mandate of ugc to Dean Quality	4th week, November 2022	All Deans
175	BOS Meeting	4th week, November 2022	All HoDs
176	Stock Verification (Laboratories) by the end of Odd and Even Semesters	4th week, November 2022	Dean - Planning & Development
177	Non conformance Report to all department HODs and Principal	4th week, November 2022	Dean - Quality
178	Non conformance Report reply from HODs to principal and principal to Dean Quality	4th week, November 2022	Principal
179	Consultancy projects activities of the department	4th week, November 2022	Dean - Research & Development

180	HoD meeting with Faculty & Staff	4th week, November 2022	all HODs
181	Central facilities Non conformance Report to concern Dean	4th Week, November 2022	Dean-Quality
182	Central facilities Non conformance Report reply to Dean Quality	4th Week, November 2022	All Deans
183	MULYAPRAVAH: Value audit of human values and professional ethics	4th week of November 2022	Dean -Academics ,Principal,All HoD's ,
184	BOS week	4th week of November 2022	Dean -Academics, All HODs
185	Reporting week for Newly Recruited Faculty	4th week, November 2022	Dean-F&SA & All HODs
186	Faculty Orientation Lectures	4th week, November 2022	all HODs
187	Faculty Satisfactory Survey	4th week, November 2022 (tentatively)	Dean -Academics, All HODs
188	Ground Maintenannce and Development Works	4th week, November 2022	Physical education HOD, Assoc. Dean, Sports & Games
189	International Day for the Elimination of Violence Against Women-week long program	4th week of November 2022	Dean Student Affairs & WOMEN'S FORUM
190	Model Projects in School	4th week November 2022	CEA, Director(SAC), Dean-SA
191	Hands on Session on ".Net Framework"	4th Week of November 2022	Director Alumni, HOD Physics, Women's Forum
192	Dental Camp	4th week November 2022	CEA, Director(SAC), Dean-SA
193	Proposal to Organize South Zone Inter University Tournament as per AIU Calender	4th week, November 2022	Physical education HOD, Assoc. Dean, Sports & Games
194	E-Content preparation	4th Week of November 2022	Principal-Sciences,HOD CSA, Women's Forum
195	SRP Phase -III (Industry Skill based FDPs-Subjectwise from Industry experts, academic experts, and Alumni)	4th week, November 2022	Dean - Skill Development/ Additional Dean Academics and Principal, HODs of ENGG Depts
196	National Hip -Hop dance Competition	4 th Week November 2022	Narthna Club, Director(SAC), Dean-SA
197	Data submission by all Deans for effective quality mandate of ugc to Dean Quality	4th week, November 2022	All Deans
198	CSE DRC Meeting (Once in a month)	28.11.2022	HOD - CSE
199	SIP for the AY 2019-2022 for the batches of Y 16,Y 17,Y 18,Y 19 of BBA LL.B & Y 19 of LL.B Commences from	28.11.2022	College of Law
200	Sem End Exams	28.11.2022	HOD - Fine Arts
201	Hobby Club s/NSS Activity	28.11.2022	HOD - Architecture
202	R&D Meeting	28.11.2022	HOD - ECE
203	Workshop	29.11.2022	HOD - ARTS
204	Department Website Update	29.11.2022	All HODs
205	Research Group Meetings	29.11.2022	Hod-CSE
206	Research Diary Submission & Verification	29.11.2022	Hod-CSE
207	Counesling reports verification by Dept Team	29.11.2022	Hod-CSE
208	Adminstrative Files audit by dept team	29.11.2022	Hod-CSE

209	Student Satisfaction Survey (SSS) from selected students	29-11-2022 to 04-12-2022(During end sem labs)	Dean -Academics, All HODs
210	Conduction of Sem End exams (II B.Tech) (Both Theory & Lab)	29-11-2022 to 18-12-2022	All HoD's ,Dean -Academics ,Principal & CoE
211	Research Group Meetings	30.11.2022	HOD - CSE
212	Addressing Student Grievances (Twice in a month)	30.11.2022	All HODs
213	Submission of Semester End Report	30.11.2022	HOD - ME
214	Dept Counselling Comitte Meeting	30.11.2022	HOD - ECE
215	Compliance report on Calendar of Activities to Registrar	last day of Month	All Functionaries & All HoD's
216	Swachh Bharath Programmes by NSS	November/2022	Dean - Student Affairs
217	World Antibiotic Awareness Week by YRC	November/2022	Dean - Student Affairs
218	online workshop for faculty	November/2022	HOD - ECM
219	National Level Event (Seminar)	November/2022	HOD - EEE
220	59th National Pharmacy Week	November/2022	HOD - Pharmacy
221	workshop for faculty on AI & Machine Learning	November/2022	Dean - Skill Development/ECM DEPOT
222	Guest Lecture - Pharm D	November/2022	Dean-Skill Development/Pharmacy College
223	Workshop - Chemistry	November/2022	Dean-Skill Development/Pharmacy College
224	Consultancy/Social Entrepreneurship from your Skill Centre.	November-2022	Dean - Skill Development/DEPT ME
225	The Training and certification for faculty	November/2022	Dean - Skill Development/DEPT ME
226	Faculty Certification/Training	November/2022	Dean-Skill Development/College of LAW
227	ADOBE workshop	November/2022	Dean - Skill Development/ School of Architecture
228	Report on Dean's visit to Hyderabad campus	November-2022	ALL Deans
229	Skill Based Expert Talk one per month for students	November 2022	Dean - Skill Development /ENGG Depts-BT,CSE,ECE,CSIT,EEE,AIDS,IOT,ME,C.E,ECM
230	Industry Faculty Orientation Lecture one per month for Faculty	November 2022	Dean - Skill Development /ENGG Depts-BT,CSE,ECE,CSIT,EEE,AIDS,IOT,ME,C.E,ECM
231	Guest Lecture - Pharm D	November 2022	HOD - Pharmacy
232	Workshop - Chemistry	November 2022	HOD - Pharmacy
233	Seminar to MSc Phyics students	November 2022	HOD-Physics
234	Celebration of National Library Week	November 2022	Librarian
235	Notification for BOOKS PURCHASE-EVEN Semester	November 2022	Librarian
236	Conduction of "Mega Blood Donation/Blood Grouping" Camps	November 2022	NSS, Dean-SA

237	Observence of World Diabetics Day by NSS	November 2022	NSS, Dean-SA
238	Conduction of Programmes on "Swachh Bharat & Skill Development"	November 2022	NSS, Dean-SA
239	Involvement of volunteers in "Rescue and Rehabilitation work" whenever the need arises.	November 2022	NSS, Dean-SA
240	Awareness on "Government Welfare Schemes"	November 2022	NSS, Dean-SA
241	"Nasha Mukti Abhiyan" (Awareness on Tobacco Free Society)	November 2022	NSS, Dean-SA
242	Submission of "Monthly Report" on NSS activities	November 2022	NSS, Dean-SA
243	Name of Major Winter outreach activity - Awarenes Program on Social rights and Women`s rights & duties, gender equality in society & work place	November 2022	Principal, College of Law, HOD Law, Women's Forum
244	Workshop on Nursery Establishment & Maintenance.	November 2022	FARMING CLUB, Director(SAC), Dean-SA
245	Project Expo	November 2022	AUTOMATION CLUB, Director(SAC), Dean-SA
246	Industry Visit	November 2022	AUTOMOBILE CLUB, Director(SAC), Dean-SA
247	Coding Games	November 2022	WEBAPPS CLUB, Director(SAC), Dean-SA
248	financial audit	November 2022	Registrar, Dean P&D

December-2022

S.No	Event	Dates	Responsibility
1	World Anti-AIDS Day --awareness	01.12.2022	Pharmacy
2	World Anti-AIDS Day celebrations by NSS and YRC	01.12.2022	Assoc. Dean, Extension Activities & In-Charge NSS/CEA
3	Campus Placement Drive - Season - 2	1.12.2022 to 30.04.2023	Dean, Placements & Internships
4	Department Advisory Meeting (Once in a month)	02.12.2022	all HODs
5	News Letter submission	02.12.2022	all HODs
6	Notification for Board of Management Meeting-02	02.12.2022	Registrar
7	World Pollution day	02.12.2022	AUTOMOBILE CLUB, Director(SAC), Dean-SA
8	World Computer Literacy Day	02.12.2022	AUTOMATION CLUB, Director(SAC), Dean-SA
9	Sem In - II Theory Examinations II, III MHS	02-12-2022 to 06-12-2022	Dean -Academics ,Principal,CoE,All HoD's ,
10	Internal Faculty Development Programme	02.12.2022 to 15.12.2022	HOD - CSS
11	Lecture Plan & Delivery Audit	02.12.2022 to 4.12.2022	All HODs
12	Practicals & Skill Audit	02.12.2022 to 4.12.2022	All HODs
13	Faculty Social Profile Building	03.12.2022	all HODs
14	Sri Gantasala Venkateswara Rao Jayanthi - Special songs	04.12.2022	Swara Club, Director(SAC), Dean-SA
15	Administrative Files Audit by Department Team (Once in a month)	1st Week, December 2022	All HODs
16	Faculty Orientation Lectures	1st Week, December 2022	all HODs
17	Ph.D Reviews	1st Week, December 2022	All HODs
18	Review of AMC for Equipment in All Divisons of P&D	1st Week, December 2022	Dean P&D
19	IQAC internal meeting	1st Week, December 2022	Dean-Quality
20	Circular for 42nd IQAC Advisory Committee meeting	1st Week, December 2022	Dean-Quality
21	Circular for audit of Central facilities	1st Week, December 2022	Dean-Quality
22	Submission of AQAR 2021-22	1st Week, December 2022	Dean - Quality
23	Lab Internal Exam (UG and PG,1st year students Engineering & MHS)	1st Week, December 2022	All HoD's ,Dean -Academics ,Principal & CoE

24	Participation of Students in All India and South Zone Inter University tournaments	1st week, December 2022	Physical education HOD, Assoc. Dean, Sports & Games
25	Tution Center for Dropouts to encourage Higher Education	1st week of December 2022	Principal-Sciences,HOD CS IT, Women's Forum
26	1st call for Scholarships by both KLU as well as outside	1st week (05.12.2022 - 10.12.2022)	Dean Progression / Assoc. Dean Scholarships
27	Conduction of Supplementary examinations for all years, all batches	1st week to 3rd week (05.12.2022 to 24.12.2022)	Dean Progression / Controller of Examination
28	Submission of Progression record including latest results with up to date CGPA for Engineering branches	1st week (12.12.2022 to 17.12.2022) For the 2022-23 academic year odd semester	Dean Progression
29	World Soil Day	05.12.2022	FARMING CLUB, HOD - CE, Director(SAC), Dean-SA
30	Alumni Meeting	05.12.2022	HOD-ECE
31	Mahanati Savitri Jayanthi	06.12.2022	SAC, Director(SAC), Dean-SA
32	Last Instruction day for II, III MHS except B.Phar, M.Pharmacy, B.Arch, B.Sc Agri	12/6/2022	Dean -Academics ,Principal,CoE,All HoD's ,
33	Registration II, III, IV, V BBA-LLB, II, III LLB	05-12-2022 to 07-12-2022	Dean -Academics ,Principal,CoE,All HoD's ,
34	Webinar Motivational Session with IAS Officers	06.12.2022	Arts HOD
35	Monthly Audit Report Statistics to be submitted by Departments	06.12.2022	all HODs
36	ODD Semester Instant Examination Result Declaration	06.12.2022	Controller of Examinations / HoDs
37	Submission of Detention & Condoned students list for II, III MHS	12/6/2022	Dean -Academics ,Principal,CoE,All HoD's ,
38	PREPARATION HOLIDAYS FOR STUDENTS for (MHS) except Ist year	06-12-2022 to 11-12-2022	Dean -Academics ,Principal,CoE,All HoD's ,
39	Laboratories Audit	07.12.2022	All HODs
40	Departmental talk	07.12.2022	HOD - CSE
41	Preperation Holidays II, III MHS	07-12-2022 to 10-12-2022	Dean -Academics ,Principal,CoE,All HoD's ,
42	FDP	07.12.2022to 11.12.2022	HOD - CSE
43	Classwork commencement II, III, IV, V BBA-LLB, II, III LLB	12/8/2022	Dean -Academics ,Principal,CoE,All HoD's ,
44	LMS/ERP committee meeting	08.12.2022	all HODs
45	Counseling Report Verification by Department Team (Once in a month)	09.12.2022	all HODs
46	Registration of II, III B.Tech	09-12-2022 to 10-12-2022	Pincipal & HoDs, Dean - Academics & Pro VC
47	SRP	03.12.2022 to 08.12.2022	All HODs

48	Human Right's Day celebrations by NSS	10.12.2022	Assoc. Dean, Extension Activities & In-Charge NSS/CEA
49	Department Association Activity by FOCUS Student Body (Twice in a month) - Central Level Activity	10.12.2022	HOD - CSE
50	Academic Council Meeting	10.12.2022	Dean(Academics) & Registrar
51	HoD meeting with Faculty & Staff	2nd Week, December 2022	all HODs
52	Even Sem-Courses, Question Paper Sets submission to review committee by course coordinators	2nd Week, December 2022	All HODs
53	A. Y. 2022-21 Even Semester – Course handout submission by Course coordinators to Dean Academics after departmental review and uploading the same in KLULMS	2nd Week, December 2022	All HODs
54	A. Y. 2022-21 even Semester - Course Materials submission by course coordinators to Dept. office and Dean Academics, uploading in LMS	2nd Week, December 2022	All HODs
55	National Energy Conservation Day	2nd Week, December 2022	HOD - EEE
56	Organizing International Conference	2nd Week, December 2022	HOD - EEE
57	Collection of Pre PhD subject's data from departments	2nd Week, December 2022	Dean - Research & Development
58	Start of Registrations for placements for Y20 Batch Students	2nd Week, December 2022	Dean, Placements & Internships
59	Workshop on Gender sensitization	2nd Week, December 2022	Convener-Women's Forum & Dean (Student Affairs)
60	PRACTICE SCHOOL -(Engineering) Orientation & Registration	2nd Week of Dec 2022	Dean, Academics & Dean,Placements & Internships
61	Review & Implementation of Quality mandate UGC	2nd Week, December 2022	Dean - Quality
62	Consolidated reoport on the conduction of Certification Courses offered to studetns	2nd week of December 2022	Dean -Academics ,Principal,CoE,All HoD's ,
63	Last Instruction Day for all Ist year students (UG and PG,1st year students Engineering & MHS)	2nd week of December 2022	Dean -Academics ,Principal,CoE,All HoD's ,
64	All 1st year Sem-in-II Exams (UG and PG,1st year students Engineering & MHS)	2nd week of December 2022	All HoD's ,Dean -Academics ,Principal & CoE
65	Audit of Central facilities	2nd & 3rd Week, December 2022	Dean-Quality

66	Intramural competitions and Ground preparations	2nd week, December 2022	Physical education HOD, Assoc. Dean, Sports & Games
67	" Just Act" Students Act Their won choice	2 nd week December 2022	Abhinaya Club, Director(SAC), Dean-SA
68	Speak If You Can	2 nd week December 2022	Literature Club, Director(SAC), Dean-SA
69	Recruitment of Ncc 1st Year Cadets	2nd week December 2022	NCC10(A), Dean-SA
70	Swatchata Pakhwada	2nd week December 2022	NCC 22(A), Dean-SA
71	Flag day fund raising event by NCC	2nd week December 2022	NCC 22(A), Dean-SA
72	One major Winter Program (Mentoring of Students by Sports Champions)	2nd Week of December 2022	PrincipalL- School of Architecture
73	Activity 2: Identification of people with Vitamin Deficiency and awareness	2nd week of December 2022	Principal, Pharmacy, HOD Pharmacy, Women's Forum
74	Activity 2:Workshops on Water Conservation Techniques	2nd week of December 2022	Director SAC, HOD Pharmacy, Women's Forum
75	Train the Trainer (E-Content)	2nd week of December 2022	Principal-Sciences,HOD CSA, Women's Forum
76	International Conference	2nd week of December 2022	HOD-AIDS
77	SRP Phase -I (Course Handout preparation, Course Content preparation – Including learning material, Videos, Animations and Blended Learning / Flipped learning content and PPTs, mapping content to LinkedIn Learning/ Coursera and sequencing into Course Handout, Syllabus sequencing and Proposing syllabus changes if any the DAC and in turn to BOS.)	2nd week of December 2022	Dean - Skill Development/ Additional Dean Academics and Principal, HODs of MHS Depts
78	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-AIDS	2nd week of December 2022 (Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
79	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-BA IAS	2nd week of December 2022 (Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
80	Convocation	2nd or 3rd week of December 2022	Registrar
81	Finalization of Guest for Women's Day	12.12.2022	Convener - Women's Forum & Dean - Student Affairs

82	Periodic Research Opportunities Exploration	12.12.2022	All HODs
83	Departmental Association Activities (Once in 2 weeks)	12.12.2022	all HODs
84	Classwork commencement II, III B.Tech	12/12/2022	Dean, Academics & Pro VC
85	Extension Activity	12.12.2022	Architecture HOD
86	Start of EVEN Semester	12.12.2022	Dean -Academics
87	Registration III, IV B.Pharma, III, IV, V B.Arch	12-12-2022 to 13-12-2022	Dean -Academics ,Principal,CoE,All HoD's ,
88	Sem End Thory and LAB Examinations II, III MHS, except B.Pharma, M.Phram, B.Arch, B.Sc Agri	12-12-2022 to 31-12-2022	Dean -Academics ,Principal,CoE,All HoD's ,
89	Department Advisory Board Meeting (Once in an Academic Year)	13.12.2022	HOD - MBA
90	Architectural conference proposed	13.12.2022	Architecture HOD
91	Registrations for I-B.Tech., BBA, BCA, BSc(HM), BSc(VC), B.Com, BA, BBA-LL.B, LL.B MBA, M.Sc Chemistry, M.Sc Physics, M.Sc Applied Mathematics,M.Sc F&C,MCA, MA English	13.12.2022 to 15-012-2022	Pincipal & HoDs, Dean -Academics & Pro VC
92	ERP Audit for Research/Profile/Leaves	13.12.2022	All HODs
93	FDP on Technical skills; 1. Word 2. excel 3. MIS 4. PPTs	13-12-2022 to 16-12-2022	Dean - Skill Development/DEPT BA IAS
94	FDP on Technical skills; 1. Advanced EXCEL, 2. Block Chain, 3. Cloud accounting	13-12-2022 to 17-12-2022	Dean - Skill Development/DEPT COMMERCE
95	FDP on Sampling Methods & Exploratory Data Analysis	13-12-2022 to 17-12-2022	Dean - Skill Development/Dept BCA
96	FDP on Technical skills; 1. Advanced EXCEL, 2. Block Chain, 3. Cloud accounting	13-12-2022 to 17-12-2022	HOD-Commerce
97	Conduction of Sem End Exams (MHS) except Ist year	13-12-2022 to 01-01-2022	Dean -Academics ,Principal,CoE,All HoD's ,
98	National Energy Conservation Day	14.12.2022	Assoc. Dean, Extension Activities & Dean (Student Affairs)
99	Classwork commencement III, IV B.Pharma, III, IV, V B.Arch	12/14/2022	Dean -Academics ,Principal,CoE,All HoD's ,
100	Refresher Course	14.12.2022	HOD - CSE
101	Addressing Student Grievances (Twice in a month)	14.12.2022	All HODs
102	Sem In - II Theory Examinations II B.Pharma, M.Pharma	14-12-2022 to 17-12-2022	Dean -Academics ,Principal,CoE,All HoD's ,
103	SRP	14.12.2022 to 19.12.2022	All HODs

