

			<p>Office of International Relations, Room No - 607, 6th Floor, New Library Block, K L University, Vaddeswaram – 522502, Guntur Dist, A.P., India, Ph: +91-863-239-9999 ext 1080</p>
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International Students Hostel Accommodation Application for 2020 – 2021

[Please fill the application in **BLOCK/ CAPITAL/BIG LETTERS** only and put **TICK MARK (✓)** in appropriate box.]

GENERAL CONDITIONS FOR ACCOMMODATION BOOKING

- A. Rooms are allocated on a first-come-first-serve-basis.
- B. Booking confirmations by payment equivalent to one (1) semester, deposit must be received by the Finance and Accounts Division of the University, failing which the University will not be able to guarantee the accommodation requested. Thereafter, remaining must be paid on (or) before registration date of 2nd semester.
- C. It is mandated that all foreign students shall stay in hostels for their entire study period.

1. Accommodation Type:	A.C	<input type="checkbox"/>	Non A.C	<input type="checkbox"/>
2. Occupancy Type:	Thrin/Quadruple	<input type="checkbox"/>	Single/Twin	<input type="checkbox"/>
3. Food Preference:	Veg	<input type="checkbox"/>	Non Veg	<input type="checkbox"/>
4. Hostel:	Boys	<input type="checkbox"/>	Girls	<input type="checkbox"/>

Affix 3.5 cm X 4.5 cm
color passport size
photograph

5. Date of arrival in the Hostel:.....

6. Student Details:

- a. Name:.....
- b. Program:
- c. Date of Birth (DD/MM/YYYY):
- d. Nationality: Religion:
- e. Passport/Citizenship Card No & Valid up to:
- f. VISA No & Valid up to:
- g. Mobile Phone No (with Country Code):
- h. E.Mail Id:.....
- i. Permanent Address: Door No/Flat No.:.....
- j. Street Name:.....
- Area Name:.....
- City Name & Country:.....
- k. Medical Illness (if any):.....
- l. Person to be contacted in case of Emergency in Home Country

- m. Relationship:.....
- n. Address Door No/Flat No.:
- Street Name:.....
- Area Name:.....
- City Name & Country:.....
- o. Mobile Phone No:.....
- p. House Phone No.:..... Office Phone No.:.....
- q. E.Mail Id:

STUDENT HOSTEL ACCOMMODATION CODE OF CONDUCT

1. All residents are required to carry their valid identity card issued to them by the University.
2. Residents must ensure that the doors are locked and all electrical switches are switched off when not in use.
3. The responsibility for overall cleanliness of their unit lies with the residents of the respective unit.
4. All residents are expected to be in the hostel before 10.00pm and residents who wishes to be away from the hostel after that time, must obtain prior permission from the **Director - International Relations**.
5. All visitors must register at the security station upon arrival and departure. No visitors are allowed after 9.00 pm.
6. Residents are strictly prohibited from admitting strangers or persons of the opposite sex (except parents/guardians) into the hostel room.
7. Only immediate family members can visit the resident. The resident must inform and seek approval from **Director - International Relations**, in case of outing, going home (or) attending ceremony at out station.
8. Residents are personally responsible for ensuring all visitors comply with the rules and regulations and they would not cause any inconvenience to other residents.
9. Visitors are strictly prohibited from staying overnight.
10. Residents must seek prior approval to leave the hostel at all times.
11. Residents are not permitted to give their hostel keys to any other person to use while they are away. Residents found committing such an offence will be reestrigated.
12. Smoking, consumption of alcohol and drugs are strictly prohibited.
13. Gambling/gaming which involves betting is strictly not allowed within the hostel premises.
14. Vandalism or removing hostel/university property is a very serious offence. Residents found guilty can or will be evicted from the residence. The cost of making good any items vandalized will be charged accordingly to the resident.
15. Viewing, possession and or dissemination of pornographic materials are strictly prohibited.
16. Residents found causing embarrassment, unsolicited compliments, sexually tainted jokes, spreading false rumors will be evicted from the residence.
17. Fighting or any physical violence is not allowed. Residents found committing such an offence will be evicted.
18. Residents must obtain prior permission before organizing any social events in the hostel.
19. The University reserves the right to alter, amend, add or delete any of the rules and regulations at anytime without prior notice.

20. The University reserves the right for its designees to enter and inspect a residence in the interests of safety and proper conduct of the students. Entry can be made at any time, whether or not the students are present, and without prior notice to the students.

DECLARATION OF PARENT & STUDENT

I _____ P/O _____ fully agree with the declaration and undertaking given by my son/daughter and I assure that my son/daughter will adhere to all the rules and regulations of the hostel and undertaking given by his/her and I shall monitor his/her behavior throughout his/her career in the University and also assure that the hostel fee will be paid as per the instructions. I understand any violation / indiscipline may attract fine or expulsion or both to my son/daughter. I also give an undertaking that if my son/daughter meets with any accident (or) found missing (or) dead, due to violation of hostel rules, I will not proceed against the University for such Incidents committed by my son/daughter. I solemnly declare that the above details are true to the best of my knowledge and belief.

Date:

Signature of Parent / Guardian

I _____ Studying in _____ Year _____
Branch and staying in hostel hereby declare that the information furnished is true to the best of my knowledge and solemnly undertake (promise) that I will strictly follow the rules and regulations of the hostel, which are enforced from time to time and shall not involve in any ragging / strike / unlawful activities throughout my studies in this university. If I am found involved in any such above said activities, I am fully aware that I will be expelled from the university and hostel with immediate effect.

Date:

Signature of the student

FOR INTERNATIONAL RELATIONS OFFICE PURPOSE

Fee Fixed Per Year: Rs./USD..... Amount Paid : Rs./USD.....

Transaction No / Bank Draft No: Bank Details:.....

Allotted Hostel:.....

Remarks (If any):

.....

Processed by

Date:

DIRECTOR – INTERNATIONAL RELATIONS