

**K L. UNIVERSITY**  
**DEPARTMENT OF CIVIL ENGINEERING**  
**Guidelines to III/IV students for the Mini project work**

1. All the batches are instructed to maintain a diary, record the work done on day to day basis and obtain the signature of their guide. This diary is shall be verified by project coordinator on periodical basis.
2. No. of students in a batch is confined to 4 maximum
3. Brief description of the project, aim and objective of the project and expected out come of the project is collected from all the batches.
4. Attendance is being monitored on regular basis
5. Schedule of interim review is informed to the students. First internal review is scheduled on 6-02-2013 and 7-02-2013. Second internal review is scheduled on 11-03-2013 and 12-03-2013.
6. All the students are instructed to prepare a project report and also publish paper out of the work done.
7. Various parameters on which progress of the project will be reviewed are briefed to students. In assessing the progress of the project in 1<sup>st</sup> review weightage will be given as per the following :

<b>S.No</b>	<b>Parameter/ criteria</b>	<b>Weightage</b>
1	Literature review	7
2	Presentation	6
3	details of the experimental work/ analysis planned for the project	5
4	Attendance	2

8. In assessing the progress of the project in 2<sup>nd</sup> review weightage will be given as per the following

<b>S.No</b>	<b>Parameter/ criteria</b>	<b>Weightage</b>
1	Literature review	5
2	works / sites visited in connection with the project or any certificate courses done in connection with the project/ any conferences/ workshops attended related to the project	5
3	Knowledge and understanding	10
4	Presentation	7
5	Attendance	3

9. Final internal evaluation of the project will be done on 08-04-2013 and 09-04-2013 and it will be evaluated as per the following.

<b>S.No</b>	<b>Parameter/ criteria</b>	<b>Weightage</b>
1	Project Report - documentation	20
2	Presentation of the work	10
3	Knowledge and understanding	10
4	Works / sites visited in connection with the project or any certificate courses done in connection with the project/ any conferences/ workshops attended related to the project and publication in Journal	10

Academic Coordinator

HOD-CE