104	Submisssion of II, III MHS Outcome Attainment template of Sem In II & Formative Analysis (CO3 & CO4) to HODs	12/15/2022	Dean -Academics ,Principal,CoE,All HoD's ,
105	submission of Course Handout	15.12.2022	Dean - Skill Development
106	KLU/ KLCE Alumni Silver Jubilee Celebrations	15.12.2022 to 30.12.2022	Dean, Placements & Progression
107	FDP	15.12.2022 to 19.12.2022	HOD - CSE
108	Commencement of class work for I-B.Tech., BBA, BCA, BSc(HM), BSc(VC), B.Com, BA, BBA-LL.B, LL.B MBA, M.Sc Chemistry, M.Sc Physics, M.Sc Applied Mathematics,M.Sc F&C,MCA, MA english	16.12.2022	Pincipal & HoDs, Dean - Academics & Pro VC
109	Organizing Faculty Orientation Lectures	16.12.2022	all HODs
110	Lecture	16.12.2022	Arts HOD
111	Board of Management Meeting -02	16.12.2022	Registrar
112	FDP on Research methodology	16-12-2022 to 17-12-2022	HOD - COMMERCE
113	Webinar by Faculty	17.12.2022	HOD - CSE
114	Submission of Detention & Condoned students list II B.Pharma, M.Pharma	12/17/2022	Dean -Academics ,Principal,CoE,All HoD's ,
115	Last Instruction day for II B.Pharma, M.Pharma	12/17/2022	Dean -Academics ,Principal,CoE,All HoD's ,
116	List of Holidays Release for Calendar Year 2023	3rd week, December 2022	Registrar
117	42nd IQAC Advisory Committee meeting	3rd week, December 2022	Dean-Quality
118	Intramurals for Faculty and Staff	3rd week, December 2022	Assoc. Dean, Sports & Games & Dean (Student Affairs)
119	Submission of Condonation, Detention Lists of all Ist year students (UG and PG,1st year students Engineering & MHS)	3rd week of December 2022	Dean -Academics ,Principal,CoE,All HoD's ,
120	PREPARATION HOLIDAYS FOR STUDENTS all Ist year students(UG and PG,1st year students Engineering & MHS)	3rd week of December 2022	Dean -Academics ,Principal,CoE,All HoD's ,
121	Submisssion of I year (UG and PG,1st year students Engineering & MHS) Outcome Attainment Report of SemIn II & Formative Analysis (CO3,CO4 & CO5) to ODA	3rd week of December 2022	Dean -Academics ,Principal,CoE,All HoD's ,
122	Workshop / Seminar / Conference	3rd week, December 2022	Mathematics HOD
123	Intramural competitions for faculty and staff	3rd week, December 2022	Physical education HOD, Assoc. Dean, Sports & Games
124	Western Dance Competition for State Level	3 rd week December 2022	Narthna Club, Director(SAC), Dean-SA

125	Gramanubhav	3 rd week December 2022	CEA, Director(SAC), Dean-SA
126	Y.U.V.A	3 rd week December 2022	CEA, Director(SAC), Dean-SA
127	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-BCA	3rd week of December 2022 (Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
128	Wiping of Statues	3rd week December 2022	NCC 22(A), Dean-SA
129	GS-POSH Activity(GS -POSH Awareness program)	3rd week, December 2022	Dean SA & Women's Forum
130	To Implement the innovative Products in target specific location and the Outcomes	3rd Week of December 2022	Director,IIC,HOD CE, Women's Forum
131	Winter Outreach Activity - Converting the prototype of 'solution fit' to a Startup	3rd Week of December 2022	Principal, Collge of Engineering (in association with CIIE), HOD CSE/MBA/ME, Women's Forum
132	WINTER OUTREACH ACTIVITY-To Implement the innovative Products in target specific location and the Outcomes	3rd Week of December 2022	Director,IIC,HOD CE,IOT and Chemistry, Women's Forum
133	Women's Forum Monthly meeting	3rd Week of December 2022	Women's Forum
134	Femflare	3rd week of December 2022	Dean Student Affairs & WOMEN'S FORUM
135	2nd call for Scholarships by both KLU as well as outside	3rd week (19.12.2022 - 24.12.2022)	Dean Progression / Assoc. Dean Scholarships
136	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-BT	3rd week of December 2022 (Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
137	Preperation Holidays II B.Pharma, M.Pharma	19-12-2022 to 22-12-2022	Dean -Academics ,Principal,CoE,All HoD's ,
138	Medical camp in Sabjapadu	20.12.2022	CEO, Smart Village Revolution (KLEF-SVR), Director(SAC), Dean-SA
139	finalization of Time Tables	20.12.2022	Dean - Skill Development
140	Ph.D. Admission Test for XX Batch	20.12.2022	Dean - Research & Development
141	Course Handout Approval (Level-1 & 2)	20-12-2022 to 24-12-2022	Dean, Academics
142	Start of Peer Mentoring to III year Placement Eligible Students by IV Year Placed Students for Soft Skills	21.12.2022	all HODs
143	TLP Workshops	21.12.2022	HOD - CSE

144	National Mathematics Day (Srinivasa Ramanujan's Birth Day)	22.12.2022	HOD - Mathematics
145	Department Libraries Stock Verification	22.12.2022	All HODs
146	Legal Aid Camp/ Clinik	22.12.2022	HOD LAW
147	BAR COUNCIL OF INDIA- RENEWAL APPLICATION TO BE FILED.	22.12.2022	HOD LAW
148	Sri Srinivasa Ramanujan - Mathemat Scientists - Jayanthi	22.12.2022	SAC, Director(SAC), Dean-SA
149	Orientation for 2nd & 4th Year	23.12.2022	HOD-ECE
150	Stock Verification (Laboratories) by the end of Odd Semester	23.12.2022	All HODs
151	National Farmers Day	23.12.2022	FARMING CLUB, Director(SAC), Dean-SA
152	Cake Mela - 2022 Department Activity	23.12.2022 to 31.12.2022	HOD - BHM
153	Placement Training	23.12.2022 to 31.12.2022	HOD - CSS
154	Jai Kisan – Jai Vigyan Week (Annual Event)	23-12-2022 to 29-12-2022	FARMING CLUB, Director(SAC), Dean-SA
155	Orientation for 3rd Year	24.12.2022	HOD-ECE
156	Christmas Eve	24.12.2022	SAC, Director(SAC), Dean-SA
157	National Consumer's Rights Day	24.12.2022	College of Law
158	Department Association Activity by FOCUS Student Body (Twice in a month) -	24.12.2022	HOD - CSE
159	Kisan Diwas	24.12.2022	Assoc. Dean, Extension Activities & Dean (Student Affairs)
160	Sri Mohammed Rafi Jayanthi	24.12.2022	SAC
161	HoD meeting with Faculty & Staff	4th week, December 2022	all HODs
162	Faculty Orientation Lectures	4th week, December 2022	all HODs
163	Department Website Update	4th week, December 2022	All HODs
164	Non conformance Report reply from HODs to principal and principal to Dean Quality	4th Week, December 2022	Principal
165	Issue of Medical insurance cards	4th Week, December 2022	Dean - Faculty & Staff Affairs
166	Anti-Discrimination Awareness Program	4th Week, December 2022	Assoc. Dean, Grievances & Dean (Student Affairs)
167	Central facilities Non conformance Report to concern Dean	4th Week, December 2022	Dean-Quality
168	Central facilities Non conformance Report reply to Dean Quality	4th Week, December 2022	All Deans

169	Conduction of Sem End Exams for all first Years (UG and PG,1st year students Engineering & MHS)	4th Week, December 2022	Dean -Academics ,Principal,CoE,All HoD's ,
170	Women Empowerment Brigade	4th weekDecember 2022	CEA, Director(SAC), Dean-SA
171	Organic Farming	4th weekDecember 2022	CEA, Director(SAC), Dean-SA
172	Ground Maintenannce and Development Works	4th week, December 2022	Physical education HOD, Assoc. Dean, Sports & Games
173	SRP Phase -II (Preparation of QPs of Tests, ALMs, Assignments, Tutorials and End exams, Demo lectures at rate of minimum 2 sessions per each course instructor of the entire Course Team.)	4th week of December 2022	Dean - Skill Development/ Additional Dean Academics and Principal, HODs of MHS Depts
174	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-MCA	4th week of December 2022 (Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
175	Activity 7 - Workshop on business model and positioning of 'solution-fit' for market	4th Week of December 2022	Principal, Collge of Engineering (in association with CIIE), HOD MBA, Women's Forum
176	ONCE MORE	4th Week of December 2022	Swara Club , Director(SAC), Dean-SA
177	Workshop on Patents,Patent Filing (Women Faculty)	4th week of December 2022	Director,IIC,HOD CE, Women's Forum
178	Webinar on Life skills Management	4th Week of December 2022	Principal- School of Architecture, HOD Architecture, Women's Forum
179	Induction Program (NCC BAT.PPL)	4th week December 2022	NCC10(A), Dean-SA
180	Final Review meeting -2022 for the women empowerment teams to submit leelavathi awards application in AICTE PORTAL	4th week of December 2022	Dean Student Affairs & WOMEN'S FORUM
181	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-CE	4th week of December 2022 (Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
182	2nd Alumni meet-Silver Jubilee Celebrations	4th week (25.12.2022 - 04.01.2023)	Dean Progressions / Director Alumni Relations
183	Sir Atal Bihari Vajpayee Jayanthi	25.12.2022	SAC
184	Hobby Club s/NSS Activity	26.12.2022	Architecture HOD
185	CSE DRC Meeting (Once in a month)	26.12.2022	HOD - CSE

186	Submisssion of II B.Pharma, M.Pharma Outcome Attainment template of Sem In II & Formative Analysis (CO3 & CO4) to HODs	12/26/2022	Dean -Academics ,Principal,CoE,All HoD's ,
187	Sem End Thory and LAB Examinations II B.Pharma, M.Pharma	26-12-2022 to 12-01-2023	Dean -Academics ,Principal,CoE,All HoD's ,
188	Research group meeting	27.12.2022	Architecture HOD
189	Workshop	27.12.2022	Arts HOD
190	PhD admission Interviews	27.12.2022	Dean - Research & Development
191	R&D Meeting	27.12.2022	HOD-ECE
192	Classwork commencement (II B.Tech Students) & II M.Tech	27.12.2022	Dean, Academics & Pro VC
193	Final Approved(Third Level) Course Handouts upload on ERP(III and IV Year Courses)	27-12-2022 to 01-01-2022	Dean, Academics
194	Department Development Committee Meeting	28.12.2022	all HODs
195	Departmental Association Activities (Once in 2 weeks)	28.12.2022	all HODs
196	Resume Writing Training to III Year Placement Eligible Students	28.12.2022	HOD-ME
197	Research Group Meetings	28.12.2022	HOD - CSE
198	Addressing Student Grievances (Twice in a month)	28.12.2022	All HODs
199	Global Certifications Review	28.12.2022 to 31.12.2022	HOD - CSE
200	Department Sports Committee Meeting	29.12.2022	all HODs
201	Department Canteen Committee Meeting	29.12.2022	all HODs
202	Department Transport Committee Meeting	29.12.2022	all HODs
203	Student Grievances Committee Meeting	29.12.2022	all HODs
204	verification on Acdemic counseling activity and sending report to Dean Academics	29.12.2022	All HODs
205	Research Group Meetings	29.12.2022	Hod-CSE
206	Ph.D. Admission Test Result Declaration for XX Batch	30.12.2022	Dean - Research & Development
207	RPAC meeting	30.12.2022	HOD - CHEMISTRY
208	Research Group Meeting	30.12.2022	HOD - CHEMISTRY
209	Department Library Committee Meeting	30.12.2022	all HODs
210	Department Hostels Committee Meeting	30.12.2022	all HODs
211	Dept Counselling Comitte Meeting	30.12.2022	HOD-ECE
212	Research Group Meetings	31.12.2022	Hod-CSE
213	Research Diary Submission & Verification	31.12.2022	Hod-CSE
214	Counesling reports verification by Dept Team	31.12.2022	Hod-CSE

215	Adminstrative Files audit by dept team	31.12.2022	Hod-CSE
216	Circular for Department Audits (January month)	5th Week, December 2022	Dean-Quality
217	National Level Event (Seminar/Workshop/Conference) - One each semester	December/2022	HOD - CE
218	online FDP conduction	December/2022	HOD - ECM
219	-online subject based seminar for faculty	December/2022	HOD - ECM
220	Formation of Committee for release of List of Holidays for Calendar Year 2023	December/2022	Registrar
221	Flag day fund raising event by NCC	December/2022	Dean - Student Affairs
222	Mega Event by Hobby Clubs - Movie Magic (Chalana Chitra Club)	December/2022	Assoc. Dean, Extension Activities & Dean (Student Affairs)
223	FDP on Blockchain Technology	December/2022	Dean-Skill Development/ECM DEPOT
224	FDP -Cology	December/2022	Dean-Skill Development/Pharmacy College
225	FDP	December/2022	Dean - Skill Development/DEPT ME
226	Consultancy/Social Entrepreneurship from your Skill Centre.	December-2022	Dean - Skill Development/DEPT ME
227	The Training and certification for faculty	December/2022	Dean - Skill Development/DEPT ME
228	Report on Dean's visit to Hyderabad campus	December-2022	ALL Deans
229	KLUEEE- Processes initiation & appointment of Convener	December/2022	Registrar
230	Compliance report on Calendar of Activities to Registrar	last day of Month	All Functionaries & All HoD's
231	Guest Lecture / Industry Connect / Academia Connect - Pharmacology	December 2022	HOD - Pharmacy
232	virtual Webnair/ virtual guest lectures/virtual Conference	December 2022	HOD-Physics
233	Observance of "**World AIDS Day** & **AIDS Awareness**"	December 2022	NSS, Dean-SA
234	Conduction of "**University Advisory Committee meeting**"	December 2022	NSS, Dean-SA
235	Conduct of **"Mega Blood Donation/Blood Grouping Camps"**	December 2022	NSS, Dean-SA
236	Conduct of Programmes on **"Swachh Bharat/Skill Development"**	December 2022	NSS, Dean-SA
237	Involvement of volunteers in **"Rescue and Rehabilitation work whenever the need arises"**	December 2022	NSS, Dean-SA

238	**"Swachh Bharat"** Programme. Special Camps	December 2022	NSS, Dean-SA
239	Skill Development Programmes / **"Legal Literacy-Social Justice"**	December 2022	NSS, Dean-SA
240	Identification of School **"Drop outs in the adopted villages"** & Action to be taken	December 2022	NSS, Dean-SA
241	Submission of **"Monthly Report & Quarterly Report"** on NSS activities	December 2022	NSS, Dean-SA
242	LIBRARY ADVISORY COMMITTEE MEETING (LAC)	December 2022	Librarian
243	Orientation programme for Civil Engg department	December 2022	Librarian
244	Skill Based Expert Talk one per month for students	December-2022	Dean - Skill Development /ENGG Depts-BT,CSE,ECE,CSIT,EEE,AIDS,IOT,ME,C.E,ECM
245	Industry Faculty Orientation Lecture one per month for Faculty	December-2022	Dean - Skill Development /ENGG Depts-BT,CSE,ECE,CSIT,EEE,AIDS,IOT,ME,C.E,ECM
246	Pilot Study /problem Identification/ Pilot Study Analyses /workshop on Identified problem (Alternative Livelihoods, Plastic Handling and Disposal, Green Outreach & Awareness, Green Village Committee, Smart Village Attributes, Kisan Divas (Farmer's Day), Solid Waste collection and Disposal, Clean Village)	December-2022	SVR & CEA, Director(SAC), Dean-SA
247	Awareness Program About Importance of the Healthy Soils in the World.	December-2022	FARMING CLUB, Director(SAC), Dean-SA
248	Workshop on Fabrication Techniques	December-2022	AUTOMOBILE CLUB, Director(SAC), Dean-SA
249	Hackathon on Machine Learning	December-2022	WEBAPPS CLUB, Director(SAC), Dean-SA
250	Academic audit of ALL Departments	December-2022	Dean -Academics , Dean-Quality,
251	I-10 Index verification	December-2022	Dean R&D

January-2023

S.No	Event	Dates	Responsibility
1	Last date to submission of Library books indent for the current semester	01.01.2023	ALL HODs
2	Cake Mela - 2023Department Activity	01.01.2023	HOD - BHM
3	Global Certifications Review	01.01.2023 & 03.01.2023	HOD - CSE
4	Placement Training	01.01.2023 to 31.01.2023	HOD - CSS
5	Skill Development Workshop	03.01.2023	HOD - ARTS
6	Industrial Visit for II/IV B.Tech. - Sec - 2	03.01.2023	HOD-ME
7	Ph.D. Registrations for XX Batch	03.01.2023	Dean - Research & Development
8	2021 Pass out batch Souvenir Release	03.01.2023	ALL HODs
9	Faculty Social Profile Building	03.01.2023	HOD - CSE
10	Department website update	03.01.2023	ALL HODs
11	Industrial Visit	03.01.2023	ALL HODs
12	MESA - Technical Tuesday	03.01.2023	HOD-ME
13	Department Development Committee meeting	03.01.2023	ALL HODs
14	Departmental talk	04.01.2023	HOD - CSE
15	Guest lecture/training programme on content development and skill	04.01.2023	Dean - Skill Development/DEPT BA IAS
16	Sem In - 1 Theory Examinations IV B.Tech	04-01-2023 to 07-01-2023	Controller of Examinations / HoDs
17	submission of IQAC data	05.01.2023	ALL HODs
18	Orientation on Industrial Training	05.01.2023	HOD Commerce
19	Registrations for II-B.Arch	05.01.2023 to 07-01-2023	Pincipal & HoDs, Dean - Academics & Pro VC
20	Registration for II &III- BBA, BCA, BSc(HM), BSc(VC), B.Com, BA, BBA-LL.B, LL.B MBA, M.Sc Chemistry, M.Sc Physics, M.Sc Applied Mathematics,M.Sc F&C,MCA, MA English.	05.01.2023 to 07-01-2023	Pincipal & HoDs, Dean - Academics & Pro VC
21	1. MERG 2. Guest lecture	06.01.2023	HOD-ECE
22	CELEBS OF AR RAHMAN	06-01-2023	Swara Club, Director(SAC), Dean-SA
23	National Conference (Tentatively)	06.01.2023 & 07.01.2023	College of Law
24	Pre Ph.D. Exams / Reviews for Batches I to XIX	07.01.2023 /3rd week, January 2023	Dean, R & D
25	CSRG International Conference	07.01.2023 to 08.01.2023	HOD-ECE
26	Administrative Files Audit by Department Team (Once in a month)	1st Week, January 2023	ALL HODs
27	Allocation of Student Counsellors and Display in Dept. Notice Boards	1st week of JANUARY 2023	Dean, Academics & All HODs
28	Quarterly (Oct-Dec) Report	1st Week, January 2023	ALL Deans
29	Circular for audit of Central facilities	1st Week, January 2023	Dean-Quality
30	Circular for Quarterly audit	1st Week, January 2023	Dean-Quality
31	Pre Ph.D. Course Work for XX Batch	1st Week, January 2023	Dean - Research & Development
32	Alumni meeting	1st week , January 2023	ALL HODs

33	LMS/ERP committee meeting	1st week , January 2023	ALL HODs
34	Organizing Guest Lecture (One in each Semester - One by Academician and One by Industrial Expert)	1st week , January 2023	ALL HODs
35	Counseling Report Verification by Department Team (Once in a month)	1st week , January 2023	ALL HODs
36	Course Instructors meeting with course Co-ordinators (weekly Once)	1st week , January 2023	ALL HODs
37	Faculty Orientation Lecture	1st Week, January 2023	ALL HODs
38	Call for Donations from Alumni-Second Call	1st week of January 2023	Dean Progression / Director of Alumni/Dept Coordinators
39	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-CSE	1st week of January 2023	Dean Progressions/Director Alumni /Department HODs
40	SRP Phase -III (Industry Skill based FDPs-Subjectwise from Industry experts, academic experts, and Alumni)	1st week of January 2023	Dean - Skill Development/ Additional Dean Academics and Principal, HODs of MHS Depts
41	Participation of Students in All India and South Zone Inter University tournaments	1st week, January 2023	Physical education HOD, Assoc. Dean, Sports & Games
42	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-B.Com	1st week of January 2023	Dean Progressions/Director Alumni /Department HODs
43	Guest Lecture	1st week, January 2023	HOD - COMMERCE
44	**6 Day National level -Conduction of Koneru Lakshmaiah Memorial Trophy**	1st week, January 2023	Physical education HOD, Assoc. Dean, Sports & Games
45	Softskills programs for women & Girls	1st Week of January 2023	Principal-Sciences,HOD CSA, Women's Forum
46	Workshop on "Advance online shopping options"	1st Week of January 2023	Director Alumni, HOD Physics, Women's Forum
47	Once More by Swara Club	1 st Week January 2023	Swara Club, Director(SAC), Dean-SA
48	Interection Session with Concerned Govt. Departments, NGO's, etc…. Collaboration (Drinking Water Availability, Basic Amenities, Pusthakdhan,)	1st and 2nd week, January 2023	SVR & CEA, Director(SAC), Dean-SA
49	NSS - Electricity Management	09.01.2023	ALL HODs
50	Workshops/ guest lectures / seminars committee meeting	09.01.2023	HOD - CHEMISTRY
51	Discipline committee meeting	09.01.2023	HOD - CHEMISTRY
52	Research Group Meetings	09.01.2023	Hod-CSE
53	Webinar - Motivational Lecture	09.01.2023	HOD - ARTS
54	Periodic Research Opportunities Exploration	09.01.2023	HOD - CSE
55	CSRG Guest Lecture	09.01.2023	HOD-ECE
56	Guest Lecture	09.01.2023	HOD Commerce

57	Pongal Vacation	09-01-2023 to 14-01-2023	Registrar
58	National Road Safety Week	11.01.2023 to 17.01.2023	AUTOMOBILE CLUB, Director(SAC), Dean-SA
59	National Youth Day	12.01.2023	AUTOMATION CLUB, Director(SAC), Dean-SA
60	Swami Vivekananda Jayanthi	12.01.2023	SAC, Director(SAC), Dean-SA
61	HoD meeting with Faculty & Staff	2nd Week, January 2023	ALL HODs
62	Audit of Departments (Semester Audit)	2nd & 3rd Weeks, January 2023	Dean - Quality
63	IQAC internal meeting	2nd Week, January 2023	Dean - Quality
64	Addressing Student Grievances (Twice in a month)	2nd Week, January 2023	All HODs
65	Meeting with RPAC's and Preparation of agenda points for URB	2nd Week, January 2023	Dean R&D
66	Industry Connect Program	2nd Week, January 2023	HOD-ME
67	Rangoli and Kites Festival by Hobby Clubs	2nd Week, January 2023	Dean (Student Affairs)
68	Close of Registrations for placements for Y20 Batch Students	2nd Week, January 2023	Dean, Placements & Internships
69	Dean office Audit on Quarterly (Oct-Dec) Report	2nd Week, January 2023	Dean Quality
70	Quarterly audit Non conformance Report to concern Dean	2nd Week, January 2023	Dean-Quality
71	Five year strategic plan	2nd Week, January 2023	Dean P&D, Registrar
72	National Youth day Celebrations by Hobby Clubs and NSS	2nd week of January-2023	Dean (Student Affairs)
73	Swachh Bharath Programmes by NSS	2nd week of January-2023	Dean (Student Affairs)
74	Mega Event by Hobby Clubs - Naatak (Abhinaya Club)	2nd week of January-2023	Dean (Student Affairs)
75	Collection of Specialization wise faculty requirement from All HODs (Recruitment for ODD Sem)	2nd Week, January 2023	Dean-F&SA
76	Course Instructors meeting with course Co-ordinators (weekly Once)	2nd week, January 2023	ALL HODs
77	Department Academic Committee Meeting	2nd week, January 2023	ALL HODs
78	Preliminary Feedback (TLP) from students (II,III,IV B.Tech)	2nd week of JANUARY 2023	All HoD's , Principal & Dean -Academics
79	Introduction of new courses, programmes (survey)	2nd week of Jan, 2023	Dean - Academics & Registrar
80	University Research Board Meeting	2nd Week, January 2023	Dean - Research & Development
81	LAB MONITORING COMMITTEE	2nd week, January 2023	ALL HODs
82	Departmental Association Activities (Once in 2 weeks)	2nd week, January 2023	ALL HODs
83	Activity 3:Workshops on Rain Water Harvesting	2nd Week of January, 2023	Director SAC, HOD ECE, Women's Forum

84	Activity 3: Conduction of Vit- D tests for people and awareness	2nd Week of January, 2023	Principal, Pharmacy, HOD BT, Women's Forum
85	"NAATAK" Intercollgeate dramatics competetions	2 nd week January 2023	Abhinaya Club, Director(SAC), Dean-SA
86	Maggam Wrok - Work shop	2 nd Week January 2023	Vayana Club, Director(SAC), Dean-SA
87	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-BBA	2nd week of January 2023	Dean Progressions/Director Alumni /Department HODs
88	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-CSIT	2nd week of January 2023	Dean Progressions/Director Alumni /Department HODs
89	University Level Intramural competitions for Students (University Sports Week)	2nd,3rd,4th weeks, January 2023 and 1st week February 2023	Physical education HOD, Assoc. Dean, Sports & Games
90	Audit of Central facilities	2nd & 3rd Week, January 2023	Dean-Quality
91	Wikipedia Day	15-01-2023	Literature Club, Director(SAC), Dean-SA
92	First evaluation reports	17.01.2023	Dean - Skill Development
93	NSS Activity	17.01.2023	HOD Commerce
94	Commencement of class work for II &III-BBA, BCA, BSc(HM), BSc(VC), B.Com, BA, BBA-LL.B, LL.B MBA, M.Sc Chemistry, M.Sc Physics, M.Sc Applied Mathematics,M.Sc F&C,MCA, MA english	17.01.2023	Pincipal & HoDs, Dean - Academics & Pro VC
95	Commencement of class work II-B.Arch	17.01.2023	Pincipal & HoDs, Dean - Academics & Pro VC
96	Registration II B.Pharma, M.Pharma,	17-01-2023 to 18-01-2023	HoD , Principal & Dean - Academics
97	Final Approved(Third Level) Course Handouts upload on ERP(II Year Courses)	17-01-2023 to 22-01-2023	Dean, Academics
98	Commencement of classwork II B.Pharma, M.Pharma,	19.01.2023	HoD , Principal & Dean - Academics
99	Department Library Committee Meeting	20.01.2023	ALL HODs
100	Registration I B.Pharma, M.Pharma,	20.01.2023 to 21-01-2023	HoD , Principal & Dean - Academics
101	Department Sports Committee Meeting	21.01.2023	ALL HODs
102	Start of Peer Mentoring to III year Placement Eligible Students by IV Year Placed Students for Coding	21.01.2023	HOD-ME
103	National workshop for Students	21.01.2023	HOD - ECM
104	Commencement of Sports Certification for EVEN Semester	3rd week of January 2023	CSE, CSIT, AI&DS
105	Fire Service Week	3rd Week, January 2023	Dean P&D
106	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-ECE	3rd week of January 2023	Dean Progressions/Director Alumni /Department HODs
107	GS-POSH Activity(GS -POSH Awareness program)	3rd week, January 2023	Dean SA & Women's Forum

108	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-MBA	3rd week of January 2023	Dean Progressions/Director Alumni /Department HODs
109	Identifying the innovative ideas and Mapping them for a Patent Filing	3rd Week of January 2023	Director,IIC,HOD IOT , Women's Forum
110	Republic Day 26-01-2023	3rd week January 2023	NCC 22(A), Dean-SA
111	Mentoring Of girl students about "How to be Successful in lives?" by Champions	3rd Week of January, 2023	Principal- School of Architecture, HOD BFA, Women's Forum
112	Alumini Lecture	3rd week, January 2023	HOD - COMMERCE
113	Women's Forum Monthly meeting	3rd Week of January 2023	Women's Forum
114	Review -4 meeting for the women empowerment teams	3rd week of January 2023	Dean Student Affairs & WOMEN'S FORUM
115	Vastradaan	3rd week January 2023	CEA, Director(SAC), Dean-SA
116	Organic Farming, Bala Vikasam, Education Infrastructure, Inter & Intra village Commuting, Eye Camp, Rain water Harvesting	3rd and 4th week, January 2023	SVR & CEA, Director(SAC), Dean-SA
117	Commencement of classwork I B.Pharma, M.Pharma,	23-Jan-23	HoD , Principal & Dean - Academics
118	Academic Counseling Board Meeting	23.01.2023	ALL HODs
119	Career Counseling Committee Meeting	23.01.2023	ALL HODs
120	Hobby Club s/NSS Activity	23.01.2023	HOD - Architecture
121	Parents Meeting	23.01.2023	HOD-ECE
122	Guest Lecture to M. Sc students	23.01.2023	HOD - CHEMISTRY
123	SPRG Guest Lecture	23.01.2023	HOD-ECE
124	R&D Meeting	23.01.2023	HOD-ECE
125	DRC Meeting (Once in a month)	23.01.2023	HOD - CSE
126	Netaji Subhas Chandra Bose Birth Anniversary by Hobby clubs	23.01.2023	Dean (Student Affairs)
127	Nethaji Subhas Chandra Bose Jayanthi	23.01.2023	SAC, Director(SAC), Dean-SA
128	Department Hostels Committee Meeting	24.01.2023	ALL HODs
129	Addressing of Research Backlog Faculty meeting with Pro-Vice chancellor	24.01.2023	HOD - CSE
130	Research group meeting	24.01.2023	HOD - Architecture
131	Workshop	24.01.2023	HOD - ARTS
132	International Day of Education	24-01-2023	Literature Club, Director(SAC), Dean-SA
133	SPRG refresher program	24.01.2023 to 28.01.2023	HOD-ECE
134	Course Handout Approval (Level-1 & 2) -MHS	24-01-2023 to 29-01-2023	Dean, Academics
135	Student Grievances Committee Meeting	25.01.2023	ALL HODs
136	National Voters Day	25.01.2023	HOD - CE
137	Schedule for Course Delivery by foreign faculty	25.01.2023	HOD - MBA
138	National Voters Day	25.01.2023	Dean (Student Affairs)
139	Submisssion of IV B.Tech Outcome Attainment template of Sem In I & Formative Analysis (CO1 & CO2) to HODs	1/25/2023	All HoD's , Principal & Dean -Academics

140	Republic Day Celebrations	26.01.2023	Assoc. Dean, Sports & Games, Assoc. Dean Extention Activites & Dean (Student Affairs), All HODs
141	Conduction of Republic Day-	26th January 2023	Physical education HOD, Assoc. Dean, Sports & Games
142	Two-Day WorkShop on Cinematography / 3D Animation / Advertising	26-01-2023& 27-01-2023	HOD - FINE ARTS
143	Two-Day WorkShop on Cinematography / 3D Animation / Advertising	26-01-2023 & 27-01-2023	BSC Visual Communication and BFA
144	MESA - Think Positive Thursday	27.01.2023	HOD-ME
145	IQAC files updation	27.01.2023	ALL HODs
146	Department Canteen Committee Meeting	27.01.2023	ALL HODs
147	FOL	27.01.2023	HOD-ME
148	Yantrik	27&28 JAN-23	HOD-ME
149	Sri Lala Lajapat Rai Jayanthi	28.01.2023	SAC, Director(SAC), Dean-SA
150	Department Transport Committee Meeting	28.01.2023	ALL HODs
151	Guest lecture/training programme on content development & pedagogy	28-01.2023	Dean - Skill Development / DEPT BBA
152	NSS Activity	28-01.2023	Dean - Skill Development / DEPT BBA
153	Guest lecture/training programme on content development & pedagogy	28-01.2023	Dean - Skill Development/DEPT COMMERCE
154	Notification for Academic Council Meeting	28-01.2023	Dean(Academics) & Registrar
155	Guest lecture/training programme on content development & pedagogy	28-01.2023	HOD Commerce
156	World Automobile Day	29.01.2023	AUTOMOBILE CLUB, Director(SAC), Dean-SA
157	Non conformance Report to all department HODs & Principal	4th Week, January 2023	Dean - Quality
158	Non conformance Report reply from HODs to principal and principal to Dean Quality	4th Week, January 2023	Principal
159	Quality Circle (Students) meeting-03	4th Week, January 2023	Dean - Quality
160	Sending Feedback from Quality Circles (Students) to the concerned Deans	4th Week, January 2023	Dean - Quality
161	Thyroid Awareness Program	4th week, January 2023	HOD - PHARMACY
162	Classwork commencement of all UG and PG,1st year students Engineering & MHS	4th week of JANUARY 2023(Tentatively)	Dean, Academics & Pro VC
163	Circular for Quality Circles (Students) meeting -03	4th week, January 2023	Dean Quality
164	Quarterly audit Non conformance Report reply to Dean Quality	4th Week, January 2023	All Deans
165	Acdemic counseling activity report sending report	4th week, January 2023	Dean Academics

166	Final Approved(Third Level) Question Papers of all programs	4th week, January 2023	All HoD's , Principal & Dean -Academics
167	Parents Meeting for 2nd Years	4th week, January 2023	ALL HODs
168	Industry Connect Program/ Expert talk	4th week, January 2023	ALL HODs
169	Alumni Guest Lecture	4th week, January 2023	ALL HODs
170	ERP Audit for Research/Profile/Leaves	4th week, January 2023	ALL HODs
171	HOD's Compliance report	4th week, January 2023	ALL HODs
172	Course Instructors meeting with course Co-ordinators (weekly Once)	4th week, January 2023	ALL HODs
173	Central facilities Non conformance Report to concern Dean	4th Week, January 2023	Dean-Quality
174	Central facilities Non conformance Report reply to Dean Quality	4th Week, January 2023	All Deans
175	Preliminary Sharing Feedback Report with HoDs (II,III,IV B.Tech)	4th week of JANUARY 2023	All HoD's , Principal & Dean -Academics
176	Project/Term Paper Reviews I	4th week of JANUARY 2023	Dean - Academics
177	HoD meeting with Faculty & Staff	4th Week, January 2023	ALL HODs
178	Addressing Student Grievances (Twice in a month)	4th Week, January 2023	All HODs
179	RPAC meeting	4th week, January 2023	ALL HODs
180	Research Group Meeting	4th week, January 2023	ALL HODs
181	Faculty Orientation Lecture	4th WEEK OF JANUARY	ALL HODs
182	Students compliant and grivances about evaluation, analysis report, action taken (Previous Semester)	4th week of JANUARY 2023	Dean Acadmics & Controller of Examinations
183	Course Instructors meeting with course Co-ordinators (weekly Once)	4th week, January 2023	ALL HODs
184	Thyroid Awareness Program by YRC	4th week, January 2023	Dean (Student Affairs)
185	KL Panorama- kl newsletter-Quarterly	4th week, January 2023	Associate Dean -Publishing
186	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-IoT	4th week of January 2023	Dean Progressions/Director Alumni /Department HODs
187	Ground Maintenannce and Development Works	4th week, January 2023	Physical education HOD, Assoc. Dean, Sports & Games
188	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-LAW	4th week of January 2023	Dean Progressions/Director Alumni /Department HODs
189	Identified ideas Mapped for a Patent Filing	4th Week of January 2023	Director,IIC,HOD IOT , Women's Forum
190	Activity 8 - Session on various government Funding Opportunities & schemes towards Startup Initiation	4th Week of January 2023	Principal, Collge of Engineering (in association with CIIE), HOD ME, Women's Forum

191	Seminar on "Technology for Startup"	4th Week of January, 2023	Director Alumni, HOD AI DS, Women's Forum
192	Evensem- activity 7 Seminar on Property Rights of Women	4th Week of January, 2023	Principal, College of Law, HOD Commerce, Women's Forum
193	Tabloid	4th week January 2023	CEA, Director(SAC), Dean-SA
194	Free Soul Dance Competition National Level (From Schools to University level &every Style)	4 th Week January 2023	Narthna Club, Director(SAC), Dean-SA
195	NSS Activity	4th week, January 2023	HOD - COMMERCE
196	National Girl Child Day- Week long Programs	4th week of January 2023	Dean Student Affairs & WOMEN'S FORUM
197	Art World	4th week January 2023	CEA, Director(SAC), Dean-SA
198	Alumini Guest Lecture	30.01.2023	HOD-ECE
199	Remedial of IV B.Tech	30-01-2023 to 03-02-2023	All HoD's , Principal & Dean -Academics
200	Submission of Compliance report on Academic Calendar Year of events to the Registrar	31.01.2023	All Functionaries
201	Research Group Meetings	31.01.2023	Hod-CSE
202	Research Diary Submission & Verification	31.01.2023	Hod-CSE
203	Adminstrative Files audit by dept team	31.01.2023	Hod-CSE
204	NSS - Farming Techniques	5th week, January 2023	ALL HODs
205	Personal Developmental Activities like 1. Inculcating Hygiene behavior and practices a. Solid waste collection at each home and establish collect point in any place in the village b. Gather elders, youth, and children to do the exercise regularly like running/ walking/ yoga c. Organize seminars / workshops / for village people about behavioral change aspects in Ibrahim Patnam Mandal	5th week, January 2023	CEO, Smart Village Revolution (KLEF-SVR),Director(SAC), Dean-SA
206	Course Instructors meeting with course Co-ordinators (weekly Once)	5th week, January 2023	ALL HODs
207	Circular for Department Audits (February month)	5th Week, January 2023	Dean - Quality
208	Counesling reports verification by Dept Team	5th Week, January 2023	All HOD
209	Awareness program on Skin care	5th Week, January 2023	Convener-Women's Forum & Dean (Student Affairs)
210	Once More by Swara club	Monthly Event	Dean (Student Affairs)
211	Compliance report on calendar of activities to Registrar	last day of Month	ALL FUNCTIONARIES & ALL HODs
212	Guest Lecture on Business English Communication	January/2023	Dean - Skill Development/Dept BCA
213	Webinar/Guest Lecture/Industry connect letcure on Drafting, pleading etc	January/2023	Dean-Skill Development/College of LAW
214	subject based seminar for faculty	January/2023	Dean - Skill Development/ECM DEPOT

215	Guest Lecture - Ceutics	January/2023	Dean-Skill Development/Pharmacy College
216	The Training for students	January/2023	Dean - Skill Development/DEPT ME
217	Webinar/Guest Lectures from industry experts relevant to your Skill Centre.	January/2023	Dean - Skill Development/DEPT ME
218	Consultancy/Social Entrepreneurship from your Skill Centre.	January 2023	Dean - Skill Development/DEPT ME
219	Report on Dean's visit to Hyderabad campus	January 2023	ALL Deans
220	QS Ranking data submission from all functionaries to Dean Quality	January 2023	All Functionaries
221	Skill Based Expert Talk one per month for students	January 2023	Dean - Skill Development /ENGG Depts-BT,CSE,ECE,CSIT,EEE,AIDS,IOT,ME,C.E,ECM
222	Industry Faculty Orientation Lecture one per month for Faculty	January 2023	Dean - Skill Development /ENGG Depts-BT,CSE,ECE,CSIT,EEE,AIDS,IOT,ME,C.E,ECM
223	**" Pulse Polio – Awareness"**	January 2023	NSS, Dean-SA
224	Conduct of Awareness Programme on – "**Disaster Management, Stress Management, Soft Skills"** etc	January 2023	NSS, Dean-SA
225	Celebration of **"National Youth Day"**	January 2023	NSS, Dean-SA
226	Conduct of Programmes on "**Swachh Bharat"**	January 2023	NSS, Dean-SA
227	Awareness & Enrollment - **"National Voter's Day"** Special camps	January 2023	NSS, Dean-SA
228	**"State level NSS Review Meeting"** with the Programme Coordinators	January 2023	NSS, Dean-SA
229	Submission of **"Monthly Report"** on NSS activities	January 2023	NSS, Dean-SA
230	Tree Plantation Program in Selected villages	January 2023	NCC10(A), Dean-SA
231	National Level Seminar to NCC cadets	January 2023	NCC10(A), Dean-SA
232	NCC Cadets competitions On Republic Day	January 2023	NCC10(A), Dean-SA
233	Army day Celebrations	January 2023	NCC10(A), Dean-SA
234	Guest Lecture / Industry Connect / Academia Connect - Ceutics	January/2023	HOD - Pharmacy
235	Outreach Activity Womens Health Team Beneficiaries: Students Women Employees and Girl Students	January/2023	Women Empowerment & HOD - Pharmacy
236	Seminar to MSc Phyics students and Physics Research scholars	January/2023	HOD-Physics
237	NSS - Survey on Water Scarcity Areas	January/2023	All HODs
238	Orientation programme for Mechanical department	January/2023	Librarian
239	Awareness on Climate Change and their Adverse Effects in Current Times	January 2023	FARMING CLUB, Director(SAC), Dean-SA
240	Workshop on Mushroom Cultivation.	January 2023	FARMING CLUB, Director(SAC), Dean-SA

241	Workshop on Welding Techniques	January 2023	AUTOMOBILE CLUB, Director(SAC), Dean-SA
242	Web Development	January 2023	WEBAPPS CLUB, Director(SAC), Dean-SA
243	Exam cell Audit	January 2023	Dean-Quality
244	Fixing dates for KLUEEE	Jan & Mar, 2023	Director, Admissions & Convener
245	Students compliant and grivances about evaluation, analysis report, action taken	July, 2022 & Jan, 2023	Dean Acadmics & Controller of Examinations

FEBRAUARY-2023

S.No	Event	Dates	Responsibility
1	World Wetlands Day	02.02.2023	HOD - CE
2	Department website update	02.02.2023	ALL HODs
3	Notification for Planning and Monitoring Board Meeting	03.02.2023	Dean - P&D & Registrar
4	College Day (College Event) (Tentatively)	04.02.2023	HOD - College of Law
5	Administrative Files Audit by Department Team (Once in a month)	1st Week, February 2023	ALL HODs
6	Release of Faculty Recruitment Advertisement	1st Week, February 2020	Dean-F&SA
7	Anti - Tobacco Day	1st Week, February 2023	HOD - Pharmacy
8	Spot valuation of Pre PhD examination	1st Week, February 2023	Dean R&D
9	IQAC internal meeting	1st Week, February 2023	Dean-Quality
10	2nd Construction Status Review	1st Week, February 2023	Dean P&D
11	Course Instructors meeting with course Co-ordinators (weekly Once)	1st Week, February 2023	ALL HODs
12	NSS ACTIVITY	1st Week, February 2023	ALL HODs
13	Faculty Orientation Lecture	1st Week, February 2023	ALL HODs
14	Department Sports Committee Meeting	1st Week, February 2023	ALL HODs
15	LMS/ERP committee meeting	1st Week, February 2023	ALL HODs
16	Counseling Report Verification by Department Team (Once in a month)	1st Week, February 2023	ALL HODs
17	Lab internal exams	1st Week, February 2023	ALL HODs
18	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-CSE	1st week of February 2023 - (Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
19	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-Ag BSc	1st week of February 2023- (Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
20	Fun with Science	1st week February 2023	CEA, Director(SAC), Dean-SA
21	National Science Day	1st week February 2023	CEA, Director(SAC), Dean-SA
22	Anti Tobacco Day and stop to junk food by YRC &NCC	1st week February 2023	NCC 22(A), Dean-SA
23	International Cancer awareness -week long program	1st week of February 2023	Dean Student Affairs & WOMEN'S FORUM
24	Final Approved(Third Level) Course Handouts upload on ERP -MHS	1st week of FEBRUARY 2023	Dean, Academics
25	Circular for audit of Central facilities	1st Week, FEBRUARY 2023	Dean-Quality

26	EXPATICA-Natinal Level Management Fest	1st week, February 2023	HOD- MBA, HOD-BBA, Dean MHS
27	Addressing Student Grievances (Twice in a month)	1st Week, FEBRUARY 2023	All HODs
28	Awareness Programmes on Sanitation Facility, Healthcare Facility, Self Defence, Blood Grouping & HB, Women Empowerment Brigade, Model Projects in School, Energy Conservation, Preservation and Maintenance of water bodies, Indoor Air Quality in household, Livestock Management	1st and 2nd week, February 2023	SVR & CEA, Director(SAC), Dean-SA
29	Submission of IQAC data	06.02.2023	ALL HODs
30	Registrations for I-B.Sc-Agriculture	06.02.2023 to 08-02-2023	Pincipal & HoDs, Dean - Academics & Pro VC
31	Research Felicitation Day	06.02.2023	Dean - Research & Development
32	LAB Internal Examinations with regular class work IV B.Tech	06-02-2023 to 11-02-2023	HoD's ,Dean -Academics ,Principal & CoE
33	Sem In - 1 Theory Examinations II, III, IV, V BBA-LLB, II, III LLB	06-02-2023 to 09-02-2023	HoD's ,Dean -Academics ,Principal & CoE
34	MESA - Motivational Monday	07.02.2023	HOD - ME
35	Faculty Social Profile Building	07.02.2023	HOD - CSE
36	Sem In - 1 Theory Examinations II, III B.Tech	06-02-2023 to 09-02-2023	All HoD's ,Dean -Academics ,Principal & CoE
37	Court Visit to Students	08.02.2023	HOD - College of Law
38	Classwork commencement for I-B.Sc-Agriculture	09.02.2023	Pincipal & HoDs, Dean - Academics & Pro VC
39	EVEN Semester In-Semester - 1 Examination Results	09.02.2023	Controller of Examinations / HoDs
40	second evaluation reports	10.02.2023	Dean - Skill Development
41	Department Library Committee Meeting	10.02.2023	ALL HODs
42	Notification for Finance Committee Meeting	10.02.2023	Registrar
43	Training programme on Excels	2/10/2023	HOD - COMMERCE
44	World Pulses Day	10.02.2023	FARMING CLUB, Director(SAC), Dean-SA
45	Guest lecture/training programme on US taxation	2/11/2023	Dean - Skill Development/DEPT COMMERCE
46	Guest lecture/training programme on pradigms of Marketing	2/11/2023	Dean - Skill Development / DEPT BBA
47	Guest lecture on Personality Development	2/11/2023	Dean - Skill Development/Dept BCA
48	Academic Council Meeting	11.02.2023	Dean(Academics) & Registrar
49	Periodic Research Opportunities Exploration	11.02.2023	HOD - CSE
50	NSS - Importance of Education for Dropout Students	11.02.2023	ALL HODs
51	NSS Activity	2/11/2023	HOD - COMMERCE
52	Subject Based Seminar for Faculty (all Research Groups)	11.02.2023	ALL HODs
53	Research Group Meetings	11.02.2023	Hod-CSE

54	Industrial Visit for III/IV B.Tech. - Sec - 2	2nd week, February 2023	HOD - ME
55	Industrial Visit for III/IV B.Tech. - Sec - 1	2nd week, February 2023	HOD - ME
56	IN-SEM EVALUATION (TEST-1) for 1st year Non Engineering and PG Engineering	2nd week, February 2023	Dean, Academics, Controller of Examinations
57	LAB MONITORING COMMITTEE	2nd week, February 2023	ALL HODs
58	Blood Donation Camp	2nd week, February 2023	HOD- MBA ,Assoc. Dean, Extension Activities & Dean (Student Affairs)
59	Workshops/ guest lectures / seminars committee meeting	2nd week, February 2023	HOD - CHEMISTRY
60	Sending Proposal for organising South Zone Inter -University Tournamen to all India University Committee	2nd week, February 2023	Assoc. Dean, Sports & Games & Dean (Student Affairs)
61	Awareness program on "Legal rights for women"	2nd week, February 2023	Convener-Women's Forum & Dean (Student Affairs)
62	Course Instructors meeting with course Co-ordinators (weekly Once)	2nd week, February 2023	ALL HODs
63	In-Sem Exam - I	2nd week, February 2023	ALL HODs
64	Department Canteen Committee Meeting	2nd week, February 2023	ALL HODs
65	Department Transport Committee Meeting	2nd week, February 2023	ALL HODs
66	Student Grievances Committee Meeting	2nd week, February 2023	ALL HODs
67	HoD meeting with Faculty & Staff	2nd week, February 2023	ALL HODs
68	Start of Peer Mentoring to pre final year Placement Eligible Students by final Year Placed Students for Core	2nd week, February 2023	ALL HODs
69	Department Hostels Committee Meeting	2nd week, February 2023	ALL HODs
70	Mega Event by Hobby Clubs - Painting (Varna Club)	2nd week of February 2023	Assoc. Dean, Extension Activities
71	Nibhand	2nd week February 2023	CEA, Director(SAC), Dean-SA
72	World Radio Day - Radio Jockey Work shop	2 nd week February 2023	Abhinaya Club, Director(SAC), Dean-SA
73	Guest lecture to M.Sc Students	2nd week, February 2023	HOD - Mathematics
74	Nutrion Awareness	2nd week February 2023	CEA, Director(SAC), Dean-SA
75	6day AP State sports Tournament Conduction.	2nd week February 2023	Physical education HOD, Assoc. Dean, Sports & Games
76	Workshop for Girl students	2nd week of February 2023	Principal-Sciences,HOD CSA, Women's Forum
77	Activity 4:Awareness Programmes on STPs	2nd week of February 2023	Director SAC, Women's Forum

78	Evensem- activity 8- Seminar on Gender Justice at Workplace	2nd week of February 2023	Principal, College of Law, HOD Law, Women's Forum
79	Seminar on "Startup Vs Entrepreneurship"	2nd Week of FEB 2023	Director Alumni, HOD AI DS, Women's Forum
80	Identifying the innovative ideas and Mapping them for a Patent Filing	2nd Week of FEB 2023	Director,IIC,HOD Chemistry, Women's Forum
81	Activity 4: Identification of people with Hypertension and awareness	2nd week of February 2023	Principal, Pharmacy, HOD BT, Women's Forum
82	International day for women & girls in science	2nd week of February 2023	Dean Student Affairs & WOMEN'S FORUM
83	SWARA EVE	2nd week, February 2023	Swara Club , Director(SAC), Dean-SA
84	Mid term review of Practice School-Y18 B.Tech students	2nd and 3rd week of Feb.2023	Dean-Progression
85	Audit of Central facilities	2nd & 3rd Week, FEBRUARY 2023	Dean-Quality
86	Audit of Departments	2nd & 3rd Weeks, February 2023	Dean-Quality
87	Srimathi Sarojini Naidu Jayanthi	13.02.2023	SAC
88	Sem In - 1 Theory Examinations III, IV B.Pharma, III, IV, V B.Arch	13-02-2023 to 16-02-2023	HoD's ,Dean -Academics ,Principal & CoE
89	Meeting with Pro - Vice Chancellor	14.02.2023	HOD -COMMERCE
90	Motivational Class	14.02.2023	HOD - ARTS
91	Guest lecture/training programme on Effective acquisition of Information	2/15/2023	Dean - Skill Development/DEPT BA IAS
92	Last date for submission of Budget for next Financial Year	15.02.2023	ALL Functionaries & All HODs
93	Targets met towards Competetive examinations and Progression in Higher education	2/15/2023	Dean-Progression
94	Planning and Monitoring Board Meeting	17.02.2023	Dean - P&D & Registrar
95	Notification for Board of Management Meeting- 03	17.02.2023	Registrar
96	Sri Ramakrishna Paramhamsa Jayanthi	18.02.2023	SAC
97	Mid-Term review of Practice School-II for Y19 Batch B.Tech. Students	3rd Weeks, February 2023	Dean, Placements & Internships
98	Research group meeting	3rd Week, February 2023	ALL HODs
99	Last Date for Receiving of Applications for faculty positions	3rd Week, February 2023	Dean-F&SA
100	Circular for Quality Circle- Faculty meeting-03	3rd Week, February 2023	Dean-Quality
101	Course Instructors meeting with course Co-ordinators (weekly Once)	3rd Week, February 2023	ALL HODs
102	ERP Audit for Research/Profile/Leaves	3rd Week, February 2023	ALL HODs
103	Heart health Awareness Program by YRC	3rd week of February-2023	HOD - Pharmacy, Dean (Student Affairs)
104	HOD's Compliance report	3rd Week, February 2023	ALL HODs

105	Organizing subject based workshop/seminar/conference for faculty -One in each semester	3rd Week, February 2023	ALL HODs
106	RPAC meeting	3rd Week, February 2023	ALL HODs
107	Industry Connect Program	3rd Week, February 2023	ALL HODs
108	5 Days Refresher Program	3rd week of FEBRUARY 2023	HOD-CE
109	Preliminary Feedback Analysis & Action Taken Report from HoDs (II,III,IV B.Tech)	3rd week of FEBRUARY 2023	All HoD's , Principal & Dean - Academics
110	GS-POSH Activity(GS -POSH Awareness program)	3rd week, February 2023	Dean SA & Women's Forum
111	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-BSc VC	3rd week of February 2023- (Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
112	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-CSIT	3rd week of February 2023- (Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
113	Pusthakdhan	3rd week February 2023	CEA, Director(SAC), Dean-SA
114	Participation of Students in All India and South Zone Inter University tournaments	3rd week February 2023	Physical education HOD, Assoc. Dean, Sports & Games
115	Drawing Competitions	3rd Week of Febraury 2023	Varna Club, Director(SAC), Dean-SA
116	Women's Forum Monthly meeting	3rd Week of February 2023	Women's Forum
117	Activity 9- Awareness Session on Pradhan Mantri Ujwala Yojana, Ajeevika, Mahila E-hhat & Mahila Shakti Kendra (Skill Development)	3rd Week of Febraury 2023	Principal, Collge of Engineering (in association with CIIE), HOD CSE, Women's Forum
118	Mobilization of People and Include them in activities (Water Supply Network, Storm water network, Bursted Minds, Waste water Treatment, Organic Waste Management, Sewage Handling Practices)	3rd and 4th week, February 2023	SVR & CEA, Director(SAC), Dean-SA
119	Submisssion of II, III, IV, V BBA-LLB, II, III LLB Outcome Attainment template of Sem In I & Formative Analysis (CO1 & CO2) to HODs	2/20/2023	HoD's ,Dean -Academics ,Principal & CoE
120	LAB Internal Examinations with regular class work II, III, IV, V BBA-LLB, II, III LLB	20-02-2023 to 25-02-2023	HoD's ,Dean -Academics ,Principal & CoE
121	LAB Internal Examinations with regular class work II, III B.Tech	20-02-2023 to 25-02-2023	HoD's ,Dean -Academics ,Principal & CoE
122	Submisssion of III,IV B.Tech Outcome Attainment Report of SemIn I & Formative Analysis (CO1 & CO2) to ODA	2/21/2023	All HoD's ,Dean -Academics ,Principal & CoE
123	Declaration of Pre Ph.D. Examination Results	21.02.2023	Dean - Research & Development

124	Koneru Lakshmaiah Memorial Trophy	21.02.2023 to 25.02.2023	Assoc. Dean, Sports & Games & Dean (Student Affairs)
125	Start of Remedial Classes for Slow Learners after In-Semester Evaluation-III,IV B.Tech	2/21/2023	All HoD's ,Dean -Academics ,Principal & CoE
126	Matru Bhasha Diwas	21-02-2023	Literature Club, Director(SAC), Dean-SA
127	CSRG refresher program	21.02.2023 to 25.02.2023	HOD-ECE
128	Remedial II, III, IV, V BBA-LLB, II, III LLB	21-02-2023 to 25-02-2023	HoD's ,Dean -Academics ,Principal & CoE
129	Guest Lecture to M. Sc students	23.02.2023	HOD - CHEMISTRY
130	Workshop	23.02.2023	HOD - ARTS
131	Finance Committee Meeting	24.02.2023	Registrar & Finance Officer
132	MESA - Sports Saturday	25.02.2023	HOD - ME
133	NSS - Survey on Societal Problems	25.02.2023	ALL HODs
134	Alumini Guest Lecture	25.02.2023	HOD-ECE
135	Faculty Orientation Lecture	4th week, February 2023	ALL HODs
136	Scrutinizing for Identifying Eligible Applicants for Faculty Positions	4th Week, February 2023	Dean-F&SA
137	Non conformance Report to all department HODs and Principal	4th Week, February 2023	Dean-Quality
138	Non conformance Report reply from HODs to principal and principal to Dean Quality	4th Week, February 2023	Principal
139	Quality Circle (Faculty) meeting-03	4th Week, February 2023	Dean-Quality
140	Course Instructors meeting with course Co-ordinators (weekly Once)	4th Week, February 2023	ALL HODs
141	Letters Postage & SMS to Parents about their wards attendance and marks till test-1 for Even Sem courses- By each department respectively	4th Week, February 2023	ALL HODs
142	SURABHI 2023	4th Week, February 2023	Convener-SURABHI,Dean, Students Affairs & Registrar
143	Meeting with parents of III year students	4th Week, February 2023	ALL HODs
144	Circular for Department Audits (March month)	4th Week, February 2023	Dean-Quality
145	Non conformance Report reply from Deans to Dean Quality	4th Week, February 2023	All Deans
146	Project/Term Paper Reviews II	4th week of FEBRUARY 2023	All HoD's ,Dean -Academics ,Principal
147	Central facilities Non conformance Report to concern Dean	4th Week, FEBRUARY2023	Dean-Quality
148	Central facilities Non conformance Report reply to Dean Quality	4th Week, FEBRUARY2023	All Deans
149	HoD meeting with Faculty & Staff	4th week, February 2023	ALL HODs
150	Addressing Student Grievances (Twice in a month)	4th week, February 2023	All HODs

151	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-HM	4th week of February 2023- (Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
152	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-ECE	4th week of February 2023- (Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
153	Preparation of Best Sports Students List by the committee, Prize distribution on the day of SURABHI	4th week February 2023	Physical education HOD, Assoc. Dean, Sports & Games
154	Eye Camp	4th week February 2023	CEA, Director(SAC), Dean-SA
155	Folk Dance Competition for State level	4 th Week February 2023	Narthna Club, Director(SAC), Dean-SA
156	Raaga - Mega event by Swara Club	4 th Week February 2023	Swara Club , Director(SAC), Dean-SA
157	National Seminar on Women Safety Measures	4th week of February, 2023	Principal- School of Architecture, HOD BBA, Women's Forum
158	Professional Societies Activities	4th week, February 2023	HOD - COMMERCE
159	Submisssion of II, III B.Tech Outcome Attainment template of Sem In I & Formative Analysis (CO1 & CO2) to HODs	2/27/2023	HoD's ,Dean -Academics ,Principal & CoE
160	Postage of Letters to Parents about their wards Marks & Attnd.	28.02.2023	ALL HODs
161	Acdemic counseling activity report sending	28.02.2023	ALL HODs
162	National Science Day by CEA	28.02.2023	Dean (Student Affairs)
163	Research Group Meetings	28-02.2023	Hod-CSE
164	National Science Day	28.02.2023	AUTOMOBILE CLUB, Director(SAC), Dean-SA
165	Research Diary Submission & Verification	28-02.2023	Hod-CSE
166	Counesling reports verification by Dept Team	28-02.2023	Hod-CSE
167	National Science Day	28.02.2023	AUTOMATION CLUB, Director(SAC), Dean-SA
168	Adminstrative Files audit by dept team	28-02.2023	Hod-CSE
169	Remedial of II, III B.Tech	28-02-2023 to 03-03-2023	HoD's ,Dean -Academics ,Principal & CoE
170	Compliance report on calendar of activities to Registrar	last day of Month	ALL FUNCTIONARIES & ALL HODs
171	Report on Dean's visit to Hyderabad campus	February 2023	ALL Deans
172	National-Level Quality Conference/Seminar/workshop	February 2023	Dean-Quality
173	Recording the opinion of Prominent Visitors to the department.	February 2023	ALL HODs
174	National Level Event (Seminar / workshop / conference) - One in each semester	February 2023	ALL HODs

175	Admission related TV interviews, campaign etc. by highest authorities of University	February 2023	Director - Admissions
176	Parent - Teacher Meeting	February 2023	ALL HODs
177	Webinar on Legal Entreprenuership - a skilling event for students.	February 2023	Dean-Skill Development/College of LAW
178	National workshop for Students on Bvlockchain Technology	February 2023	Dean - Skill Development/ECM DEPOT
179	International Conference	February 2023	HOD - CSE
180	Guest Lecture - Chemistry	February 2023	Dean-Skill Development/Pharmacy College
181	The Training for students	February 2023	Dean - Skill Development/DEPT ME
182	Consultancy/Social Entrepreneurship from your Skill Centre.	February 2023	Dean - Skill Development/DEPT ME
183	AUTODESK workshop	February 2023	Dean - Skill Development/ School of Architecture
184	Orientation programme for the college of Agriculture	February 2023	Librarian
185	**"Pulse Polio – 2nd Phase"** (as fixed by the Government)	February 2023	NSS, Dean-SA
186	Guest Lecture / Industry Connect / Academia Connect - Ph. Chemistry	February 2023	HOD - Pharmacy
187	virtual Webnair/ virtual guest lectures/virtual Seminar	February 2023	HOD-Physics
188	Conduction of Programmes on **"Swachh Bharat"**	February 2023	NSS, Dean-SA
189	Submission of **"Monthly Report"** on NSS activities	February 2023	NSS, Dean-SA
190	B & C Certificate Exams (Practicals & theory)	February 2023	NCC10(A), Dean-SA
191	Workshop On Disaster Relief By NDRF Group	February 2023	NCC10(A), Dean-SA
192	Skill Based Expert Talk one per month for students	February 2023	Dean - Skill Development /ENGG Depts-BT,CSE,ECE,CSIT,EEE,AIDS,IOT, ME,C.E,ECM
193	Industry Faculty Orientation Lecture one per month for Faculty	February 2023	Dean - Skill Development /ENGG Depts-BT,CSE,ECE,CSIT,EEE,AIDS,IOT, ME,C.E,ECM
194	Women's Fourum	February 2023	HOD - COMMERCE
195	Guest Lecture	February 2023	HOD - COMMERCE
196	Workshop on Bee Keeping,	February 2023	FARMING CLUB, Director(SAC), Dean-SA
197	Farm Visits for Finding and Troubleshooting the Farming Problems	February 2023	FARMING CLUB, Director(SAC), Dean-SA
198	Workshop on Sensors Actuators with MCU	February 2023	AUTOMATION CLUB, Director(SAC), Dean-SA
199	Project Presentation (or) Project Ideas	February 2023	AUTOMOBILE CLUB, Director(SAC), Dean-SA

200	App Development	February 2023	WEBAPPS CLUB, Director(SAC), Dean-SA
201	Data Collection of Final year student details for Digital Souvenir	February 2023	Director Alumni/Dean Progression
202	I-10 Index verification	February 2023	Dean R&D

MARCH-2023

S.No	Event	Dates	Responsibility
1	MESA - Technical Tuesday	01.03.2023	HOD-ME
2	Placement Training	01.03.2023 to 30.03.2023	HOD - CSS
3	Workshops/ guest lectures / seminars committee meeting	01.03.2023 to 30.03.2023	ALL HODS
4	Conduction of Sem-in I Exams (II B.Tech)	02-03-2023 to 05-03-2023	All HoD's ,Dean -Academics ,Principal & CoE
5	Board of Management Meeting- 03	03.03.2023	Registrar
6	News Letter submission	03.03.2023	HOD - CHEMISTRY
7	Motivational Class	04.03.2023	HOD - ARTS
8	Administrative Files Audit by Department Team (Once in a month)	1st Week, March 2023	ALL HODs
9	Industrial Visit for IV/IV B.Tech.	1st WEEK MARCH-22	HOD-ME
10	Department Sports Committee Meeting	1st Week, March 2023	ALL HODS
11	Collection of External Panel Members for Faculty Ratification Interviews from All HODs	1st Week, March 2023	Dean-F&SA
12	Maintenance of Solar, Windmills, Biogas Plant	1st Week, March 2023	Dean P&D
13	IQAC internal meeting	1st Week, March 2023	Dean-Quality
14	Circular for 43rd IQAC Advisory Committee meeting	1st Week, March 2023	Dean-Quality
15	Department Library Committee Meeting	1st Week, March 2023	ALL HODS
16	National Nutrition Awareness Month by YRC	1st Week, March 2023	Dean (Student Affairs)
17	University Sports Week	1st Week, March 2023	Assoc. Dean, Sports & Games & Dean (Student Affairs)
18	Health camp on Haemoglobin testing in blood	1st Week, March 2023	Convener-Women's Forum & Dean (Student Affairs)
19	Entrepreneurship Activity for II B.Tech.	1st Week, March 2023	ALL HODS
20	Student Grievances Committee Meeting	1st Week, March 2023	ALL HODS
21	Department Hostels Committee Meeting	1st Week, March 2023	ALL HODS
22	Faculty Orientation Lecture	1st Week, March 2023	ALL HODS
23	Counseling Report Verification by Department Team (Once in a month)	1st Week, March 2023	ALL HODs
24	LMS/ERP committee meeting	1st Week, March 2023	ALL HODs
25	Course Instructors meeting with course Co-ordinators (weekly Once)	1st Week, March 2023	ALL HODs
26	Department National Level Techno Cultural Fest	1st Week, March 2023	HOD - EEE

27	In-Sem Exam - I	1st Week, March 2023	HOD - Architecture
28	Departmental talk	1st Week, March 2023	ALL HODs
29	Department website updation	1st Week, March 2023	ALL HODs
30	Circular for audit of Central facilities	1st Week, March 2023	Dean-Quality
31	TLP Academic Audit-I	1st week of MARCH 2023	Dean-Academics
32	Parent -Teacher Association meeting	1st week of MARCH 2023	All HoD's , Principal & Dean - Academics
33	Preliminary Feedback (TLP) from MHS Students	1st week of MARCH 2023	All HoD's , Principal & Dean - Academics
34	All 1st year Sem-in-I Exams (UG and PG,1st year students Engineering & MHS)	1st week of March 2023(Tentatively)	Dean -Academics ,Principal,CoE,All HoD's ,
35	Addressing Student Grievances (Twice in a month)	1st week of MARCH 2023	All HODs
36	Evensem- activity 9- Legal Awarness camp on women legal rights	1st Week of March 2023	Principal, College of Law, HOD BA IAS, Women's Forum
37	SWARA EVE(1ST WEEK)	1st week, Mach,2023	Swara Club, Director(SAC), Dean-SA
38	Workshop on " Software Packages for Application Development"	1st Week of March 2023	Director Alumni, HOD CSE-H, Women's Forum
39	Career Guidence	1st week March 2023	CEA, Director(SAC), Dean-SA
40	International Women's Day Celebrations-week long program	1st week of March 2023	Dean Student Affairs & WOMEN'S FORUM
41	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-B. Arch	1st week of March 2023(Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
42	Mobilization of People and Include them in activities (Use of Organic Fertilizers, Recreational Area, Storm water network, Sewerage Network)	1st and 2nd week, Mach,2023	SVR & CEA, Director(SAC), Dean-SA
43	Digital Souvenir	1st Week to 3rd Week March 2023	Dean-Progression/Director Alumni/Dept Coordinators
44	submission of IQAC data	06.03.2023	ALL HODs
45	Submisssion of III, IV B.Pharma, III, IV, V B.Arch Outcome Attainment template of Sem In I & Formative Analysis (CO1 & CO2) to HODs	3/6/2023	HoD's ,Dean -Academics ,Principal & CoE
46	Half yearly Reports from the In-charges of Central facilities (KLUBS, Library, Transport, Hostels, Physical education, Security, Canteen, Welfare and Wellness Cell (Medical) and Transport etc)	06.03.2023	In-charges of Central facilities through their respective Deans (KLUBS, Library, Transport, Hostels, Physical education, Security, Canteen, Welfare and Wellness Cell (Medical) and Transport etc)

47	LAB Internal Examinations with regular class work III, IV B.Pharma, III, IV, V B.Arch	06-03-2023 to 11-03-2023	HoD's ,Dean -Academics ,Principal & CoE
48	Project Expo	06.03.2023 to 10.03.2023	Dean, R & D
49	Capacity Building Programme for Faculty	07.03.2023	HOD - College of Law
50	Faculty Social Profile Building	07.03.2023	HOD - CSE
51	KLU - IIEC Events	07.03.2023 to 08.03.2023	Director Development
52	Conduction of Sem-in I Exams (MHS) except Ist year	07-03-2023 to 10-03-2023	Dean -Academics ,Principal,CoE,All HoD's ,
53	Remedial III, IV B.Pharma, III, IV, V B.Arch	07-03-2023 to 11-03-2023	HoD's ,Dean -Academics ,Principal & CoE
54	International Women's Day	08.03.2023	AUTOMATION CLUB, Director(SAC), Dean-SA
55	Sem In - 1 Theory Examinations II, III MHS except B.Pharma, B.Arch, B.Sc Agri	08-03-2023 to 11-03-2023	HoD's ,Dean -Academics ,Principal & CoE
56	Sem In - II Theory Examinations IV B.Tech	08-03-2023 to 11-03-2022	HoD's ,Dean -Academics ,Principal & CoE
57	International Women's Day, Fem Flare 2K21	08.03.2023-09.03.2023	Convener - Women's Forum & Dean - Student Affairs
58	Finalization of List of CRT Eligible Students	09.03.2023	ALL HODS
59	Quant Content Preparation for CPT-2023	09.03.2023 to 15.03.2023	HOD- CSS
60	Orinetation programme on R-Programming, AMOS, E-Views.	09.03.2023	Dean - Skill Development/DEPT COMMERCE
61	Orinetation programme on R-Programming	09.03.2023	Dean - Skill Development/Dept BCA
62	Orinetation programme on Presentation skills, web resources, material development etc	09.03.2023	Dean - Skill Development/DEPT BA IAS
63	Last Instruction day for IV B.Tech	3/11/2023	HoD's ,Dean -Academics ,Principal & CoE
64	Water Resource Day	11.03.2023	FARMING CLUB, Director(SAC), Dean-SA
65	Submission of Detention & Condoned students list	3/11/2023	HoD's ,Dean -Academics ,Principal & CoE
66	Workshop / Seminar / Conference	11.03.2023 and 12.03.2023	HOD - CHEMISTRY
67	HoD meeting with Faculty & Staff	2nd Week, March 2023	ALL HODS
68	In-Sem Exam - II	2nd week, March 2023	HOD - CHEMISTRY
69	Department Canteen Committee Meeting	2nd week, March 2023	ALL HODS
70	Department Transport Committee Meeting	2nd week, March 2023	ALL HODS
71	LAB MONITORING COMMITTEE	2nd week, March 2023	ALL HODs
72	Course Instructors meeting with course Co-ordinators (weekly Once)	2nd week, March 2023	ALL HODs
73	Alumni Guest lecture	2nd week, March 2023	ALL HODs

74	Industry Connect Program	2nd week, March 2023	ALL HODS
75	Acdemic counseling activity report sending to Dean Academics	2nd week, March 2023	ALL HODs
76	Department Advisory Meeting (Once in a month)	2nd week, March 2023	ALL HODs
77	Meeting with parents of IV year	2nd week, March 2023	ALL HODs
78	NSS Extension Activity	2nd week, March 2023	ALL HODs
79	Workshop / Seminar / Conference	2nd week, March 2023	HOD - Mathematics
80	Interviews for faculty positions	2nd week, March 2023	Dean-F&SA & All HODs
81	43rd IQAC Advisory Committee meeting	2nd week, March 2023	Dean-Quality
82	5 Days FDP	2nd week 2023	HOD-CE
83	International Conference	2nd week, Mach,2023	HOD - COMMERCE
84	Activity 5: Identification of people with anemia and awareness	2nd Week of March 2023	Principal, Pharmacy, Women's Forum
85	Evensem- activity 10- Legal Awarness camp on women legal rights	2nd Week of March 2023	Principal, College of Law, HOD Commerce, Women's Forum
86	THE TRIBUTE BY SWARA	2nd week, Mach,2023	Swara Club, Director(SAC), Dean-SA
87	Activity 10 - Workshop on Exclusive schemes and benefits to Women Entrepreneurs	2nd Week March 2023	Principal, Collge of Engineering (in association with CIIE), HOD MBA, Women's Forum
88	Maggam Wrok - Competitions	2 nd Week March 2023	Vayana Club, Director(SAC), Dean-SA
89	Magazine Release	2 nd Week March 2023	Literature Club, Director(SAC), Dean-SA
90	Alumini Guest Lecture	2nd Week, March 2023	HOD - Mathematics
91	Diabetic Camp	2nd week March 2023	CEA, Director(SAC), Dean-SA
92	Department - wise 2 Alumni Lectures one from Industry and one from start-up / Entreprenuership-B. Pharmacy	2nd week of March 2023 (Once in a Semester)	Dean Progressions/Director Alumni /Department HODs
93	Audit of Departments	2nd & 3rd Weeks of March 2023	Dean-Quality
94	Audit of Central facilities	2nd & 3rd Weeks of March 2023	Dean-Quality
95	Preperation Holidays IV B.Tech	13-03-2023 to 15-03-2023	HoD's ,Dean -Academics ,Principal & CoE
96	LAB Internal Examinations with regular class work II, III MHS except B.Pharma, B.Arch, B.Sc Agri	13-03-2023 to 18-03-2023	HoD's ,Dean -Academics ,Principal & CoE
97	Alumni Guest Lecture	14.03.2023	ALL HODS
98	Visiting a sight	14.03.2023	HOD - ARTS
99	Sri K V Mahadevan Jayanthi	14.03.2023	SAC, Director(SAC), Dean-SA
100	Third evaluation reports	15.03.2023	Dean - Skill Development

101	Entrepreneurship Activity for III B.Tech.	15.03.2023	ALL HODS
102	Last date for Payment of End Sem Exam Fee	15.03.2023	ALL HODS
103	Guest Lecture to M. Sc students	15.03.2023	HOD - CHEMISTRY
104	Submisssion of III,IV B.Tech Outcome Attainment Report of SemIn I & Formative Analysis (CO1 & CO2) to ODA	3/15/2023	All HoD's ,Dean -Academics ,Principal & CoE
105	Sem End Thory and LAB Examinations IV B.Tech	16-03- 2023 to 01-04-2023	HoD's ,Dean -Academics ,Principal & CoE
106	Reasoning Content Preparation for CPT-2023	16.03.2023 to 22.03.2023	HOD- CSS
107	CSRG Seminar	16.03.2023	HOD-ECE
108	Start of Remedial Classes for Slow Learners after In-Semester Evaluation-II B.Tech	3/16/2023	All HoD's ,Dean -Academics ,Principal & CoE
109	SIP Orinatation	3/18/2022	HOD - COMMERCE
110	R&D Meeting	3/18/2022	HOD-ECE
111	Submisssion of II,III,IV,V (MHS) Outcome Attainment Report of SemIn I & Formative Analysis (CO1 & CO2) to ODA	3/18/2022	Dean -Academics ,Principal,CoE,All HoD's ,
112	In-Sem Exam - II EVALUATION	3rd Week, March 2023	HOD - CHEMISTRY
113	ERP Audit for Research/Profile/Leaves	3rd Week, March 2023	ALL HODS
114	2nd Stock Verification (HVAC,Fire,Lift,Electrical Appliances and Electrical Projects, Construction)	3rd Week, March 2023	Dean P&D
115	Active Learning Test-BBA-LLB, LLB	3rd Week, March 2023	Dean - Academics
116	Anti-Discrimination Awareness Program	3rd Week, March 2023	Dean (Student Affairs)
117	Entrepreneurship Activity for IV B.Tech.	3rd Week, March 2023	ALL HODS
118	Department Academic Committee Meeting	3rd Week, March 2023	ALL HODS
119	Organizing Guest Lecture (One in each Semester - One by Academician and One by Industrial Expert)	3rd Week, March 2023	ALL HODs
120	Project Expo	3rd Week, March 2023	ALL HODS
121	GS-POSH Activity(GS -POSH Awareness program)	3rd week, March 2023	Dean SA & Women's Forum
122	Course Instructors meeting with course Co-ordinators (weekly Once)	3rd Week, March 2023	ALL HODs
123	Internal Labexams	3rd Week, March 2023	ALL HODs
124	ERP Audit for Research/Profile/Leaves	3rd Week, March 2023	ALL HODs
125	HOD's Compliance report on IQAC MONTHLY REPORT	3rd Week, March 2023	ALL HODs

126	2nd Stock Verification (Technical Maintenance and Electrical Projects, Construction)	3rd Week, March 2023	dean P&D
127	Start of Remedial Classes for Slow Learners after In-Semester Evaluation(MHS)10 days of after completion of In-Sem Exam-I (II & III YEARS MHS)	3rd week of MARCH 2023	All HoD's ,Dean -Academics ,Principal & CoE
128	Start of Remedial Classes for Slow Learners after In-Semester Evaluation for I year (UG and PG,1st year students Engineering & MHS)	3rd week of March 2023(tentatively)	All HoD's ,Dean -Academics ,Principal & CoE
129	Finalization of teaching loads for ODD Sem of 2023-23 by departments and submission to Dean Academics	3rd week of MARCH 2023	Dean, Academics , All HODs
130	Submisssion of I year (UG and PG,1st year students Engineering & MHS) Outcome Attainment Report of SemIn I & Formative Analysis (CO1 & CO2) to ODA	3rd week of March 2023(tentatively)	Dean -Academics ,Principal,CoE,All HoD's ,
131	Preliminary Sharing Feedback Report with MHS HoDs	3rd week of MARCH 2023	All HoD's , Principal & Dean - Academics
132	Circular for Quality Circles (Students) meeting -04	3rd week, March 2023	Dean Quality
133	Go Green	3rd week March 2023	CEA, Director(SAC), Dean-SA
134	Formation of Koneru Lakshmaiah Memorial Library in identified village	3rd Week of March 2023	Principal-Sciences,HOD ECM, Women's Forum
135	Women's Forum Monthly meeting	3rd Week of March 2023	Women's Forum
136	Green Cover in Village, Treated Water Reuse, Rural Electrification, Renewable Energy, Energy Efficiency	3rd and 4th week, Mach,2023	SVR & CEA, Director(SAC), Dean-SA
137	World Story Telling Day	20-03-2023	Literature Club, Director(SAC), Dean-SA
138	Organizing parents' meet - Once in the Academic Year	21.03.2023	HOD - MBA
139	Submisssion of IV B.Tech Outcome Attainment template of Sem In II & Formative Analysis (CO3 & CO4) to HODs	3/21/2023	HoD's ,Dean -Academics ,Principal & CoE
140	Project Expos Week	21 to 26 MARCH 2023 (2023-22 EVEN SEM)	Dean - Skill Development
141	Counselling report for slow learners and backlog students	21-03-2023 to 26-03-2023	All HoD's ,Dean -Academics ,Principal & CoE
142	Lab Internal Exam (III,IV B.Tech)	21-03-2023 to 26-03-2023	All HoD's ,Dean -Academics ,Principal & CoE
143	Student EXIT Feedback (Only Final Years)	21-03-2023 to 26-03-2023	All HoD's ,Dean -Academics ,Principal
144	Last date for Payment of End Sem Exam Fee with Fine	22.03.2023	ALL HODS

145	World Water day celebrations by NSS	22.03.2023 - 23.03.2023	Dean (Student Affairs), HOD CE & HOD BHM
146	Verbal Content Preparation for CPT-2023	23.03.2023 to 31.03.2023	HOD- CSS
147	Sri Bhagat Singh Vardhanti	23.03.2023	SAC, Director(SAC), Dean-SA
148	Alumini Guest Lecture	23.03.2023	HOD-ECE
149	Cultural Events	24.03.2023	HOD - ARTS
150	SPRG Workshop	25.03.2023 to 27.03.2023	HOD-ECE
151	Entrepreneurship development activities (one in each semester)	25.03.2023	HOD - MBA
152	Submisssion of II, III MHS except B.Pharma, B.Arch, B.Sc Agri Outcome Attainment template of Sem In I & Formative Analysis (CO1 & CO2) to HODs	3/25/2023	HoD's ,Dean -Academics ,Principal & CoE
153	Earth Hour	25.03.2023	FARMING CLUB, Director(SAC), Dean-SA
154	CSE DRC Meeting (Once in a month)	3/25/2023	HOD - CSE
155	Dept Counselling Comitte Meeting	3/25/2023	HOD-ECE
156	Non conformance Report to all department HODs and Principal	4th Week, March 2023	Dean-Quality
157	Non conformance Report reply from HODs to principal and principal to Dean Quality	4th Week, March 2023	Principal
158	Central facilities Non conformance Report to concern Dean	4th Week, March 2023	Dean-Quality
159	Central facilities Non conformance Report reply to Dean Quality	4th Week, March 2023	All Deans
160	Quality Circles-students meeting -04	4th Week, March 2023	Dean-Quality
161	Sending Feedback of Quality Circles-students-04 from Dean Quality to concern Deans	4th Week, March 2023	Dean-Quality
162	Course Instructors meeting with course Co-ordinators (weekly Once)	4th Week, March 2023	ALL HODs
163	IQAC files updation	4th Week, March 2023	ALL HODs
164	RPAC meeting	4th Week, March 2023	ALL HODs
165	Non conformance Report reply to Dean Quality	4th Week, March 2023	Dean P&D
166	Project/Term Paper Reviews III	4th week of March 2023	All HoD's ,Dean -Academics ,Principal
167	HoD meeting with Faculty & Staff	4th Week, March 2023	ALL HODS
168	Addressing Student Grievances (Twice in a month)	4th Week, March 2023	All HODs
169	World Theatre Day celebrations	4 th week March 2023	Abhinaya Club, Director(SAC), Dean-SA
170	Thyroid camp	4th week March 2023	CEA, Director(SAC), Dean-SA
171	Final review of Practice School-II for Y19 Batch B.Tech. Students	4th week, March 2023	Dean, Placements & Internships

172	Fire Mock Drill for Teaching & Non Teaching Staff	4th Week, March 2023	Dean P&D
173	Ground Maintenannce and Development Works	4th week March 2023	Physical education HOD, Assoc. Dean, Sports & Games
174	Counseling Drive	4th Week of Mach,2023	Principal- School of Architecture, HOD Architecture, Women's Forum
175	Alumini Assocation Activity	4th Week of Mach,2023	HOD - COMMERCE
176	Review -5 meeting for the women empowerment teams	4th week of March 2023	Dean Student Affairs & WOMEN'S FORUM
177	Awareness on "The need online shopping"	4th Week of March 2023	Director Alumni, HOD CSE-H, Women's Forum
178	Remedial classes	27-03-2023 to 31-03-2023	HoD's ,Dean -Academics ,Principal & CoE
179	RESEARCH GROUP MEETING	28.03.2023	HOD - Architecture
180	Ph.D. Admissions Notification for XXI Batch	28.03.2023	Dean (R&D)
181	EVEN Semester In-Semester - 2 Examinations	28.03.2023 - 01.04.2023	Controller of Examinations / HoDs
182	EVEN Semester End Semester exam notification	28.03.2023	Controller of Examinations / HoDs
183	Compliance report on calendar of activities to Registrar	3/30/2023	ALL FUNCTIONARIES & ALL HODs
184	SPRG Seminar	30.03.2023	HOD-ECE
185	Sem In - II Theory Examinations II, III, IV, V BBA-LLB, II, III LLB	30-03-2023 to 03-04-2023	HoD's ,Dean -Academics ,Principal & CoE
186	Research Group Meetings	31.3.2023	Hod-CSE
187	Research Diary Submission & Verification	31.3.2023	Hod-CSE
188	Counesling reports verification by Dept Team	31.3.2023	Hod-CSE
189	Adminstrative Files audit by dept team	31.3.2023	Hod-CSE
190	MERG Seminar	31.03.2023	HOD-ECE
191	Circular for Department Audits (April month)	5th Week, March 2023	Dean-Quality
192	Skill Based Expert Talk one per month for students	March 2023	Dean - Skill Development /ENGG Depts- BT,CSE,ECE,CSIT,EEE,AIDS,IOT, ME,C.E,ECM
193	Industry Faculty Orientation Lecture one per month for Faculty	March 2023	Dean - Skill Development /ENGG Depts- BT,CSE,ECE,CSIT,EEE,AIDS,IOT, ME,C.E,ECM
194	Guest Lecture / Industry Connect / Academia Connect - Ceutics	March 2023	HOD - Pharmacy
195	National Conference	March 2023	HOD - Pharmacy
196	Seminar to MSc Phyics students	March 2023	HOD-Physics
197	LIBRARY ADVISORY COMMITTEE MEETING (LAC)	March 2023	Librarian
198	Orientation programme for CSIT,CSE,EEE,CSIT departments	March 2023	Librarian

199	University level **"Programme Officers' Review Meetings"**	March 2023	NSS, Dean-SA
200	Observance of **"POSHAN PAKWADA"** from 8th to 22nd March	March 2023	NSS, Dean-SA
201	Conduction of Programmes on **"Swachh Bharat"**	March 2023	NSS, Dean-SA
202	Submission of **"Monthly Report"** on NSS activities	March 2023	NSS, Dean-SA
203	Identifying Self Help Groups and Enlighting the Various Options Available for Patent Filing and Innovations	MARCH-APRIL 2023	Director,IIC,HOD Chemistry, Women's Forum
204	K L Horizon-student Magazine(Half Year)	March 2023	Associate Dean -Publishing
205	Report on Dean's visit to Hyderabad campus	March 2023	ALL Deans
206	Proposed National Level conference)	March 2023	Dean - Skill Development/ECM DEPOT
207	Guest Lecture - Ceutics	March 2023	Dean-Skill Development/Pharmacy College
208	The Training for students	March 2023	Dean - Skill Development/DEPT ME
209	SkillingWorkshops/Bootcamps.	March 2023	Dean - Skill Development/DEPT ME
210	Consultancy/Social Entrepreneurship from your Skill Centre.	March 2023	Dean - Skill Development/DEPT ME
211	Work Shop / National Conference	March/2023	HOD-Commerce
212	AUTODESK workshop	March 2023	Dean - Skill Development/ School of Architecture
213	Orinetation programme on SAP certification	March 2023	Dean - Skill Development / DEPT BBA
214	NSS Activity	March 2023	Dean - Skill Development / DEPT BBA
215	Placement Training	Mach,2023	HOD - COMMERCE
216	Cleaning Drives in the campus (weekly)	Mach,2023	FARMING CLUB, Director(SAC), Dean-SA
217	Workshop on UGV	Mach,2023	AUTOMATION CLUB, Director(SAC), Dean-SA
218	Robo Wars	Mach,2023	AUTOMATION CLUB, Director(SAC), Dean-SA
219	Design for Manufacturing (or) CAD Modelling	Mach,2023	AUTOMOBILE CLUB, Director(SAC), Dean-SA
220	Workshop on Statistical Testing, Evaluation and Quality Assessment	Mach,2023	WEBAPPS CLUB, Director(SAC), Dean-SA
221	Elections for Alumni Chapters	Mach,2023	Director Alumni/Dean Progressions
222	Fixing dates for KLUEEE	Jan & Mar, 2023	Director, Admissions & Convener

| 223 | MESA - Aloha | LAST WEEK OF INSTRUCTION | HOD-ME |

APRIL-2023

S.No	Event	Dates	Responsibility
1	Industry Connect Program	01.04.2023	ALL HODs
2	Placement Training	01.04.2023 to 09.04.2023	HOD - CSS
3	International Children Book Day	4/2/2022	Literature Club, Director(SAC), Dean-SA
4	Administrative Files Audit by Department Team (Once in a month)	1st Week, April 2023	ALL HODs
5	Hostels Committee Meeting	1st Week, April 2023	ALL HODs
6	Grievances Committee Meeting	1st Week, April 2023	ALL HODs
7	Sports Committee Meeting	1st Week, April 2023	ALL HODs
8	Canteen Committee Meeting	1st Week, April 2023	ALL HODs
9	Transport Committee Meeting	1st Week, April 2023	ALL HODs
10	Department Library Committee Meeting	1st Week, April 2023	ALL HODs
11	Faculty Social Profile Building	1st Week, April 2023	HOD - CSE
12	Fire Service Week	1st Week, April 2023	Dean P&D
13	2nd Stock Verification (Water and Waste Management	1st Week, April 2023	Dean P&D
14	Finalization of Calendar of Events 2023-24	1st Week, April 2023	Dean-Quality, All Deans, Registrar-KLEF
15	IQAC internal meeting	1st Week, April 2023	Dean-Quality
16	Departmental Association Activities (Once in 2 weeks)	1st Week, April 2023	ALL HODs
17	Course Instructors meeting with course Co-ordinators (weekly Once)	1st Week, April 2023	ALL HODs
18	LMS/ERP committee meeting	1st Week, April 2023	ALL HODs
19	Department website updation	1st Week, April 2023	ALL HODs
20	Organizing Alumini Specific event in the deparment - Once in A.Y.	1st Week, April 2023	ALL HODs
21	Faculty Orientation Lecture	1st Week, April 2023	ALL HODs
22	Preliminary Feedback Analysis & Action Taken Report from MHS HoDs	1st Week, April 2023	All HoD's , Principal & Dean - Academics
23	TLP Academic Audit-II	1st Week, April 2023	Dean, Academics
24	All 1st year Sem-in-II Exams(UG and PG,1st year students Engineering & MHS)	1st week of April 2023(Tentatively)	All HoD's ,Dean -Academics ,Principal & CoE
25	Circular for audit of Central facilities	1st Week, April 2023	Dean-Quality
26	Quarterly (Jan-Mar) Report	1st Week, April 2023	ALL Deans
27	Circular for Quarterly audit	1st Week, April 2023	Dean-Quality
28	Addressing Student Grievances (Twice in a month)	1st Week, April 2023	All HODs
29	All Sports arenas (Indoor and Outdoor) Maintenance works	1st week April 2023	Physical education HOD, Assoc. Dean, Sports & Games
30	C.E.A Convergence	1st week April 2023	CEA

31	Evensem- activity 11- Legal Awarness camp on women legal rights	1st Week of April 2023	Principal, College of Law, HOD BA IAS, Women's Forum
32	Commencement of Sports Certification for EVEN Semester	1st week of April 2023	CSE, CSIT, AI&DS
33	World Health Day	1 st week of April 2023	Dean Student Affairs & WOMEN'S FORUM
34	Workshops on Adashgram Award(Local Materials, Alternative Livelihoods, Plastic Handling and Disposal, Solar Water Heating Systems) [Week 1&2]	1st and 2nd week, April 2023	SVR & CEA, Director(SAC), Dean-SA
35	EVEN Semester End Semester Invigilation duties list release date	03.04.2023	Controller of Examinations / HoDs
36	Information regarding introduction of new programs/course/departments/ school/centres to UGC (Within one month after the BOM)	03.04.2023	REGISTRAR
37	Last Instruction day for II, III, IV, V BBA-LLB, II, III LLB	4/3/2023	HoD's ,Dean -Academics ,Principal & CoE
38	Preperation Holidays II, III, IV, V BBA-LLB, II, III LLB	04-04-2023 to 08-04-2023	HoD's ,Dean -Academics ,Principal & CoE
39	Internal Faculty Development Programme	04.04.2023 to 09.04.2023	HOD - CSS
40	Lab Internal Exam (II B.Tech)	04-04-2023 to 09-04-2023	All HoD's ,Dean -Academics ,Principal & CoE
41	Submission of Detention & Condoned students list II, III, IV, V BBA-LLB, II, III LLB	4/5/2023	HoD's ,Dean -Academics ,Principal & CoE
42	submission of IQAC data	05.04.2023	ALL HODs
43	Project Expo	05.04.2023	HOD - CSE
44	EVEN Semester In-Semester - 2 Examination Results	06.04.2023	Controller of Examinations / HoDs
45	SPRG Webinar	06.04.2023	HOD-ECE
46	Sem In - II Theory Examinations IV B.Tech	06-04-2023 to 10-04-2023	HoD's ,Dean -Academics ,Principal & CoE
47	Conduction of Sem-in II Exams (III,IV B.Tech)	06-04-2023 to 09-04-2023	All HoD's ,Dean -Academics ,Principal & CoE
48	World Health Day	07.04.2023	AUTOMATION CLUB, Director(SAC), Dean-SA
49	1. MERG 2. Webinar	07.04.2023	HOD-ECE
50	World Health Day celebrations by NSS	07.04.2023	Dean - Student Affairs
51	Last Instruction Day for III,IV B.Tech.	4/8/2023	All HoD's ,Dean -Academics ,Principal & CoE
52	Periodic Research Opportunities Exploration	4/8/2023	HOD - CSE
53	HoD meeting with Faculty & Staff	2nd week, April 2023	ALL HODs
54	IN-SEM EVALUATION (TEST-2)	2nd week, April 2023	Dean Academics, Controller of Examinations
55	2nd Stock Verification (Systems and Hardware and Network)	2nd week, April 2023	Dean P&D

56	World Immunization Awareness by YRC	2nd week, April 2023	HOD - Pharmacy, Dean - Student Affairs
57	In-Sem Exam - II	2nd week, April 2023	ALL HODs
58	LAB MONITORING COMMITTEE	2nd week, April 2023	ALL HODs
59	Course Instructors meeting with course Co-ordinators (weekly Once)	2nd week, April 2023	ALL HODs
60	Last Date for payment of Examination Fee for A. Y. 2020- 21 - Even Semester without fine	2nd week, April 2023	ALL HODs
61	Workshops/ guest lectures / seminars committee meeting	2nd week, April 2023	ALL HODs
62	Parent -Teacher Association meeting in MHS department	2nd week of APRIL 2023	All HoD's , Principal & Dean - Academics
63	StakeHolders Feedback	2nd week of April 2023	All HoD's ,Dean -Academics ,Principal
64	Dean office Audit on Quarterly (Jan-Mar) Report	2nd Week, April 2023	Dean Quality
65	Quarterly audit Non conformance Report to concern Dean	2nd Week, April 2023	Dean-Quality
66	Discussion session on "Promoting Technology for womrn"	2nd Week of April 2023	Director Alumni, HOD Physics, Women's Forum
67	Activity 6:Workshops on Converting Cattle Waste to Compost	2nd Week of April 2023	Director SAC, HOD EEE, Women's Forum
68	Motivational webinar- women faculty for applying reseach proposals	2nd Week of April 2023	Principal-Sciences,HOD ECM, Women's Forum
69	Activity 6: Identification of people with Diabetes and awareness	2nd Week of April 2023	Principal, Pharmacy, HOD Pharmacy, Women's Forum
70	Workshop / Seminar / Conference	2nd week, April2023	HOD - Mathematics
71	Audit of Departments	2nd & 3rd Weeks, April 2023	Dean-Quality
72	Audit of Central facilities	2nd & 3rd Week, April 2023	Dean-Quality
73	Last Instruction day for II, III B.Tech	4/10/2023	HoD's ,Dean -Academics ,Principal & CoE
74	Submission of Detention & Condoned students list for II, III B.Tech	4/10/2023	HoD's ,Dean -Academics ,Principal & CoE
75	EVEN Semester End Semester Examinations	10.04.2023 - 22.04.2023	Controller of Examinations / HoDs
76	Sem End Thory and LAB Examinations II, III, IV, V BBA-LLB, II, III LLB	10-04-2023 to 26-04-2023	HoD's ,Dean -Academics ,Principal & CoE
77	GUEST LECTURE ON RESEARCH	11.04.2023	HOD - Architecture
78	Fourth evaluation reports	11.04.2023	Dean - Skill Development
79	Placement Readiness Programme	11.04.2023 to 30.04.2023	HOD- CSS
80	PREPARATION HOLIDAYS FOR STUDENTS for III,IV B.Tech	11-04-2023 to 16-04-2023	Dean-Academics

81	Sem end Feedback (TLP)	28-03-2023 to 02-04-2023-III and IV B.Tech 11-04-2023 to 16-04-2023-II B.Tech 18-04-2023 to 23-04-2023-MHS	Dean-Academics
82	Student Satisfaction Survey (SSS) from selected students	11-04-2023 to 16-04-2023	Dean, Academics, All HODs
83	Preperation Holidays II, III B.Tech	11-04-2023 to 15-04-2023	HoD's ,Dean -Academics ,Principal & CoE
84	Submission of Condonation, Detention Lists of III,IV B.Tech.	4/12/2023	All HoD's ,Dean -Academics ,Principal & CoE
85	Training programme on Video lesson making and question bank making	12.04.2023	Dean - Skill Development/DEPT BA IAS
86	Submisssion of II, III, IV, V BBA-LLB, II, III LLB Outcome Attainment template of Sem In II & Formative Analysis (CO3 & CO4) to HODs	4/12/2023	HoD's ,Dean -Academics ,Principal & CoE
87	In-Sem Exam - II Evaluation & Interrnal marks finalization	14.04.2023	ALL HODs
88	Regular Class Work / Workshop on Animation, Advertising and Filmmaking	14.4.2023 to 15.4.2023	HOD - Fine Arts
89	Sem-In Test – II	14.4.2023 to 18.4.2023	HOD - Fine Arts
90	Motivational Class	15.04.2023	HOD - ARTS
91	Final Evaluation reports	15.04.2023	Dean - Skill Development
92	Submission of type of courses being offered with details of year, department, student intake, actual no.of students enrolled etc (Page 26, UGC regulations -2019	4/15/2023	Registrar
93	CSRG Webinar	4/15/2023	HOD-ECE
94	MULYAPRAVAH: Outreach Program on Human Values and Professional Ethics (To students)	4/15/2022	HOD - COMMERCE
95	R & D Meeting	4/15/2023	HOD-ECE
96	Organizing Department Day	4/15/2023	HOD - MBA HOD
97	Research Group Meetings	4/15/2023	Hod-CSE
98	Submisssion of III,IV B.Tech Outcome Attainment Report of SemIn II & Formative Analysis (CO3, CO4,CO5) to ODA	4/15/2023	All HoD's ,Dean -Academics ,Principal & CoE
99	Faculty Ratification Interviews	3rd Week, April 2023	Dean-F&SA
100	Departmental Association Activities (Once in 2 weeks)	3rd Week, April 2023	ALL HODs
101	Course Instructors meeting with course Co-ordinators (weekly Once)	3rd Week, April 2023	ALL HODs

102	Letters Postage & SMS to Parents about their wards attendance, total internal marks & promote/detention status for Even Sem courses- By each department respectively	3rd Week, April 2023	ALL HODs
103	Lab monitoring committee meeting	3rd Week, April 2023	ALL HODs
104	ERP Audit for Research/Profile/Leaves	3rd Week, April 2023	ALL HODs
105	Solid waste management in each panchayat of Vijayawada Rural Mandal	3rd Week, April 2023	CEO, Smart Village Revolution (KLEF-SVR)
106	MERG Workshop	3rd Week, April 2023	HOD-ECE
107	SAP TRAINING TO MBA 1ST AND 2ND YEAR / BBA 3RD YEAR	3rd Week, April 2023	MBA HOD
108	Stock Verification (ICT, ET, Furniture) (Odd and Even Semester)	3rd Week, April 2023	Dean P&D
109	Circular for Quality Circle (Faculty) meeting-04	3rd Week, April 2023	Dean-Quality
110	Last date of sharing end sem Feedback Report with HoDs	3rd week of APRIL 2023	Dean-Academics
111	DAC Meeting & STakeholder feedback Analysis and ATR	3rd week of April 2023	All HoD's ,Dean -Academics ,Principal
112	Stakeholders feedback Analysis and ATR website updation	3rd week of April 2023	Dean Academics
113	Quarterly audit Non conformance Report reply to Dean Quality	3rd Week, April 2023	All Deans
114	GS-POSH Activity(GS -POSH Awareness program)	3rd week, April 2023	Dean SA & Women's Forum
115	Activity 11- Exclusive schemes and benefits to Women Entrepreneurs offered by CSR organizations from industry houses	3rd Week of April 2023	Principal, Collge of Engineering (in association with CIIE), Women's Forum
116	Women's Forum Monthly meeting	3rd Week of April 2023	Women's Forum
117	Green Outreach & Awareness, Green Village Committee, Smart Village Attributes [Week 3&4]	3rd and 4th week, April 2023	SVR & CEA, Director(SAC), Dean-SA
118	Sem End Thory and LAB Examinations IV B.Tech	17-04-2023 to 06-05-2023	HoD's ,Dean -Academics ,Principal & CoE
119	World Heritage day celebrations by Hobby Clubs	18.04.2023	Dean - Student Affairs
120	Conduction of Sem End exams (III,IV B.Tech) (Both Theory & Lab)	18-04-2023 to 07-05-2023	All HoD's ,Dean -Academics ,Principal & CoE
121	Lab Internal Exam (MHS) except Ist year	18-04-2023 to 23-04-2023	All HoD's ,Dean -Academics ,Principal & CoE
122	Sem In - II Theory Examinations III, IV B.Pharma, III, IV, V B.Arch	19-04-2023 to 22-04-2023	HoD's ,Dean -Academics ,Principal & CoE
123	Submission of consolidated student performance report	20.04.2023	Dean - Skill Development

124	Submisssion of II, III B.Tech Outcome Attainment template of Sem In II & Formative Analysis (CO3 & CO4) to HODs	4/20/2023	HoD's ,Dean -Academics ,Principal & CoE
125	Preparation Holidays/Practical Examination/Lab Assessment, Sem-End Lab Examination	20.04.2023 to 25.04.2023	HOD -Fine Arts
126	Conduction of Sem-in II Exams (II B.Tech)	20-04-2023 to 23-04-2023	All HoD's ,Dean -Academics ,Principal & CoE
127	Registrations for III-B.Sc-Agriculture	20-04-2023 to 21-04-2023	Pincipal & HoDs, Dean -Academics & Pro VC
128	Train the Trainer on SBL, SBR and AFM by ACCA	21.04.2023	Dean - Skill Development/DEPT COMMERCE
129	Faculty Orientation programmes on Consumer Protection Rights	21.04.2023	Dean - Skill Development / DEPT BBA
130	Train the Trainer on SBL, SBR and AFM by ACCA	21.04.2023	Spoc of skill development , HOD-Commerce
131	Training programme on IQAC	21.04.2023	Dean - Skill Development/Dept BCA
132	World Creativity and Innovation Day	21.04.2023	CE_HOD
133	World Earth Day celebrations by NSS	22.04.2023	Dean - Student Affairs
134	World Earth Day	22.04.2023	FARMING CLUB, Director(SAC), Dean-SA
135	Last Instruction Day for II B.Tech.	4/22/2023	All HoD's ,Dean -Academics ,Principal & CoE
136	RESEARCH GROUP MEETING	22.04.2023	HOD - Architecture
137	Last Instruction day for III, IV B.Pharma, III, IV, V B.Arch	4/22/2023	HoD's ,Dean -Academics ,Principal & CoE
138	Submission of Detention & Condoned students list III, IV B.Pharma, III, IV, V B.Arch	4/22/2023	HoD's ,Dean -Academics ,Principal & CoE
139	Special Call for PhD admissions for Alumni-First Call	22.04.2023 to23.04.2023	Dean Progression / Director of Alumni/Dept Coordinators
140	World Book & Copyright Day	4/23/2022	Literature Club, Director(SAC), Dean-SA
141	Last Instruction Day for all Ist year students (UG and PG,1st year students Engineering & MHS)	4th week of April 2023(Tentatively)	Dean -Academics ,Principal,CoE,All HoD's ,
142	Faculty Orientation Lecture	4th Week, April 2023	ALL HODs
143	Submission of Condonation, Detention Lists of all Ist year students (UG and PG,1st year students Engineering & MHS)	4th week of April 2023(Tentatively)	Dean -Academics ,Principal,CoE,All HoD's ,
144	PREPARATION HOLIDAYS FOR STUDENTS all Ist year students (UG and PG,1st year students Engineering & MHS)	4th week of April 2023(Tentatively)	Dean -Academics ,Principal,CoE,All HoD's ,

145	Stock Verification (Laboratories) by the end of Odd and Even Semesters	4th week, April 2023	Dean P&D
146	Non conformance Report to all department HODs and Principal	4th week, April 2023	Dean-Quality
147	Non conformance Report reply from HODs to principal and principal to	4th week, April 2023	Principal
148	Quality Circles (Faculty) meeting-04	4th week, April 2023	Dean-Quality
149	Future Plan of Action	4th week, April 2023	ALL HODs
150	Course Instructors meeting with course Co-ordinators (weekly Once)	4th week, April 2023	ALL HODs
151	Counseling Report Verification by Department Team (Once in a month)	4th week, April 2023	ALL HODs
152	External lab exams	4th week, April 2023	ALL HODs
153	Revision/ updation of seed money policy,notification, selection, sanction, final report, review on availed members	4th week, April 2023	R&D
154	International faculty exchange policy, call for applications, scrutiny, accepted, etc...,	4th week, April 2023	Director-International relations
155	END SEMESTER THEORY EXAMINATIONS	4th week April 2023 to 2nd week May 2023	ALL HODs
156	KL Panorama- kl newsletter- Quarterly	4th week, January 2023	Associate Dean -Publishing
157	End semFeedback Analysis & Action Taken Report	4th week of APRIL 2023	Dean-Academics
158	Course Exit Feedback	4th week of APRIL 2023	Dean -Academics, All HODs
159	Lab Internal Exam (MHS) Ist year	4th week of April 2023(Tentatively)	All HoD's ,Dean -Academics ,Principal & CoE
160	Faculty Satisfactory Survey	4th Week of APRIL 2023	Dean, Academics, All HODs
161	Summer Term 2023 Applications Processing	4th Week of April 2023	Dean Academics
162	Central facilities Non conformance Report to concern Dean	4th Week, April 2023	Dean-Quality
163	Central facilities Non conformance Report reply to Dean Quality	4th Week, April 2023	All Deans
164	HoD meeting with Faculty & Staff	4th week, April 2023	ALL HODs
165	Addressing Student Grievances (Twice in a month)	4th week, April 2023	All HODs
166	Development and Repair works	4th week April 2023	Physical education HOD, Assoc. Dean, Sports & Games
167	Evensem- activity 12- Seminar	4th Week of April 2023	Principal, College of Law, HOD Law, Women's Forum
168	World day for safety and health at work	4th week of April 2023	Dean Student Affairs & WOMEN'S FORUM
169	Classwork commencement for III-B.Sc-Agriculture	24.04.2023	Pincipal & HoDs, Dean - Academics & Pro VC

170	EVEN Semester Spot Valuation for End Semester Examination	24.04.2023 - 01.05.2023	Controller of Examinations / HoDs
171	Preperation Holidays III, IV B.Pharma, III, IV, V B.Arch	24-04-2023 to 29-04-2023	HoD's ,Dean -Academics ,Principal & CoE
172	SRP Phase -I (Course Handout preparation, Course Content preparation – Including learning material, Videos, Animations and Blended Learning / Flipped learning content and PPTs, mapping content to LinkedIn Learning/ Coursera and sequencing into Course Handout, Syllabus sequencing and Proposing syllabus changes if any the DAC and in turn to BOS.)	25-04-2023 30-04-2023 (4hours per day)	Dean - Skill Development/ Additional Dean Academics and Principal, HODs of ENGG Depts
173	International Seeds Day	26.04.2023	FARMING CLUB, Director(SAC), Dean-SA
174	Submission of Condonation, Detention Lists of II B.Tech.	4/26/2023	All HoD's ,Dean -Academics ,Principal & CoE
175	Conduction of Sem-in II Exams (MHS) except Ist year	27-04-2023 to 30-04-2023	Dean -Academics ,Principal,CoE,All HoD's ,
176	Registrations for II-B.Sc-Agriculture	27-04-2023 to 29-04-2023	Pincipal & HoDs, Dean - Academics & Pro VC
177	Alumini Guest Lecture	28.04.2023	HOD-ECE
178	Compliance report on calendar of activities to Registrar	28.04.2023	ALL FUNCTIONARIES & ALL HODs
179	Research Group Meetings	28.04.2023	Hod-CSE
180	Research Diary Submission & Verification	28.04.2023	Hod-CSE
181	Counesling reports verification by Dept Team	28.04.2023	Hod-CSE
182	Adminstrative Files audit by dept team	28.04.2023	Hod-CSE
183	Last Instruction Day for (MHS) except Ist year	28.04.2023	Dean -Academics ,Principal,CoE,All HoD's ,
184	Report on Dean's visit to Hyderabad campus	Apr, 2023	ALL Deans
185	Release of new prospectous for lateral entry students admission and posting in website	Apr, 2023	Director, Admissions & Convener
186	Release of syllabus and posting in website (including Aptitude, Verbal and Reasoning) for lateral entry students online exam	Apr, 2023	Director, Admissions & Convener
187	Release of Application form and posting in website for lateral entry students online exam	Apr, 2023	Director, Admissions & Convener
188	Releasing KLUEEE Counselling Schedule	Apr, 2023	Director, Admissions & Convener
189	AICTE - Application for new courses and renewal-(submission)	Apr, 2023	Dean Academics & Registrar

190	Revision/ updation of cyber policies (related to software usable by students)	Apr, 2023	Dean P&D
191	Internal and external financial audit	Apr, 2023	Registrar
192	Guest Lecture Phamacology	April/2023	Dean-Skill Development/Pharmacy College
193	The Training for students	April/2023	Dean - Skill Development/DEPT ME
194	Student Certifications	April/2023	Dean - Skill Development/DEPT ME
195	Consultancy/Social Entrepreneurship from your Skill Centre.	April/2023	Dean - Skill Development/DEPT ME
196	The Training and certification for faculty	April/2023	Dean - Skill Development/DEPT ME
197	4th Koneru Lakshmaiah National Moot Court Competition	April/2023	Dean-Skill Development/College of LAW
198	AUTODESK workshop	April/2023	Dean - Skill Development/ School of Architecture
199	Orientation for summer intenship	April/2023	HOD-Commerce
200	Skill Based Expert Talk one per month for students	April,2023	Dean - Skill Development /ENGG Depts-BT,CSE,ECE,CSIT,EEE,AIDS,IOT,ME,C.E,ECM
201	virtual Webnair/ virtual guest lectures/virtual Seminar	April/2023	HOD-Physics
202	Industry Faculty Orientation Lecture one per month for Faculty	April,2023	Dean - Skill Development /ENGG Depts-BT,CSE,ECE,CSIT,EEE,AIDS,IOT,ME,C.E,ECM
203	Identifying Self Help Groups and Enlighting the Various Options Available for Patent Filing and Innovations	April 2023	Director,IIC,HOD Chemistry, Women's Forum
204	Observance of "**World Health Day" conduction of health Camps**	April 2023	NSS, Dean-SA
205	Outreach Activity Womens Health Team Beneficiaries: Students Women Employees and Girl Students	April/2023	Women Empowerment & HOD - Pharmacy
206	Guest Lecture / Industry Connect / Academia Connect - M.Pharmacy	April/2023	HOD - Pharmacy
207	Conduct of Awareness Programme on –"**Life Skills, Vocational Training, Career Guidance, First Aid**"etc	April 2023	NSS, Dean-SA
208	Submission of "Monthly Report" on NSS activities	April 2023	NSS, Dean-SA
209	Girl Child Education Day	April 2023	NCC10(A), Dean-SA

210	Identifying Self Help Groups and Enlighting the Various Options Available for Patent Filing and Innovations	MARCH-APRIL 2023	Director,IIC,HOD Chemistry, Women's Forum
211	Workshop on food Processing and Marketing	April 2023	FARMING CLUB, Director(SAC), Dean-SA
212	Awareness on Seed Preserving Techniques and Technologies.	April 2023	FARMING CLUB, Director(SAC), Dean-SA
213	Project Expo	April 2023	AUTOMOBILE CLUB, Director(SAC), Dean-SA
214	Competitive Programming	April 2023	WEBAPPS CLUB, Director(SAC), Dean-SA
215	Identifying the Potential Alumni to serve as BOS Members	Once in a Semester	Dean Progressions/Director Alumni /Department HODs
216	I-10 Index verification	April 2023	Dean R&D
217	financial audit	April 2023	Registrar, Dean P&D

MAY-2023

S.No	Event	Dates	Responsibility
1	Sem In - II Theory Examinations II, III MHS except B.Pharma, B.Arch, B.Sc Agri	01-05-2023 to 04-05-2023	HoD's ,Dean -Academics ,Principal & CoE
2	Classwork commencement for II-B.Sc-Agriculture	01.05.2023	Pincipal & HoDs, Dean -Academics & Pro VC
3	Submisssion of II B.Tech Outcome Attainment Report of SemIn II & Formative Analysis (CO3, CO4,CO5) to ODA	5/2/2023	All HoD's ,Dean -Academics ,Principal & CoE
4	EVEN Semester End Semester Examinations Result Declaration	02.05.2023	Controller of Examinations / HoDs
5	EVEN Semester Instant Examination notification	02.05.2023	Controller of Examinations / HoDs
6	EVEN Semester Instant Examination Invigilation duties list release date	02.05.2023	Controller of Examinations / HoDs
7	Conduction of Sem End exams (II B.Tech) (Both Theory & Lab)	02-05-2023 to 21-05-2023	All HoD's, Dean -Academics ,Principal & CoE
8	PREPARATION HOLIDAYS FOR STUDENTS for (MHS) except Ist year	02-05-2023 to 07-05-2023	Dean -Academics, Principal,CoE,All HoD's ,
9	Submission of Condonation, Detention Lists of (MHS) except Ist year	5/3/2023	Dean -Academics , Principal,CoE,All HoD's ,
10	Lecture Session	04.05.2023	HOD - ARTS
11	Last Instruction day for II, III MHS except B.Pharma, B.Arch, B.Sc Agri	5/4/2023	HoD's ,Dean -Academics ,Principal & CoE
12	Submission of Detention & Condoned students list for II, III MHS except B.Pharma, B.Arch, B.Sc Agri	5/4/2023	HoD's ,Dean -Academics ,Principal & CoE
13	ODD Semester Result Analysis Submission	05.05.2023	CoE and Respective Department HoDs.
14	submission of IQAC data	05.05.2023	ALL HODs
15	Preperation Holidays II, III MHS except B.Pharma, B.Arch, B.Sc Agri	05-05-2023 to 10-05-2023	HoD's ,Dean -Academics ,Principal & CoE
16	Department Advisory Meeting (Once in a month)	06.05.2023	HOD - CSE
17	FDP	5/6/2022	HOD - COMMERCE
18	Submisssion of II,III,IV,V (MHS) Outcome Attainment Report of SemIn II & Formative Analysis (CO3, CO4 &CO5) to ODA	06.05.2023	Dean -Academics ,Principal,CoE,All HoD's ,
19	Administrative Files Audit by Department Team (Once in a month)	1st Week, May 2023	HOD - CSE
20	Department Academic Committee Meeting	1st Week, May 2023	ALL HODS
21	Nomination of member from corporate/executive as special invitee in BoS	1st Week, May 2023	ALL HODs

22	Notification for BoS meeting	1st Week, May 2023	all HODs
23	3rd Construction Status Review	1st Week, May 2023	P&D
24	2nd Review of AMC's for equipment under Technical Maintenance and Electrical Projects and which ever needed	1st Week, May 2023	P&D
25	Department Libraries Stock Verification	1st Week, May 2023	P&D
26	IQAC internal meeting	1st Week, May 2023	Dean-Quality
27	Internal Funding Projects reviews	1st Week, May 2023	Dean R&D
28	Finalization of Industries for Faculty Summer Internship program	1st Week, May 2023	Dean, Placements & Internships
29	Department website updation	1st Week, May 2023	ALL HODs
30	Departmental Association Activities (Once in 2 weeks)	1st Week, May 2023	ALL HODs
31	Non-Teaching Staff Skill Upgradation Program	1st Week, May 2023	ALL HODs
32	Guest Lecture on Labour Laws	1st Week, May 2023	HOD - College of Law
33	Guest Lecture on Labour Laws	1st Week, May 2023	College of Law
34	verification on Acdemic counseling activity and sending report to Dean Academics	1st Week, May 2023	ALL HODs
35	Faculty Orientation Lecture	1st Week, May 2023	ALL HODs
36	Counseling Report Verification by Department Team (Once in a month)	1st Week, May 2023	ALL HODs
37	Course Instructors meeting with course Co-ordinators	1st Week, May 2023	ALL HODs
38	LMS/ERP committee meeting	1st Week, May 2023	ALL HODs
39	Conduction of Sem End exams (UG and PG,1st year students Engineering & MHS)	1st week of May 2023 (Tentatively)	All HoD's ,Dean -Academics ,Principal & CoE
40	BOS week	1st week of MAY 2023	Dean, Academics, All HODs
41	MULYAPRAVAH: Review meeting for the inculcation of human values and professional ethics.	1st week of May 2023	Dean -Academics ,Principal,All HoD's ,
42	Circular for audit of Central facilities	1st Week, May 2023	Dean-Quality
43	Leadership Training program for elder women	1st Week of June 2023	Principal-Sciences,HOD CS IT, Women's Forum
44	Conduction of Sports Summer Competition for University faculty and staff childrens	1st , 2nd and 3rd week May 2023	Physical education HOD, Assoc. Dean, Sports & Games
45	Formation of Committees / Activities to before -----towards 100% achievements / Goals (Solid Waste Collection & Disposal, Clean Village)	1st and 2nd week, May 2023	SVR & CEA, Director(SAC), Dean-SA
46	Sri Rabindranath Tagore Jayanthi	07.05.2023	SAC, Director(SAC), Dean-SA

47	EVEN Semester Instant Examination	08.05.2023 - 13.05.2023	Controller of Examinations / HoDs
48	Sri Gopal Krishna Gokhale Jayanthi	09.05.2023	SAC, Director(SAC), Dean-SA
49	Orientation programme on SRP Phase -I	(09/05/2023 to 11/05/2023)	Dean - Skill Development/DEPT BA IAS
50	Conduction of Sem End Exams (MHS) except Ist year	09-05-2023 to 28-05-2023	Dean -Academics ,Principal,CoE,All HoD's ,
51	SRP Phase -I	09.05.2023 to 11.05.2023	Dean - Skill Development/DEPT BA IAS
52	SRP Phase -II (for effective CO-PO mapping, BTL, quesiton papers)	09-05-2023 14-05-2023 (4hours per day	Dean - Skill Development/ ENGG Depts
53	CSRG Guest Lecture	10.05.2023	HOD-ECE
54	National Technology Day Celebrations by all Engg. departments	11.05.2023	ALL HODs
55	Technology Day	11.05.2023	AUTOMATION CLUB, Director(SAC), Dean-SA
56	SPRG Guest Lecture	11.05.2023	HOD-ECE
57	Sem End Thory and LAB Examinations II, III MHS except B.Pharma, B.Arch, B.Sc Agri	11-05-2023 to 27-05-2023	HoD's ,Dean -Academics ,Principal & CoE
58	End Semester Moot Court Exams (Clinical Papers) (Tentatively)	11.05.2023 to 15.05.2023	HOD - College of Law
59	Even Semester Spot Valuation for Instant Examination	11.05.2023 - 17.05.2023	Controller of Examinations / HoDs
60	International Mother's day celebrations	12.05.2023	Convener-Women's Forum & Dean (Student Affairs)
61	MERG Guest Lecture	12.05.2023	HOD-ECE
62	Practice Session	13.05.2023	ARTS HOD
63	R&D Meeting	13.05.2023	HOD-ECE
64	Special Package Welfare Schemes to Eligible faculty	2nd Week, May 2021	Dean-F&SA
65	HoD meeting with Faculty & Staff	2nd Week, May 2023	ALL HODs
66	Library Books Purchases and Planning for Odd Semester	2nd Week, May 2023	P&D
67	Central Library Stock Verification	2nd Week, May 2023	Librarian, Associate Dean (E-Resources) , P&D
68	Registration for Summer Sem for 2023	2nd Week, May 2023	Dean, Academics
69	Commencement of Class work for Summer Term for 2023	2nd Week, May 2023	Dean, Academics, Controller of Examinations
70	Sponsored Research Projects review week by JRF's	2nd Week, May 2023	Dean R&D
71	Department Talk	2nd Week, May 2023	ALL HODs
72	Confidence Building and goal setting Programs	2nd week of May, 2023	Principal- School of Architecture, HOD BBA, Women's Forum
73	Mother's day -work shop on Parenting	2nd week of May 2023	Dean Student Affairs & WOMEN'S FORUM
74	Review Hungama	2 nd Week May 2023	Literature Club

75	CRT Training classes for Y20 Batch students	2nd Week, May-2023 to 3rd Week, June-2023	Dean, Placements & Progression
76	Summer Internship Program for Engineering Program	2nd Week, May-2023 to 3rd Week, June- 2023	Dean, Placements & Progression
77	Audit of Central facilities	2nd & 3rd Week, May 2023	Dean-Quality
78	Medical camp in Jangalapalli by Andhra hospitals	16.05.2023	CEO, Smart Village Revolution (KLEF-SVR)
79	Last Date for Completion and Submission of Proofs for Global Certification,in area of Specilization ,by each and every faculty of all Departments (Both Campuses)	16th MAY 2023 (2022-23 Even Sem)	Dean - Skill Development
80	Research Group Meetings	16.5.2023	Hod-CSE
81	End Sem Evaluation	16/05/21 to 20/05/21	HOD - College of Law
82	SRP Phase -III (for effective CO-PO mapping, BTL, quesiton papers)	16-05-2023 to 21-05-2023 (4hours per day)	Dean - Skill Development/ ENGG Depts
83	FDPs-SUBJECTWISE-Industry Skill Based in Phase-III	16-05-2023 to 21-05-2023 (4hours per day)	Dean - Skill Development/ ENGG Depts
84	Summer Internship Program (Internship) - (BBA, B. COM(H), BHM)	17.05.2023 to 10.07.2023	BBA, B. COM(H), BHM
85	Summer Internship Program (Internship) - (MBA, M.SC. (F&C))	17.05.2023 to 05.08.2023	MBA, M.SC. (F&C)
86	FDP'S (Online /Offline -as per Situation):-For all Skill Courses offered in 2022-23,Course wise,with resourses persons for relevent skill center industries /SSC'S	17 to 22 May2023(5 Days is Mandatory) (2022-23 SRP)	Dean - Skill Development
87	EVEN Semester Instant Examination Result Declaration	18.05.2023	Controller of Examinations / HoDs
88	Orientation programme on SRP Phase -I	19-05-2023 to 21-05-2023	Dean - Skill Development/DEPT COMMERCE
89	Orientation programme on SRP Phase -I	19-05-2023 to 21-05-2023	Dean - Skill Development / DEPT BBA
90	Orientation programme on SRP Phase -I (for effective CO-PO mapping, BTL, CHO, quesiton papers, on teaching pedagogy)	19-05-2023 to 21-05-2023 (4hours per day in 3 days)	Spoc of skill development , HOD-Commerce
91	Orientation programme on SRP Phase -I (for effective CO-PO mapping, BTL, quesiton papers	19-05-2023 to 21-05-2023	Dean - Skill Development/Dept BCA
92	Notification for Academic Council Meeting	5/19/2023	Dean(Academics) & Registrar
93	NSS Activity	20-05-2023	Dean - Skill Development / DEPT BBA

94	Submisssion of II, III MHS except B.Pharma, B.Arch, B.Sc Agri Outcome Attainment template of Sem In II & Formative Analysis (CO3 & CO4) to HODs	5/20/2023	HoD's ,Dean -Academics ,Principal & CoE
95	National Defense Transportation Day	20.05.2023	CE_HOD
96	Board of Studies Meeting	3rd week, May 2023	ALL HODs
97	Academic research review week by Full time Scholars	3rd week, May 2023	Dean R&D
98	HOD's Compliance report	3rd week, May 2023	ALL HODs
99	ERP Audit for Research/Profile/Leaves	3rd week, May 2023	ALL HODs
100	GS-POSH Activity(GS -POSH Awareness program)	3rd week, May 2023	Dean SA & Women's Forum
101	LAB MONITORING COMMITTEE	3rd week, May 2023	ALL HODs
102	Interviews for faculty positions	3rd week, May 2023	ALL HODs
103	Workshop on MS-office to Ward Volunteers(Women)	3rd Week of May 2023	Principal-Sciences,HOD CSA, Women's Forum
104	Women's Forum Monthly meeting	3rd Week of May 2023	Women's Forum
105	Notification for Board of Management Meeting- 04	26.05.2023	Registrar
106	IQAC files updation	27.05.2023	ALL HODs
107	Ph.D. Admissions Notification for XXI Batch	28.05.2023	Dean (R&D)
108	Sri Nandamuri Taraka Rama Rao	28.05.2023	SAC
109	Faculty Orientation Lecture	4th Week, May 2023	ALL HODs
110	Stock Verification (Laboratories) by the end of Even Semester	4th week, May 2023	ALL HODs
111	RPAC meeting	4th week, May 2023	ALL HODs
112	Global Certifications Review	4th week, May 2023	HOD - CSE
113	Crt/summer term classes aplications	4th week, May 2023	ALL HODs
114	Review of Short Term Goals, Long Term Goals and other plans of departments	4th week, May 2023	HOD - BT
115	SRP Phase -I	4th week, May 2023	ALL HODs
116	Department wise Executive / Corporate Training Program	4th week, May 2023	ALL HODs
117	1st In-Semester Evaluation for A. Y. 2023- Summer Term	4th week, May 2023	Dean, Academics
118	Consultancy projects activities of the department	4th week, May 2023	Dean R&D
119	Submisssion of I year (UG and PG,1st year students Engineering & MHS) Outcome Attainment Report of SemIn II & Formative Analysis (CO3,CO4 & CO5) to ODA	4th week of May 2023 (Tentatively)	All HoD's ,Dean -Academics ,Principal & CoE
120	Central facilities Non conformance Report to concern Dean	4th Week, May 2023	Dean-Quality

121	Central facilities Non conformance Report reply to Dean Quality	4th Week, May 2023	All Deans
122	HoD meeting with Faculty & Staff	4th Week, May 2023	ALL HODs
123	Self- Defence Tools – Preparation and Practice Programs	4th week of June, 2023	Principal- School of Architecture, HOD Architecture, Women's Forum
124	Activity 12 - National Level Women Startup Expo	4th Week of June 2023	Principal, Collge of Engineering (in association with CIIE), HOD CSE, Women's Forum
125	Prepartion of Sports Quota Admission formats-2023-24	4th week May 2023	Physical education HOD, Assoc. Dean, Sports & Games
126	Review -6 meeting for the women empowerment teams	4th week of May 2023	Dean Student Affairs & WOMEN'S FORUM
127	Learn about composting Day	29.05.2023	FARMING CLUB, Director(SAC), Dean-SA
128	Compliance report on calendar of activities to Registrar	30.05.2023	ALL FUNCTIONARIES & ALL HODs
129	World anti-tobacco day celebrations by CEA	31st May 2023	Dean (Student Affairs)
130	Research Group Meetings	31.5.2023	Hod-CSE
131	Research Diary Submission & Verification	31.5.2023	Hod-CSE
132	Counesling reports verification by Dept Team	31.5.2023	Hod-CSE
133	Adminstrative Files audit by dept team	31.5.2023	Hod-CSE
134	Report on Dean's visit to Hyderabad campus	May/2023	ALL Deans
135	Revision/ updation of research promotion policy	May, 2023	R&D
136	Code of conduct hand book updation (student, faculty, governing body,vc,principal)	May, 2023	Registrar
137	Updating the list of journals in library	May, 2023	Directir - Library
138	Conduction of KLUEEE Counselling	May, 2023	Director, Admissions & Convener
139	Release of advertisement for Lateral Entry students online exam	May, 2023	Director, Admissions
140	Last Date for payment of Examination Fee for A. Y. 2019-20 - Even Semester without fine	May, 2023	MBA HOD
141	Submission of Condonation, Detention Lists for A. Y. 2019 - 20 - Even Semester	May, 2023	MBA HOD
142	End-Sem Exams & evaluation	May-23	ALL HODs
143	FDP	May-23	ALL HODs
144	2023 - 23 Batch Placement Success Meet	May-2023	Dean, Placements & Internships
145	Proposed SRP based FDP	May-23	Dean-Skill Development
146	Guest Lecture -Cology	May/2023	Dean-Skill Development/Pharmacy College

147	Workshop - Ceutics	May/2023	Dean-Skill Development/Pharmacy College
148	Certificate Courses - Chemistry	May/2023	Dean-Skill Development/Pharmacy College
149	The Training for students	May/2023	Dean - Skill Development/DEPT ME
150	Consultancy/Social Entrepreneurship from your Skill Centre.	May/2023	Dean - Skill Development/DEPT ME
151	The Training and certification for faculty	May/2023	Dean - Skill Development/DEPT ME
152	Awareness Rally on Pollution Awareness	May 2023	NCC10(A), Dean-SA
153	Skill Based Expert Talk one per month for students	May,2023	Dean - Skill Development /ENGG Depts- BT,CSE,ECE,CSIT,EEE,AIDS,IOT,ME,C.E,ECM
154	Industry Faculty Orientation Lecture one per month for Faculty	May,2023	Dean - Skill Development /ENGG Depts- BT,CSE,ECE,CSIT,EEE,AIDS,IOT,ME,C.E,ECM
155	Guest Lecture / Industry Connect / Academia Connect - Pharmacology	May/2023	HOD - Pharmacy
156	virtual Webnair/ virtual guest lectures/virtual Seminar	May-23	HOD-Physics
157	Submission of **Annual Report** on NSS activities	May 2023	NSS, Dean-SA
158	Summer Break	May 2023	NSS, Dean-SA
159	Fixing dates for Lateral Entry online exam	May-Jun, 2023	Director, Admissions & Convener
160	Releasing Lateral Entry students Counselling Schedule	May-Jun, 2023	Director, Admissions & Convener
161	Workshop on Composting Using Waste Around You.	May 2023	FARMING CLUB, Director(SAC), Dean-SA
162	Workshop on WiFi Security Systems and Wireless Sensor Networks	May 2023	AUTOMATION CLUB, Director(SAC), Dean-SA
163	Robo Race	May 2023	AUTOMATION CLUB, Director(SAC), Dean-SA
164	Workshop on Electric-Vehicles	May 2023	AUTOMOBILE CLUB, Director(SAC), Dean-SA
165	Showcase Your Talent on Web and App Development	May 2023	WEBAPPS CLUB, Director(SAC), Dean-SA
166	Auditing of Alumni data with AFC in Departments	May 2023	Director Alumni

JUNE-2023

S.No	Event	Dates	Responsibility
1	Extension Activities - Atleast 6/department/semester	One activity in every month	HOD's & Dean R & D
2	Academic Council Meeting	02.06.2023	Dean(Academics) &Registrar
3	Webinar - Interaction with IAS Officers	03.06.2023	ARTS HOD
4	Automobile Drawing and Sketching World Bicycle Day	03.06.2023	AUTOMOBILE CLUB, Director(SAC), Dean-SA
5	Sri S.P.Bala Subramanyam Jayanthi - Singing competitions	04.06.2023	Swara Club, Director(SAC), Dean-SA
6	Administrative Files Audit by Department Team (Once in a month)	1st week, June 2023	ALL HODs
7	Organizing Extension activities which are service related	1st week, June 2023	ALL HODs
8	Department Advisory Board Meeting (Once in an Academic Year)	1st week, June 2023	ALL HODs
9	Department Libraries Stock Verification	1st week, June 2023	ALL HODs
10	IQAC internal meeting	1st week, June 2023	Dean-Quality
11	Circular for 44th IQAC Advisory Committee meeting	1st week, June 2023	Dean-Quality
12	Research publications, citation, Reviews of the departments	1st week, June 2023	HR Head, Dean R&D
13	CRT/Summer Term Classes	1st week, June 2023	ALL HODs
14	Industrial training/ Internship for faculty	1st week, June 2023	ALL HODs
15	LMS/ERP committee meeting	1st week, June 2023	ALL HODs
16	Departmental Association Activities (Once in 2 weeks)	1st week, June 2023	ALL HODs
17	News Letter submission	1st week, June 2023	ALL HODs
18	Departmental Association Activities (Once in 2 weeks)	1st week, June 2023	ALL HODs
19	Faculty Orientation Lecture	1st week, June 2023	ALL HODs
20	Deputing Faculty for Workshops/Conference/Short term courses etc	1st week, June 2023	ALL HODs
21	Certificate Courses	1st week, June 2023	ALL HODs
22	Schedule for Course Delivery by foreign faculty	1st week, June 2023	ALL HODs
23	Circular for audit of Central facilities	1st Week, June 2023	Dean-Quality
24	Submission of Progression record including latest results with up to date CGPA for Engineering branches	1st week (01.06.2023 to 07.06.2023) For the 2023-23 academic year even semester	Dean Progression
25	Commencement of Phase - I of Higher Education coaching	1st week (01.06.2023 to 07.06.2023) For the 2023-24 academic year	Dean Progressions / Prof. Incharge ACE
26	World Environment Day	05.06.2023	AUTOMATION CLUB
27	submission of IQAC data	05.06.2023	ALL HODs
28	World Environment Day Celebrations	05.06.2023	AUTOMATION CLUB, HOD -CE, Dean P&D, Director(SAC), Dean-SA
29	Board of Management meeting-04	09.06.2023	Registrar

30	Research Group Meetings	11.6.2023	Hod-CSE
31	HoD meeting with Faculty & Staff	2nd week, June 2023	ALL HODs
32	LAB MONITORING COMMITTEE	2nd week, June 2023	ALL HODs
33	SRP Phase -II	2nd week, June 2023	ALL HODs
34	lab internal exam	2nd week, June 2023	ALL HODs
35	Consolidated reoport on the conduction of Certification Courses offered to studetns	2nd week of JUNE 2023	Dean -Academics ,Principal,CoE,All HoD's ,
36	SRP for ODD Semester of 2023-24	2nd week of JUNE 2023	Dean, Academics, All HODs
37	Chai pe Charcha-1	2 nd Week June 2023	Literature Club, Director(SAC), Dean-SA
38	Conduction of Supplementary examinations for all years, all batches Notification release	2nd week of June 2023 (12.06.2023 - 17.06.2023)	Dean Progression / Controller of Examination
39	Audit of Central facilities	2nd & 3rd Week, June 2023	Dean-Quality
40	World day against child labor celebrations by CEA	12.06.2023	Dean (Student Affairs)
41	Training program in Civil service syllabi mapping to our courses	13-06-2023 to14-06-2023	Dean - Skill Development/DEPT BA IAS
42	Orientation programme on SRP Phase -I (for effective CO-PO mapping, BTL, quesiton papers)	13-06-2023 18-04-2023 (4hours per day in 3 days)	Dean - Skill Development/ MHS Depts
43	Orientation programme on LMS and ERP	17-06-2023 &18-06-2023	Dean - Skill Development/DEPT COMMERCE
44	Orientation programme on LMS and ERP	17-06-2023 &18-06-2023	Dean - Skill Development / DEPT BBA
45	Orientation programme on LMS and ERP	17-06-2023 &18-06-2023	Dean - Skill Development/Dept BCA
46	Submission of Identified Certificate courses to be Offered in 2023-24(ODD & EVEN semesters)-for recognized Global Certifying agencies/SSc'S/Skill Academies -along with per student cost ,by HOD'S to Dean skill Development for further processsing	17th JUNE 2023.(2023-24ODD SEM)	Dean - Skill Development
47	44th IQAC Advisory Committee meeting	3rd week, June 2023	Dean-Quality
48	2nd In-Semester Evaluation for A. Y.2020-Summer Term	3rd week, June 2023	Dean, Academics, Controller of Examinations
49	HOD's Compliance report	3rd week, June 2023	ALL HODs
50	Sem - in- exam -I	3rd week, June 2023	ALL HODs
51	6 days national Yoga Day Celebrations by Dept. of Physical Education	3rd week, June 2023	Physical education HOD, Assoc. Dean, Sports & Games & Dean (Student Affairs)
52	Higher Education Seat confirmation proofs submission for Academic Year 2021 - 22	3rd week (19.06.2023 - 24.06.2023)	Dean Progressions / Prof. Incharge ACE / Department coordinators
53	"Talent Hunt" for new student	3 rd week June 2023	Abhinaya Club, Director(SAC), Dean-SA
54	GS-POSH Activity(GS -POSH Awareness program)	3rd week, June 2023	Dean SA & Women's Forum
55	Story Telling-1	3 rd Week June 2023	Literature Club, Director(SAC), Dean-SA
56	Induction Program	3 rd week June 2023	Narthna Club, Director(SAC), Dean-SA

57	Women's Forum Monthly meeting	3rd Week of June 2023	Women's Forum
58	Faculty Orientation Lecture	4th week, June 2023	ALL HODs
59	Last Instruction day for A. Y. 2023 Summer Term	4th week of June 2023	Dean, Academics
60	Preparation of department wise placement brochure for A. Y. 2023 - 23	4th Week, June 2023	Dean, Placements & Internships
61	Sem - in- exam -II for summer term courses	4th Week, June 2023	ALL HODs
62	SRP Phase -III	4th Week, June 2023	ALL HODs
63	All stakeholders Feedback report and action taken report Placing in the website	4th Week, June 2023	all HODs
64	End Semester Exams for Summer Semester 2023	4th Week of June 2023	Controller of Exams & Dean, Academics
65	Central facilities Non conformance Report to concern Dean	4th Week, June 2023	Dean-Quality
66	Central facilities Non conformance Report reply to Dean Quality	4th Week, June 2023	All Deans
67	HoD meeting with Faculty & Staff	4th week, June 2023	ALL HODs
68	Self- Defence Tools – Preparation and Practice Programs	4th week of June, 2023	Principal- School of Architecture
69	Week of Welcome , Flashmob & Auditions for First years & Workshops for Freshers	4 th Week June 2023	Narthna Club, Director(SAC), Dean-SA
70	International Conference -IEEE Women in Engineering (WIE)	4th week of June 2023	Dean Student Affairs & WOMEN'S FORUM
71	Conduction of Supplementary examinations for all years, all batches	4th week of June 2023 to 2nd week of July 2023 26.06.2023 to 15.07.2023)	Dean Progression / Controller of Examination
72	Sri Bakim Chandra Chattopadhyay Jayanthi	26.06.2023	SAC
73	IQAC files updation	27.06.2023	ALL HODs
74	Compliance report on calendar of activities to Registrar	30.06.2023	ALL FUNCTIONARIES & ALL HODs
75	Research Group Meetings	30.06.2023	Hod-CSE
76	Research Diary Submission & Verification	30.06.2023	Hod-CSE
77	Counesling reports verification by Dept Team	30.06.2023	Hod-CSE
78	Adminstrative Files audit by dept team	30.06.2023	Hod-CSE
79	Compliance report on calendar of events by the respective functionaries	Last day of JUN, 2023	All HODs, Deans, Registrar
80	Report on Dean's visit to Hyderabad campus	June/2023	ALL Deans
81	Conduction of Lateral Entry students Counselling	Jun, 2023	Director, Admissions & Convener
82	Guest Lecture - Chmeistry	June/2023	Dean-Skill Development/Pharmacy College
83	FDPs	June/2023	Dean - Skill Development/DEPT ME
84	Consultancy/Social Entrepreneurship from your Skill Centre.	June/2023	Dean - Skill Development/DEPT ME

85	The Training and certification for faculty	June/2023	Dean - Skill Development/DEPT ME
86	Workshop on IPR filing and compliance	June/2023	Dean-Skill Development/College of LAW
87	Skill Based Expert Talk one per month for students	June,2023	Dean - Skill Development /ENGG Depts- BT,CSE,ECE,CSIT,EEE,AIDS,IOT, ME,C.E,ECM
88	Industry Faculty Orientation Lecture one per month for Faculty	June,2023	Dean - Skill Development /ENGG Depts- BT,CSE,ECE,CSIT,EEE,AIDS,IOT, ME,C.E,ECM
89	Guest Lecture / Industry Connect / Academia Connect - Ceutics	June/2023	HOD - Pharmacy
90	Seminar to MSc Phyics students and Physics Research scholars	June/2023	HOD-Physics
91	Observence of" **International Yoga Day** "	June 2023	NSS, Dean-SA
92	"**Recruitment** " of NSS Volunteers	June 2023	NSS, Dean-SA
93	Orientation programme for all faculty/annual refresher training (1week minimum)	NOV - 2022, JUNE-2023	Dean F&SA
94	Pilot Study/ Problem Identification/ Pilot Study Analysis/ workshop on Problem identified (Solid Waste collection and Disposal, Clean Village, Drinking Water Availability, Basic Amenities, Education Infrastructure, Inter & Intra village Commuting & Rain water Harvesting)	June 2023	SVR & CEA, Director(SAC), Dean-SA
95	Water Conservation and Implementations.	June 2023	FARMING CLUB, Director(SAC), Dean-SA
96	Workshop on Bionic Limbs	June 2023	AUTOMATION CLUB, Director(SAC), Dean-SA
97	Project Expo	June 2023	AUTOMATION CLUB, Director(SAC), Dean-SA
98	Showcase Your Talent on Data Structures and Machine Learning	June 2023	WEBAPPS CLUB, Director(SAC), Dean-SA
99	Release of Digital Souvenir	June 2023	Dean Progression / Director of Alumni/Dept Coordinators
100	I-10 Index verification	June 2023	Dean R&D